

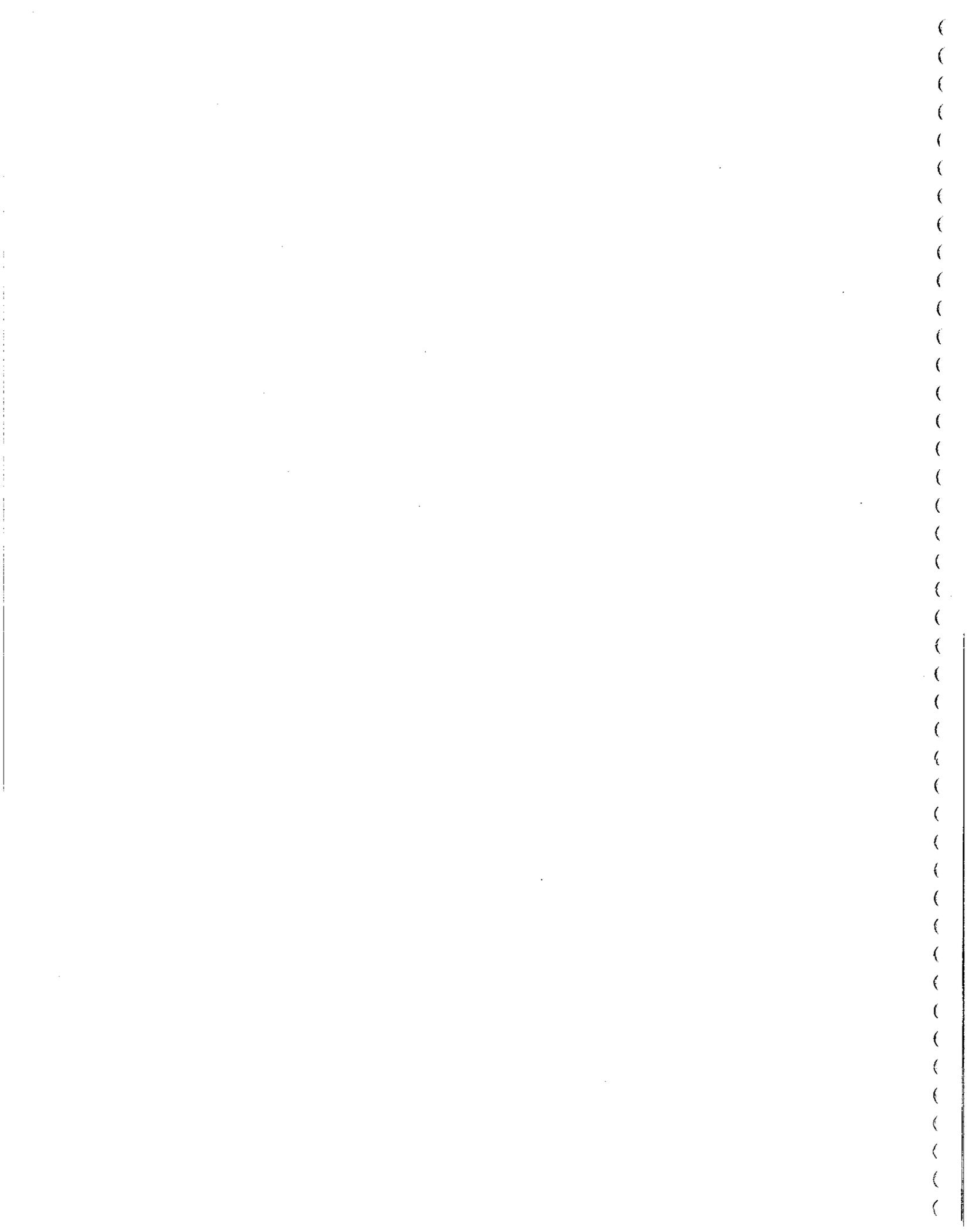
# **Pueblo of Laguna**

## **Annual Report**

**2010**



**Governor John E. Antonio, Sr.**



**PUEBLO OF LAGUNA  
2010 ANNUAL REPORT  
TABLE OF CONTENTS**

GOVERNOR’S MESSAGE .....4

TRIBAL COUNCIL  
MAJOR TRIBAL COUNCIL ACTIONS .....22  
COUNCIL REPRESENTATIVES AND STAFF APPOINTMENTS .....32

OFFICE OF THE GOVERNOR  
OFFICE OF THE GOVERNOR.....34  
IN-HOUSE ATTORNEY .....54  
LAGUNA VETERAN’S PROGRAM.....58

OFFICE OF THE TRIBAL SECRETARY  
OFFICE OF THE TRIBAL SECRETARY .....62  
TRIBAL ENROLLMENT .....66

OFFICE OF THE TRIBAL TREASURER  
OFFICE OF THE TRIBAL TREASURER .....70  
TAX ADMINISTRATION DIVISION .....76

JUDICIAL SERVICES  
PUEBLO OF LAGUNA TRIBAL COURT .....80  
OFFICE OF THE TRIBAL PROSECUTOR .....84  
OFFICE OF PUBLIC DEFENDER .....88  
PROBATION/PAROLE SERVICES .....92

CHIEF OF OPERATIONS  
CHIEF OF OPERATIONS .....96

ADMINISTRATIVE SERVICES DEPARTMENT  
PLANNING .....100  
GIS/GPS .....104  
INFORMATION TECHNOLOGY .....108  
HUMAN RESOURCES .....112  
LAGUNA PUBLIC LIBRARY .....116

COMMUNITY HEALTH AND WELLNESS DEPARTMENT  
COMMUNITY HEALTH REPRESENTATIVE (CHR) .....120  
SHAA’SRK’A TRANSIT PROGRAM.....124  
LAGUNA MEDICAL TRANSPORTATION.....128  
KAWAIK’A CENTER .....132  
SPORTS AND WELLNESS .....134

TRIBAL CULTURAL ENRICHMENT PROGRAM.....	138
DIABETES PROGRAM / FITNESS CENTER.....	142
HEALTHY HEART PROGRAM.....	146
LAGUNA BEHAVIORAL HEALTH.....	150
SOCIAL SERVICES .....	154
LAGUNA FAMILY SERVICES .....	158
 <u>ENVIRONMENTAL AND NATURAL RESOURCES DEPARTMENT</u>	
ENVIRONMENTAL PROGRAM.....	162
NATURAL RESOURCES PROGRAM.....	166
SILVER DOLLAR RANCH .....	170
JACKPILE RECLAMATION PROJECT .....	174
NATIVE AMERICAN LANDS ENVIRONMENTAL PROGRAM (NALEMP) .....	178
 <u>PUBLIC WORKS DEPARTMENT</u>	
PUBLIC WORKS / TRIBAL ENGINEERING .....	180
MAINTENANCE MANAGER.....	184
GENERAL MAINTENANCE.....	186
ROADS AND RANGE.....	190
TRIBAL GARAGE .....	194
 <u>PUBLIC SAFETY DEPARTMENT</u>	
LAGUNA POLICE DEPARTMENT.....	198
LAGUNA DETENTION FACILITY.....	202
FIRE AND RESCUE.....	206
EMERGENCY MANAGEMENT.....	210
ANIMAL CONTROL.....	214
RANGE / CONSERVATION.....	216
 <u>PUEBLO OF LAGUNA ENTITIES AND REGULATORY AUTHORITIES</u>	
LAGUNA DEVELOPMENT CORPORATION.....	220
LAGUNA GAMING CONTROL / TRIBAL GAMING REGULATORY AUTHORITY ("LGCB/TGRA") .....	226
LAGUNA CONSTRUCTION COMPANY, INC.....	230
LAGUNA INDUSTRIES, INC. ....	234
LAGUNA HOUSING DEVELOPMENT AND MANAGEMENT ENTERPRISE (LHDME).....	238
LAGUNA RAINBOW CORPORATION.....	242
LAGUNA DEPARTMENT OF EDUCATION (LDoE).....	246
UTILITY AUTHORITY (UA).....	254

## **GOVERNOR'S MESSAGE**

It is my great pleasure and honor to present to you the Pueblo of Laguna 2010 Annual Report. It has been a great honor, privilege, and a humbling experience to serve as your Governor the past four years and I thank you for your prayers, your encouragement, and your support.

These past four years have been exciting and filled with many challenges. And I am proud to say that our Tribal Council and all our programs have successfully met many of these challenges. Much has been accomplished and there is still much work to be done. I encourage you to read the 2010 Annual Report and to contact our staff with any questions or concerns you may have.

### **Five Tribal Priorities**

At the beginning of my tenure as Governor, my Administration and Council were committed to working in an orderly fashion so that things could be accomplished. We began with a planning effort that resulted in the establishment of five (5) priorities.

In August 2007, Council held a Nation's Building Workshop that was facilitated by the University of Arizona Native Nations Institute for Leadership, Management, and Policy and the Harvard Project on American Indian Economic Development. Their goal is to help Tribes develop successful governance. The workshop included high school students, community members, and 18 tribal council members. The workshop provided ideas on how we could strengthen our Tribal governance capabilities and achieve greater success in all aspects of social and economic development.

In October 2007, Council held a Strategic Planning Session that was facilitated by the University of Arizona, Native Nations Institute. During the session we discussed current and future needs of the Pueblo and identified more efficient ways to address these needs. The outcome of this session included the development and adoption of a mission and vision statement for the Pueblo and the five (5) Priorities: Financial Stability, Infrastructure, Health Care, Operational Efficiency, and Education.

And, last but not least, Council hosted the first Tribal Priorities Summit in November 2008. About 200 Tribal members participated in this historic event to help determine how to move the 5 Tribal Priorities forward. Facilitated sessions helped guide the formation of action plans for each priority area. The following is a summary of progress made on each of these Priorities during my Administration.

### **INFRASTRUCTURE**

The greatest need identified was to repair and improve the water system and the waste water system. I am happy to report the accomplishments for these areas.

**Repair and improve the water delivery system**

Our water delivery system failed in late August and early September 2009 and we experienced a severe water outage from New Laguna to Mesita and various points in between. It created much havoc but everyone pulled together and we managed to get drinking water to all in need. The majority of our water delivery system is over 50 years old and needs to be replaced. We committed to replacing this old and dilapidated water system and Council approved to use Pueblo assets to leverage \$20 million to replace the whole water system. On August 11, 2009, Council approved the \$3,191,600 loan/grant with the U.S. Department of Agriculture Rural Development Program to complete the original Phase I and awarded the construction contract to Sundance Mechanical & Utility Corporation. Shortly thereafter on October 12, 2009, Senator Tom Udall visited and saw our dilapidated water and sewer systems. He also participated in the Signing Ceremony with the USDA Rural Development Program where USDA State Director Terry Brunner and I signed the Grant/Loan documents. The original Phase I of the project repaired and improved the main water delivery system in parts of the Rio San Jose Valley and was completed in October 2010.

On May 25, 2010, Nordhaus Attorney Teresa Leger, COO Jim Hooper, Jr. and I met with our NM Congressional delegation to advise them that our \$61 million Grant/Loan application to replace our entire water and wastewater systems was now at the USDA Headquarters. They assured us they would encourage USDA RD to fund our request. On May 26, we met with Dallas Tonsager, Under Secretary of Agriculture for Rural Development and his staff to present our funding request. Congressman Harry Teague accompanied us and spoke on our behalf. We are very grateful that he took the time from his busy schedule to support us. The USDA Albuquerque Office supported our efforts and provided valuable technical assistance.

In September 2010, Senators Jeff Bingaman and Tom Udall, and Representative Harry Teague announced approval by the USDA Rural Development Program of a loan of \$16,661,000 and a grant of \$10,000,000 for a total of \$26,661,000 to be used to repair and improve our water and sewer systems. Other funds from the State of New Mexico, the Environmental Protection Agency, the USDA RD, the Indian Health Service, and the Pueblo bring the total project funds to \$30,847,000. Council also approved \$2 million for the design contract and awarded it to Bohannon Huston, Inc. The \$2 million will be reimbursed by USDA RD once the loan/grant documents are approved. We will have a new water system soon.

On October 4, 2010, and at the request of USDA, I participated in their Press Conference to announce that our Water Project was one of five USDA projects funded. We thank USDA for providing the \$26.6 million Loan/Grant to repair and improve our water system and improve a sewer lagoon in Encinal. We currently are working with USDA to obtain funds to repair and improve our waste water system.

**Improve the Waste Water System.**

Efforts are underway to replace the whole waste water system. The recent loan/grant of \$26.6 million from the USDA will include improvements to the sewer lagoon in Encinal, but we need additional funds to repair and improve the entire systems in all six villages.

Council has also approved Resolutions authorizing the submittal of grant applications to the USDA Rural Development Native American Set Aside Program for \$6 million as part of an overall plan to repair and improve the waste water systems in all six villages. The Pueblo will also submit annual loan/grant applications to the USDA RD program for funding until the entire wastewater systems are repaired and improved.

**Get Natural Gas to Encinal, Paguate and other parts of the Reservation.**

On July 17, 2008 our POL Energy Core Team met with Gas Company of NM President Melissa Davis and their attorneys. They own one natural gas transmission line that crosses Pueblo lands. We discussed partnership potentials and the desire to get natural gas lines to Paguate, Encinal, and other areas currently not being served.

In August 2010, we successfully negotiated a new 25 year lease agreement for this transmission line which included compensation in the amount of \$12.5 million! Twenty-five years ago, we only received \$170,000 for this same easement. This was one of many reasons we moved from the use of Right of Way requirements to a new lease agreement to allow the Pueblo to determine compensation levels and terms of the easements. We thank the Pueblo Council for their support during these negotiations. Along with this monetary agreement, Gas Company of NM also committed to helping us get natural gas to other areas of the reservation that do not currently have natural gas.

**Improve our Electrical Delivery System.**

The Continental Divide Electric Cooperative Right of Way expired in 2002 and renegotiation attempts failed in 2005. In December 2008, a Letter of Intent was signed with CDEC to begin negotiations. They agreed to negotiate in good faith, to make system improvements and to locate another substation on POL lands.

On February 25, 2009, the POL Energy Core Team began negotiations with CDEC. We committed to working in partnership to ensure we received the best quality electrical services. POL Team members were: Governor Antonio; 1<sup>st</sup> Lt. Governor Robert Mooney, Sr.; 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr.; Treasurer Mildred Garcia; former In-House Attorney June Lorenzo; Attorneys Teresa Leger and Noelle Graney (Nordhaus Law Firm); Energy Consultants Phyllis Bourque; Tom Nesmith, and Bill Leslie.

On April 1, 2009 CDEC Board of Directors voted to void the Letter of Intent and cease negotiations. Because of this, Council on April 21, 2009, approved to file a complaint with the Public Regulatory Commission and to issue a trespass notice to CDEC. Upon notification of our intent, CDEC immediately returned to the negotiation table.

Shortly thereafter, we successfully negotiated for \$2.5 million in system improvements. The new CDEC Lease Agreement requires two meetings annually for the next 25 years. We hosted the first meeting on March 30, 2010 and CDEC hosted the second meeting on October 6, 2010. We required these meetings to discuss system improvements and ensure good quality service for the duration of the lease. CDEC recently completed a Customer Satisfaction Survey as we requested and will implement measures to ensure customer

satisfaction. We are grateful that CDEC has become a true partner and is making great strides in improving the electrical system.

**Highway / Roadway Improvements and Construction.**

NM Department of Transportation Secretary Gary Giron and his staff came to Laguna on April 27, 2010, to sign the Construction Maintenance Easement for the I-40 Exit 104 Seama Interchange. The Pueblo had been working with NMDOT to restate all NMDOT rights of ways across Pueblo lands. The reason for this effort was to protect the Pueblo's jurisdictions sovereignty associated with these rights of ways. The CME included language that was used as a template for the restated rights of ways. This language was the first of its kind for the Pueblo and other Tribes in New Mexico and will be used as a template to help other Tribes. The first restated right of way was executed in November 2010. Work continues with NMDOT to restate all ROW's for roads located on Pueblo lands.

M116 Seama Wash Bridge – This project is complete and open to traffic. A final inspection was conducted and the project accepted. We are in the process of closing out the contract with the BIA. Contractor: AS Horner. Total cost of the project, \$1,322,367.

M113 Rio San Jose Bridge – This project is complete and open to traffic. A final inspection was conducted and the project accepted. We are in the process of closing out the contract with the BIA. Contractor: AS Horner. Total cost of the project, \$1,168,969.

L-491 Mesita Road Project – This project is complete and open to traffic. A final inspection was conducted and the project accepted. We are in the process of closing out the contract with the BIA. Total cost of the project, \$644,114.

L-520 Mesita Road Project – This project received a revised scope of work for sidewalks in the Subdivision. The work was completed with ARRA funds received from the Bureau of Indian Affairs. The project is scheduled for final inspection in December. Contractor: Laguna Construction. Total cost of the project, \$3,079,554.

M156, Rio San Jose River, Mesita Bridge: This project is complete and open to traffic. A final inspection was conducted and the project accepted. We are in the process of closing out the contracts with the BIA, FEMA, and ARRA funds. Contractor: AS Horner Inc. Total cost of the project, \$712,300.

L-50 New Laguna Loop Road: This project was competitively bid in September and Laguna Construction Company was awarded the contract. A bid amount of \$1,307,161.98 was accepted by Council with construction start anticipated mid January 2011.

L46, Encinal, Surface Treatment (chip seal): This project is complete and open to traffic. A final inspection was conducted and the project accepted. We are in the process of closing out the contracts with the BIA, FEMA, and NMDOT. Contractor: Laguna Construction Company. The total cost of the project, \$408,299.

ARRA Repair & Restoration Projects- Rainfall Rd (L24) Seama/Casa Blanca, Rainfall Rd (L26) Seama, Casa Blanca Rd (L22) and Rio San Jose River Bridge (M137 bridge to Laguna Subdivision). The scope of work consists of drainage and signage repair and road surface repair and restoration along with the Laguna bridge repair. The project was bid and awarded to Laguna Construction Company. The project began in mid September 2010, with the road sealing approximately 95% complete and the bridge repair at 100% complete. The entire project should be completed in January 2011 with final inspection to follow.

I-40 Exit 140 Westbound Off Ramp – Rio Puerco – This project is complete and open to traffic. We are in the process of closing out the contracts with NMDOT. Contractor: AS Horner. Total cost of the project, \$3,175,396.

E911 Sign Project: This project is complete and final inspection occurred in December 2010. We are in the process of closing out the contract with NMDOT. Contractor: Laguna Construction. Total cost of the project, \$143,574.

State Route 124: Executed a Joint Powers Agreement with NMDOT for the installation of Flashing Warning Lights on SR 124 at mile post 24 for the intersection with School House Road.

The Pueblo has entered into contracts for the planning and design of the following projects to occur in FY 2011:

L55 Rodeo Road (Agency road in Laguna) – Wilson & Company  
L22 Casa Blanca Road – Wilson & Company  
L501 Capital Drive (Laguna) – Bohannon Houston, Inc.

**Planning, Design and Construction of a New Senior Center.**

On July 12<sup>th</sup>, COO Jim Hooper, Jr.; 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr.; Secretary Michael Silva; David Sloan Associates; and I meet with the Elder Association to discuss planning and design of the new Senior Center. Council awarded the planning and design contract to David Sloan Associates. On December 1, 2010, Council approved the FY 2011 Capital Improvement Plan and appropriated \$1.15 million for the construction of the new Pueblo of Laguna Kawaika Senior Center on behalf of the Elder Association. The planning and design should be completed in January and construction will start in March 2011 with completion slated for December 2011. So elders, you will have your new senior center soon.

**Planning, Design and Construction of the Integrated Justice Center.**

On August 3, 2010, COO Jim Hooper and staff of Public Works, Tribal Courts, Law Enforcement, Detention Center, and I met with NCA Architects to discuss the planning and design of the Integrated Justice Center. We received over half a million dollars from the Justice Department and State of New Mexico for planning and design of this facility. On December 1, 2010 the Council approved the FY 2011 Capital Improvement Plan and

appropriated \$877,711 to complete the planning and design of the Integrated Justice Center. We will be seeking construction dollars for this facility which will house law enforcement, courts, prosecutors, probation, and a detention center for both juveniles and adults.

**Other Infrastructure Projects.**

During the 2010 NM Legislative Session, we helped secure passage of HB 162 which will use Severance Tax Bonds to establish permanent funding for Tribal Infrastructure. Senator Linda Lovejoy requested a loaf of Laguna bread for each Senator. We would like to believe this was the reason the Senate voted 40-0 in favor for HB 162!

My Assistant Frank Cerno, Jr. and I met with Cibola County Manager Scott Vinson and Cibola County Commission Chairman Edward Michael to discuss partnerships. Chairman Michael said this is the first time he can remember when the County Manager has ever traveled to Laguna to meet with Tribal officials. We look forward to developing a meaningful partnership with the county so that we can benefit from County funded projects.

COO Jim Hooper and I met with Cibola County Commission Chairman Edward Michael on August 4, 2010 to discuss road construction needs. Mr. Michael committed to repairing and improving the Kawaika Center access roads and parking area and this project was completed in November. We thank Mr. Michael for his efforts.

**Establishment of Debt Service Fund.**

Council on June 29, 2010, established and approved the Debt Service Fund. Proceeds from the PNM and NM Gas settlements (\$42 million) will go into this fund. The annual investment earnings are intended to provide for needed capital improvements and infrastructure projects as well as annual debt service for other infrastructure needs.

**Establishment of Capital Improvement Plan.**

The Capital Improvement Planning Policy was approved by Council on August 31, 2010 and requires the Council to approve an annual Capital Improvement Plan and identifies the criteria to be used to prioritize the Capital Improvement Plan. The process includes collecting information on all capital improvement projects and costs that are relevant to the Pueblo which are then reviewed by the CIP Technical Committee and presented to the Council. The CIP policy allows the Council to prioritize projects for allocation of financial resources, including both Tribal and non-Tribal funding. This year on December 1, 2010 the Council approved the FY 2011 Capital Improvement Plan and appropriated \$4,072,414 to fund several projects including home renovations for elder and disabled residents in Laguna Village, construction of a new Senior Center, and to complete the design of the Integrated Justice Center.

**Irrigation Projects.**

The Council approved \$245,000 for nine (9) irrigation projects in Encinal, Paguete, Seama, Paraje, Mesita, and Laguna. The Council authorized a grant from the New

Mexico Water Trust Board and the New Mexico Finance Authority in the amount of \$271,315 to plan and design a solution to the Seama Reservoir.

### **Bike and Pedestrian Trails for the Pueblo.**

The Council approved the submission of an application to the Department of Transportation for planning and design to develop bike and pedestrian trails across the Pueblo. The Pueblo received notice that it was awarded \$1.4 million dollars for the planning and design of this project.

### **HEALTH CARE**

Our Tribal members deserve quality health care and we are determined to do whatever is necessary to obtain this. Here is a progress report on our efforts so far.

On May 12, 2008, Acoma and Laguna held a joint Council Meeting to discuss health care for our members. We discussed adoption of a Joint Memorandum of Agreement which would commit us to work together to improve health care for our people. On May 13, 2008, Council adopted the MOA and approved to jointly fund with Acoma, a feasibility study to explore ways to improve health care. The Pueblo of Acoma also approved the MOA.

During our June 10, 2008 Tribal Council meeting, Acoma Governor Chandler Sanchez and members of the Acoma Council joined with us to sign the historic joint Memorandum of Agreement between Laguna and Acoma. This MOA is a commitment to work together to improve health care for our people.

Second Lt. Governor Marvin Trujillo, Jr. and I attended the Health and Human Services Tribal Leaders Consultation in Denver on July 7, 2009. I provided testimony on our health issues to a panel that included White House Liaison Jodi Gillette and Indian Health Services Director Yvette Robideaux. Congress has since passed the Health Care Improvement Act and provisions to help Tribes are included. We need to work with IHS to ensure our quality of health care is improved.

On November 12, 2009, the Acoma-Laguna Health Committee met with the University of New Mexico Hospital to discuss a possible partnership. After discussions and a tour of the hospital, the committee is interested in exploring a partnership with UNMH. We look forward to continuing discussions with UHMH.

Our Joint Health Committee met with the Jemez Health Clinic, Gila River Health Facility, and the University of New Mexico Hospital to seek assistance. We also participated in a Health Care Study conducted by the University of Arizona. These efforts will help determine how to proceed with health care options.

The Sports and Wellness Program hosted the UNM's ECHO Program on April 22, 2010, at the Kawaika Center. The Laguna and Acoma CHR's shared their concerns on providing support to community members. The ECHO program is eager to help ACE

Hospital improve services to patients with diabetes. The leadership of Acoma and Laguna are committed to helping move this program forward. We thank Ramona Dillard, the Acoma and Laguna CHR's, and the UNM ECHO Staff for their efforts to provide quality health care.

The Indian Health Service, Albuquerque Service Unit, held a Consultation Session on April 29, 2010 at the Sheraton Uptown in Albuquerque. Health Committee member George Pradt and I participated in the Session with IHS Director Dr. Roubideaux. After the session, Roxane Spruce-Bly, Joe Ray, and I met with Dr. Roubideaux to discuss Pueblo issues.

I attended the NM Behavioral Health Tribal Consultation on May 7, 2010 at the Pueblo Cultural Center. Changes in delivery of mental health and substance abuse services are needed and the consultation was held to obtain input on how to improve behavioral health services. Cabinet Secretaries from Aging & Long-Term Services and Children, Youth & Families participated.

COO Jim Hooper, Sports and Wellness Director Ramona Dillard, and I met with Anthony Yepa, Indian Health Services Behavioral Health Services Director, on June 7, 2010 to discuss funding for a program review of our Behavioral Health Services Program. The program review will help strengthen the delivery of services to our community members.

I met with Mark Moores, President of the NM Dental Association and Stephine Poston, Tribal Liaison for the NM Dental Association on July 8, 2010 to discuss their offer to assist the Pueblo in planning for quality dental care. The NM Dental Association is exploring the feasibility of establishing a dental school in New Mexico and a BA/DDM program at UNM. This would provide an opportunity for Native American students to enter the dental profession. We should continue to work with NMDA to explore this exciting opportunity.

POL Health Committee member Roxane Spruce-Bly and I participated in a Tribal Leaders Consultation with Health and Human Services Secretary Sebelius on July 21, 2010 at Isleta. I presented Pueblo Health needs that need attention. I thank our POL Health Committee for their great job in constructing the Talking Points and Issue Paper.

On August 5, 2010 Frank Cerno, Jr., and I participated in the State-Tribal Medicaid Work Group Pre-Consultation Session held at the Pueblo Cultural Center. We discussed the Protected American Indian Benefits Concept Paper which will protect Medicaid benefits for American Indians seeking services at IHS and tribal 638 facilities. The concept paper explores the possibility of expanding the package to include services that are provided outside the IHS system and developing a comprehensive set of benefits to include long term care services. Council approved the Concept Paper on August 24, 2010 and I advised the Center for Medicaid and Medicare Services on August 25 that we recommend adoption as part of the NM Medicaid Plan.

Wellness Program staff Ramona Dillard, Antonette Silva-Jose, and Ken Thomas and Governor's Assistant Frank Cerno, Jr., and I met with Connie O'Marra, Native Aspirations, on October 13, 2010, to discuss project funding to address bullying, substance abuse, and suicide prevention. This program helps Tribes enhance their capabilities to address these social problems. The Pueblo has entered into an Agreement to implement this program.

On November 18-19, 2010, Behavioral Health and Family Services sponsored the Annual Men's and Women's Wellness Conference. I provided the Welcome and a Keynote Address. The Conference provided information on how to be well and to take care of yourself and your loved ones. Special thanks to Ramona Dillard, Paul Pino, Ken Thomas and the rest of the Behavioral Health and Family Services for a great job in putting together a great conference.

As you have heard, numerous meetings have since taken place to address the health care needs. The Health Priorities Committee presented an update to Council in December 2010. They will contract with persons knowledgeable about health care and will provide options to the Council. We thank the Health Committee members: Staff Officer Paul Pino; Roxane Spruce-Bly; Edna Kidwell; Councilman Gaylord Siow; George Pradt; Ramona Dillard; Richard Luarkie, Rita Kie; and Michael Silva for their efforts. Some other health related activities:

Council approval for EPA to look into designating the Jackpile Mine site as a Superfund site for clean-up.

Council appropriated funds from the Enterprise Management Fund for the health committee.

Council approved a grant application to IHS for the Drug Free Community Support Program which received funding totaling \$125,000.

Council approved a grant application to OptumHealth for a three year Suicide Prevention Program. The Pueblo received a three year grant totaling \$177,740 with the first year funded at \$80,000.

### **OPERATIONAL EFFICIENCY**

The Council has approved the establishment of a Human Resources Policy Employee Handbook Review Committee to conduct the review and recommend approval to the Council of a rewrite of this policy. This will assist in the timeline to develop and adopt this new policy.

The Council created the Retirement Plan Committee to amend and develop a governmental and commercial retirement plan for employees of the Pueblo and its entities. This has resulted in improvements to our 401(k) plan and also brings the Pueblo retirement plans into compliance with the Pension Protection Act.

We have implemented a new procedure for scheduling of Staff Officer and Council meeting agenda items. The procedure requires advance notice of a request for an agenda item, advanced submission of documentation to support the action, and allows the Staff Officers to schedule Staff Officer and Council meeting agendas a month at a time during the first Staff Officer meeting of each month.

Departments and Programs of the Pueblo are now required to have Standard Operating Procedures in place. These were submitted in the fall of FY 2010 and are now being reviewed and approved.

The Pueblo shut down its previous website in order to develop a new and improved site that would offer more information and be more user friendly. This new website should come on-line in January 2011.

The Council approved to re-adopt the Pueblo of Laguna Code in FY 2010. This consolidated all of the laws, codes, and ordinances into one document. The Pueblo will now work on prioritizing codes that need to be amended and or developed.

The Council approved of the Capital Improvement Policy and process.

The Public Works Department was redesigned to improve capacity and to allow the staff to better manage the increased infrastructure project work load and also to prepare for the FY 2011 Capital Improvement Plan.

The Family Services Program was redesigned and incorporated into the Behavioral Health Program to allow IHS funding to cover budget needs and to improve the provision of services to families in the community.

The Social Services Program has been redesigned to improve staffing capacity and meet work load demands. This was done by changing job descriptions and implementing Social Worker I, II, and III positions with varying credentialing requirements. One additional position was also added to the program.

The Pueblo has discontinued the use of Core3 to process accounts payables as this process did not improve our efficiency in this area.

The Pueblo has implemented the use of electronic timesheets and leave requests to assist in the efficiency of this area. All employees were trained in the use of the new system and we have completed six pay periods under the new system. The administration will monitor this new system in FY 2011 to determine if it is efficient.

We have implemented the process of scanning correspondence and sending these via email to departments and programs in an attempt improve review and response times for communication needs.

The Governor has recently established a full time Governmental/Legislative Assistant to help with matters in the Governor's Office. Due to the volume of work being handled by

the Governor's Office, this position will help the Governor's Office become more efficient in dealing with requests for services and other duties relevant to the Governor's Office.

We have continued looking at ways to make our programs more efficient so that delivery of services are maintained or improved. In any organization, there is always room for improvement and our programs are committed to doing the best job they can. Our employees work hard and sometimes we don't provide them the right tools or the right training to be more efficient. But overall, I thank all employees for your efforts.

### **FINANCIAL STABILITY**

The Pueblo of Laguna is blessed with a source of financial resources to run our Tribal programs which in turn provide services to Tribal members. However, we have determined that more services are needed as our population grows. We need to ensure financial stability and do our best to grow our finances. The following is a progress report on efforts to accomplish this.

#### **Public Service Company of New Mexico Right of Way Negotiations.**

In early 2007, PNM made an initial offer of a few million dollars to continue use of the ROW's on Pueblo lands. However, we knew we could negotiate a larger sum. In October 2007, the POL Energy Core Team met with Public Service Company of New Mexico to begin negotiations on the three electrical and one natural gas transmission ROW's. The initial negotiations went well and PNM accepted the Pueblo's proposal to provide a 6 month business license for the ROW that expired on October 31, 2007. This particular ROW (approximately 5 miles long and 65 acres) was initially negotiated by the BIA in 1957 for a total of \$529. However, the Pueblo received \$350,000 for this initial 6 month license and opened the door to further negotiations and the establishment of a meaningful partnership with PNM.

After many meetings and several months later, the Public Service Company of New Mexico on December 7, 2008, approved our final offer to settle for PNM's right to use 338 acres of Pueblo lands to transmit electricity across our reservation. These ROW's are the KM 115 kV Transmission Line, the WA 230 kV Transmission line, and the BW 115 kV Transmission line. Fifty years ago, the BIA negotiated on our behalf and we received \$77,000 for a 50 year term. However, based on a Partnership Approach, PNM agreed to pay us \$30,195,818 for a term of 25 years. On December 19, 2008, Council approved the Lease Agreement with PNM. We have already received payments in the amount of \$21,931,165. These funds have been placed into the Debt Service Fund that was established and approved by Council on June 29, 2010. The final payment of \$8,264,653 will be made to the POL on April 5, 2011 and will also be deposited in the Debt Service Fund. The Debt Service Fund will be invested and the annual earnings will be used to finance capital improvement projects by paying the annual debt service for the costs of these projects.

The Pueblo Trust Litigation Committee met with DOJ Attorneys on November 19, 2009 to discuss the Trust Litigation issue which involves mismanagement by the Federal Government of POL revenues received from uranium ore mined at the former Jackpile-Paguete Uranium Mine. This litigation has been on-going since 1997 when the Pueblo filed a lawsuit against the U.S. in District Court for the District of NM seeking Pueblo financial records from the federal government. This suit was eventually dismissed but another suit was filed by the Pueblo in the Court of Federal Claims in 2002. In 2003, the Pueblo and Nordhaus entered into a contingency fee contract for this case. Although this case is costly, successful litigation will bring millions of dollars to the Pueblo. This effort must continue. The Committee is composed of all cane-bearing Staff Officers, Treasurer, In-House Attorney, and Nordhaus Attorneys.

After many meetings to discuss back taxes owed to us by PNM since 1993, they agreed, on March 3, 2010, to pay back taxes in the amount of \$2,081,193. Treasurer Mildred Garcia, former CFO Miles King, Nordhaus Attorney Teresa Leger and I negotiated this amount with PNM. Council approved to allocate some of these funds to amend the Pueblo Tax Code and training for the Tax Administration Office. This office will ensure all future taxes are paid.

On December 16, 2009, POL Energy Core Team members met with Gas Company of NM to begin negotiations on the ROW that expires on March 1, 2011. In 1991, Council approved a 20 year ROW to Gas Company of NM for \$142,423 and \$10,000 to maintain good relations. Gas Company of NM paid us \$320,000 in January 2010, for a Pueblo Lease Application Fee. This paved the way for further negotiations.

After many meetings between the POL Energy Core Team and Gas Company of NM, they agreed, in August 2010, to pay us \$12.5 million for a Lease agreement. Twenty years ago, we received about \$152,000. Team members were 1<sup>st</sup> Lt. Governor Robert Mooney, Sr.; 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr.; Treasurer Mildred Garcia, Teresa Leger, Nordhaus Attorney; Phyllis Bourque, POL Energy Consultant, and I. We thank Council for their support. The \$12.5 million received will go into the Debt Service Fund as authorized by Council.

At the Laguna Development Corporation Quarterly Shareholders Meeting held May 26, 2010, LDC Management and Board of Director's presented a check to the Pueblo for \$12,531,930 as part of the cash sharing agreement. We thank LDC for this revenue. The majority of this revenue goes to the Tribal budget which in turn provides valuable services to Tribal members.

As mentioned earlier, Council on June 29, 2010, established and approved the Debt Service Fund. Proceeds from the PNM and NM Gas settlements (\$42 million) will go into this fund and the annual earnings will pay the annual debt service for capital improvement projects.

The Council approved a new Cigarette Tax Ordinance, a new Gross Receipts Tax Ordinance on Construction, and made other amendments to the Pueblo tax code. These amendments and new codes will assist in creating new revenue streams for the Pueblo.

The Investment Committee meets monthly to review our investments and returns and to receive advice from our investment consultants. The committee also provides quarterly reports to the Council and recommendations on investment policies and portfolios. Our Investment Committee consists of: Governor Antonio, Treasurer Mildred Garcia, John Ulrich, Investment Consultant, Acting CFO William Nott, David Melton, Marshall Thomas, Yamie Leeds, Stanley Lucero, and Shawn Spruce.

Our Budget and Finance Committee worked hard to prepare the 2011 Tribal Budget for Council approval. Members of the Committee are: Governor Antonio, Treasurer Mildred Garcia, Secretary Michael Silva, and Council representatives Anthony Riley (Laguna), Charles Poncho (Mesita), Jeff Gaco (Paguante), David Martinez (Paraje), Frank Siow (Seama), and Andrew Deloris (Encinal). Other committee members are: COO Jim Hooper; Acting CFO Bill Knott; and Financial Advisor John Ulrich. The committee meets monthly or more often as needed to address budget and financial needs and makes recommendations to Council. We thank the committee for their efforts.

On December 14, 2010, at the recommendation of the Budget and Finance Committee, Council approved the FY 2011 General Fund Budget for the amount of \$13,680,311 and the FY 2011 Reclamation Program Budget in the amount of \$31,751.

The U.S. Attorney continues to investigate Laguna Construction Company's involvement in Iraq and we have been informed that indictments are forthcoming. Because of concerns with the domestic operations of LCC, including the local office, Council authorized an operational and forensic audit. Portions of the forensic audit have been shared at Village meetings. Because of the large sums of money involved locally, the information has been turned over to the U.S. Attorney's Office for further investigation. The information will be reported back to the new Administration, the new Council, and eventually, to the membership.

## **EDUCATION**

Education is very important to our membership and we must do our best to ensure our educational systems provide quality education for our students. We need to pass Adequate Yearly Progress as mandated so we must do all we can to help our students succeed. The following is a progress report on what we have done.

Seama Councilman Frank Siow and I participated in the Impact Aid Conference sponsored by the National Association of Federally Impacted Schools, March 7-8, 2010, in Washington, DC. Cibola County School Superintendent Kilino Marquez and Gloria Hale, Indian Education Coordinator, also attended and accompanied us on visits to our NM Congressional delegation where we requested support to increase Impact Aid funding for Cibola County schools. Acoma Governor Chandler Sanchez also accompanied us on these Congressional visits to lend their support. Our Congressional delegation promised to support our efforts.

The Governor's Listening Session on School Issues for student in Grades 7-12 was held April 24, 2010. Seven students participated and they discussed issues they are dealing with. We committed to work with them to develop corrective measures but the students have yet to come forward. I trust they will do so soon. I encourage all families to support our students. I thank Second Lt. Governor Trujillo, Secretary Silva, Treasurer Garcia; Staff Officers Sabin Chavez, Jr. and Larson Romero; and Council Representatives Anthony Riley, Charles Poncho, Jeff Gaco, Richard Cerno, Eloise Smith, and Tina Granger for participating.

First Lt. Governor Mooney, Second Lt. Governor Trujillo, and I attended the Public Service Company of NM Luncheon at the Pueblo Cultural Center on May 19, 2010. We received \$10,000 on behalf of the Laguna Education Foundation to be used for scholarships for Laguna students. PNM will provide an additional \$10,000 for each of the next two years for a total of \$30,000 for scholarships. We thank PNM for their commitment to a true partnership.

The Pueblo Council attended the Grants-Cibola County School Board meeting on July 13, 2010 and presented various issues. Follow-up meetings will continue until these issues are resolved. We request that parents become more involved with your student's schools and attend parent meetings that are held to discuss programs that directly affect our students, especially those involving funding. We all need to support our students so they can be successful.

On July 14, 2010, First Lt. Governor Robert Mooney, Sr.; Second Lt. Governor Marvin Trujillo, Jr.; and other members of Council attended the Meet and Greet Ceremony at Laguna-Acoma HS to meet the new Principal. The new Principal is doing his best to work with our students.

On August 16, 2010, Second Lt. Governor Marvin Trujillo, Jr., Staff Officer Sabin Chavez, Jr., Seama Council representatives Frank Siow and Eloise Smith and I participated in the Meet and Greet Ceremony for new LAHS teachers. The event was held at the Sky City Conference Center. Laguna's Cultural Presentation was made by Irvin Shiosee. Superintendent Kilino Marquez; Assistant Superintendent Gloria Chavez; Indian Education Coordinator Gloria Hale; Administrator Rick Horacek, and Seboyeta Elementary School Assistant Nikki Marquez also participated. We encouraged the new teachers to do their best and pledged our support. After the Ceremony, we enjoyed a nice dinner. We trust these gatherings will encourage the teachers to do their best to help our students be successful

The Ground Breaking Ceremony for the new Elementary and Early Childhood Center was held on September 10, 2010 at Laguna Middle School. The event was well attended by community members, school officials and students. Representatives from Senator Udall, Senator Bingaman, and Congressman Teague's offices also attended. We also enjoyed a delicious meal served by LMS students and staff. Let's continue to support efforts to have a new school someday soon.

On March 9, 2010, Council authorized Laguna Department of Education to move forward with investigating outside resources to be used to plan, design and construct a new education campus.

On April 20, 2010 the Council authorized LDOE to secure funding from the BIA via a Public Law 100-297 Grant for Planning for the Laguna Elementary School project.

On May 11, 2010 the Council authorized LDOE to submit an application to the Administration for Children and Families, Head Start office for funding for a new Head Start Facility.

On September 24, 2010 and on October 12, 2010 the Council approved LDOE Division of Early Childhood to submit a grant loan application to the USDA for \$18.89 million to plan, design and construct a new Head Start Facility.

The Pueblo continues to support the LDOE Division of Early Childhood with an annual matching contribution of \$278,715 to assist LDOE in meeting its matching requirements for the Head Start Program.

Council visited Laguna students at LAHS on October 12, 2010. Principal Tom Trujillo provided classroom tours and we visited students and teachers in their classrooms. We spoke to students and encouraged them to do their best and to avoid drugs and alcohol. We encouraged them to behave and to love and respect others. We advised them that we would be available to discuss issues they may have. We encourage parents to please support our students and please ask for help if you need it. Students, please remember we love you and want the best for you.

The American Indian Sciences and Engineering Society's Annual Conference was held at the Albuquerque Convention Center November 11-13, 2010. I provided the Welcome Address. Council contributed almost \$22,000 in sponsorships and this allowed 55 Laguna high school and college students to attend. AISES encourages students to enter Science and Engineering professions and provides mentorship and job opportunities. A Laguna student who recently graduated from UNM was offered a job at the conference and he was very thankful for being able to attend. A Banquet was held on Saturday evening and was attended by 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr., Secretary Michal Silva, Council representatives Anthony Riley and his wife, Francisco Carr and his wife, and me and my wife. Stanley Lucero and his wife Cecelia also participated. They both serve on the AISES Elders Council. We thank the Laguna members who participated especially AISES employee and Laguna member Tina Pino for her efforts and her assistance to Laguna students.

The preceding reports are the highlights of progress that is being made so you will know what we have done in the past four years to address the Five Priorities. There are more examples, so please read the 2010 Annual Report.

**FY 2011 General Fund Budget**

On December 14, 2010, at the recommendation of the Budget and Finance Committee and the Governor, Council approved the FY 2011 General Fund Budget in the amount of \$13,680,311 and the FY 2011 Reclamation Program Budget in the amount of \$31,751 for ongoing work at the Jackpile-Paguete Mine.

If you recall, the approved 2010 Tribal Budget was \$13,685,235. The FY 2011 Budget of \$13,680,311 represents a decrease of \$4,924 compared to the 2010 Tribal Budget. The Tribal Budget is funded by general fund revenues which include LDC revenue sharing agreement, Right-of-Way payments, taxes, interest income from our investments and other general fund revenues. Although the budget is large, I am confident the new Administration and Council will ensure these funds are used wisely and improve the delivery of services to our communities and members. Please read the accomplishment of each Tribal Program in the 2010 Annual Report and you will see that our employees are working hard to meet the needs of our Pueblo.

Although the 2011 Tribal Budget is \$13,680,311, we must realize that our communities and membership continues to grow as do the costs of providing services. We still have many unmet needs especially for infrastructure and health care. In 2007, 2008, 2009, I reported and I will report again, that we need a Dialysis Center, new Behavioral Health, Social Service and Family Service offices, a new Tribal Garage (we are finally getting one) and our Tribal Headquarters is in dire need of repairs. We need more funds for construction of new homes and funds for home repairs. We finally received the funds for a new water system and efforts must continue to obtain funds to improve the wastewater systems. We finally obtained funds for a new Elderly Center.

On December 21, Council members bid farewell to one another at our last Council meeting. I thank all Council members for your dedicated service to our members and wish you well. I also thank your families for their support. May the Creator Bless You and Your Families.

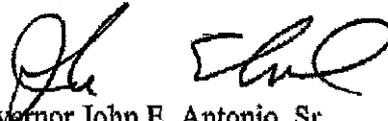
The year 2010 has been a wonderful year, one filled with much excitement, many challenges, some trials, and many accomplishments. Council approved 230 major actions in 2010. There are still many challenges and opportunities that will follow and I am confident the new Administration and Council will continue the efforts and meet the challenges that lie ahead.

The past four years as your Governor have been exciting, challenging, and rewarding. I was glad to see our Council and all our programs work together to meet the challenges and acting on the opportunities available to the Pueblo. I am proud and honored to have worked with our Pueblo Council and all our personnel, whether they are Tribal employees or entity employees. I know they will continue to work for you and I thank them on your behalf.

Last but certainly not least, I thank my dear wife Phyllis and my children and grandchildren for all their love, support, and prayers. You have sacrificed much to allow me to serve as Governor these past four years and for this, I am forever grateful. To my mom Ruby and my brothers and sisters and my extended family and friends, thank you for all your prayers, your support and encouragement.

My People, I pray that the Creator will bless you and keep you and that His light will shine upon you and that He will be gracious to you. May He grant you the desires of your heart and may He give you the Peace that surpasses all understanding. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "John E. Antonio, Sr.", written in a cursive style.

Governor John E. Antonio, Sr.



## **MAJOR TRIBAL COUNCIL ACTIONS**

### **January 2010**

Major Council actions this month were: 1) approval to re-establish B & F Committee on interim basis; new members are Andrew Deloris (Encinal); Frank Siow (Seama); and David Martinez (Paraje); 2) approval for B & F Committee to determine source of funds for Trust and Water Litigation; 3) approval for In-House Attorney to review Independent Service Agreements for Trust Litigation Experts; 4) approval to maintain Council Pay at the rate of \$200 per meeting and to Pro-rate Delegation pay of \$200 per day based on an 8 hour day; 5) approval of Amendment to Authorization to Enter Granted to New Mexico Department of Transportation for the Purpose of Constructing Certain Improvements to the Seama Interchange and to extend the expiration date to March 31, 2010; 6) approval of resolution for the American Recovery and Reinvestment Act, Repair and Restoration Proposal, and Control Schedule and Authorization to enter into a Public Law 93-638 Contract; 7) approval of the ARRA-Transportation Improvement Plan (TIP) Project Submission, Indian Reservation Roads, L-50 New Laguna Loop Road (Santa Fe Road) and Authorization to Include the Project in a PL 93-638 Contract and Revised ARRA Control Schedule; 8) approval to re-delegate 1<sup>st</sup> Lt. Governor Robert E. Mooney Sr., and 2<sup>nd</sup> Lt. Governor Marvin Trujillo Jr. as the POL representatives to AIPC; 9) approval to discontinue use of the Tribal Auditorium by Tribal members for various functions; the Kawaike Center will be the designated site; 10) approval of the Tribal Council Policy; 11) approval of the Budget and Finance Committee recommendations to fund ongoing Trust and Water Litigation; 12) approval of the Independent Services Agreement for Casey Douma to continue to provide Legal Services for Social Services related issues; 13) approval for the renewal of the Bureau of Land Management Lease of the Sanchez Ranch.

### **February 2010**

Major Council actions this month were: 1) approved Trust Litigation budget in the amount of \$156,466 for May through December 2009 and \$261,389 for 1<sup>st</sup> Quarter 2010; 2) approved Water Litigation budget in the amount of \$248,023 for 1<sup>st</sup> Quarter 2010; 3) approved three expert contracts to assist with Trust Litigation: Jim Paris, \$64,125; Ditmar Rose, \$42,750; Andrew Kalotay, \$130,000; 4) approved application to EPA for designation of Jackpile/Paguete Mine area as a Superfund Site; 5) approved for Sports and Wellness Department to submit a Historic Preservation Grant for \$40,000 to increase cultural knowledge through language, stories and songs to young adults and their children; 6) approved for Diamond L Livestock Association President Bill Leeds to serve on Livestock Board; 7) approved Review Committee to make recommendations to Council for Board and Committee membership; members are Gaylord Siow, Tina-Vaio Granger, and Secretary Michael Silva; 8) approved Construction Maintenance Easement to NM Department of Transportation for access to certain improvements at Seama Interchange; 9) approved an Amendment to Joint Powers Agreement #J00723 between Pueblo and NM Department of Transportation and LDC for purpose of improving ramps at I-40 Exit 140 Rio Puerco Interchange; 10) approved to finalize BNSF/CDEC Lease which provides for signal reliability and connection to commercial electric power for safety purposes; 11) approved

B&F Committee recommendations related to FY 2010 Budget: reduce B&F Committee pay from \$200 per meeting to \$10 per hour; develop a Finance Resource Allocation Plan with 1<sup>st</sup> Draft due April 30, 2010; lift the Tribal salary freeze and allow salary increases in accordance with Personnel Policies and Procedures; develop and revise Standard Operating Procedures for all programs; update all Tribal Policy and Procedures; allow new initiatives or program changes that can be accomplished within existing appropriations for FY2010; new initiatives totaled \$1,298,747; develop the FY 2011 budget in 2010; disapproved request for \$500,000 for Native Community Finance Program; 12) approved to conduct referendum in 2010 for proposed Constitutional changes; more information will follow on 6-7 items to be considered; 13) approved freezing of UA residential utility rates at \$35.00/month until water and waste water system is replaced; 14) approved \$90,000 for El Rito sewer project; 15) approved UA residential subsidy request for \$892,214 which will come from Enterprise Management Fund; 16) approved to take the UA request for \$80,000 for Payment Assistance and \$309,786 for Capital Expenditures to villages for input.

### **March 2010**

Major Council actions this month were: 1) approved \$5 million loan to Manchester Band of Pomo Indians; 2) approved abatement of interest due on delinquent back taxes owed by Public Service Company of NM; 3) approved some funding from the \$2,081,193 paid by PNM for back taxes to amend Pueblo Tax Code and for training of Tax Administration Division; 4) approved to merge POL Health Priority Committee and ACL Hospital Committee; 5) approved \$100,000 for POL Health Committee to continue with planning process to obtain quality health services; funding to come from Enterprise Management Fund; 6) approved LDC's request for a Permit to use declared water at Bowlin North Property and their request on behalf of Rogers & Co. to drill for water; 7) approved for Prevention Coalition to apply for a \$100,000 grant to Optum Health NM for prevention of substance abuse among POL youth; also approved waiver of Indirect Costs; 8) approved for Laguna Department of Education to submit applications to various funding sources for \$56 million for a new Education Campus; 9) approved strategy presented by POL Energy Core Team for negotiating with NM Gas Company; 10) approved 2010-2011 Big Game Hunting Proclamation; 11) approved grant application for \$10,000 to USDA-APHIS for Disease Traceability Funding and waiver of indirect cost; 12) approved Amendment to Authorization to enter granted to NMDOT for constructing certain improvements to Seama Interchange; authorization expires April 30, 2010; 13) approved Proclamation to designate April 2010 as Child Abuse Prevention Month; 14) approved for Nordhaus Law Firm to file Amicus Brief in the Jicarilla Apache Nation breach of trust case; 15) approved to donate \$1,000 to campaign of Congressman Ben Ray Lujan; and 16) approved to delegate Richard Cerno and Gaylord Siow to the National Indian Gaming Conference in San Diego, April 6-9.

### **April 2010**

Major Council actions this month were: 1) approved Resolution No. 33-10 authorizing MOA and Notice to Proceed for L-46 Encinal-Cubero road Project to LCC; 2) approved Resolution No. 34-10 approving Wildland Urban Interface Program and Hazardous Fuels Reduction Project for Acoma Creek; 3) approved to amend Resolution No. 05-101 which Council

adopted on February 21, 2010. The amendment corrected 1st quarter appropriation for trust litigation case ( \$261,389 was changed to \$104,923); 4) approved transfer authorization language for GRIP 2 Resolution No. 30-10 to transfer \$875,000 from Enterprise Management Fund to Capital Projects Fund; 5) approved to submit Letter of Intent to BIA Laguna Agency for PL 93-638 Indian Self-Determination contract proposal for Range Land Inventory Program; 6) approved to submit Letter of Intent to the BIA Laguna Agency PL 93-638 Indian Self-Determination contract proposal for Natural Resources Program; 7) approved Resolution No. 35-10 for Waiver of Indirect Cost for EPA CWA Section 106 Grant; 8) approved Resolution No. 36-10 to proclaim May 10-14, 2010 as Women's Health Week; 9) approved to take back to Villages for input on proposed amendment to Pueblo's Gross Receipts Tax; 10) approved Resolution No. 37-10 to proclaim May as Elderly Abuse and Neglect Prevention Awareness Month; 11) approved Resolution No. 38-10 providing Approval of PL 100-297 Procurement Method for funds for Laguna Elementary School Project and BIA retaining ownership of Replacement Laguna Elementary School; 12) approved to take the matter of Big Brothers/Big Sisters proposed partnership back to Villages for input; 13) approved for Governor Antonio to sign an MOU between POL and UNM for educational purposes; 14) delegated Tina-Vaio Granger, Josephine Cochran, Elosie Smith and Anthony Riley to SIPI graduation on April 23, 2010; 15) approved for Health Committee to send delegate to Tribal Self Governance Annual Conference in Scottsdale, AZ, May 2-6, 2010; 16) approved donation of \$600 to NM Indian Gaming Association Golf Tournament; 17) approved Resolution #39-10 to amend the Pueblo's Gross Receipts Tax Ordinance; 18) approved Resolution #43-10 authorizing approval of Construction Maintenance Easement to be granted to NMDOT for access to certain improvements at Seama Interchange; 19) approved Resolution #40-10 authorizing submission of USDA grant/loan application for \$61 million to replace water and wastewater systems; 20) approved to continue work on Financial Resource Allocation Plan and Financial Model required to determine best approach to funding Capital Improvement needs; 21) approved Resolution #41-10 for FY 2010 funding for *New Mexico, ex rel State Engineer v. Kerr-McGee, et. al.*, case with funds to come from 20% Reserve Fund; 22) approved Resolution #42-10 to appropriate funds for remainder of FY 2010 for *Pueblo of Laguna v. United States*, with funds to come from 20% Reserve Fund; 23) approved for LII to request early termination of DOD contract and let Deutsche Bank sell equipment to 3<sup>rd</sup> party as part of loan collateral; 24) approved Resolution #44-10 titled Acting as LCC Shareholders' Representative Approving Sole Source Contract with Meyners and Company, LLC to undertake Forensic Audit and Best Practices Review of Laguna Construction Company, Inc; 25) approved Resolution #45-10, Approval of ROW for Indian Reservation Roads Route L50, New Laguna Loop Road (Santa Fe road); 26) approved Resolution #46-10 for Authorization to Submit POL 2010 DOJ Coordinated Tribal Justice Assistance Application; 27) approved MOU with EPA Region 6. A formal signing ceremony will be scheduled; 28) approved Resolution #47-10, MOA with NM Dept. of Agriculture for Pesticide Application; 29) approved for POL to assist with selection of BIA Laguna Agency Superintendent; 30) appointed Stanley Lucero, Heather Kie, and Clara Fernando to Laguna Library Board; 31) re-appointed Floyd Correa and Ron Solimon to LDC Board; 32) approved to retain Interim LCC Board members Maxine Velasquez and John Ulrich until end of 2010 and selected Phillip D. Sarracino as new LCC Board member;

**May 2010**

Major Council actions this month were: 1) approved to retain ownership of Industrial Facility at Mesita; 2) approved for Council to have final approval of any tenants at Mesita Industrial Center; 3) approved for POL to maintain Industrial Center Facility; 34) approved Resolution #48-10, Approving and Authorizing Submission of Application to U.S. EDA for Mesita Industrial Facility renovation project; 4) disapproved Traditional Cultural Properties commemoration of 1<sup>st</sup> year anniversary of TCP designation of Mt. Taylor; 5) approved Resolution #49-10 for U.S DOT Grant application for 2010-2011 and Request for Waiver of Indirect Costs; 6) approved Resolution 50-10 for SAMHSA Project LAUNCH Grant application by Department of Early Childhood; 7) approved SF 424 of the HHS ACF Grant for New Head Start Facility construction costs; 8) approved for UA payment assistance of \$80K and Capital Expenditure request of \$309K to come from Enterprise Management Fund; 9) approved POL cigarette tax ordinance; 10) approved Resolution No. 51-10 authorizing Qwest Service Line Agreement for Transmix Plant Site and Execution of Agreement by Governor; 11) approved to rescind appointment of Robert Analla III to LCC Board of Directors and selected Russell Powers for LCC Board; 12) approved NM Department of Health Uranium Study which will determine uranium exposure; 13) approved Resolution #52-10 for Certification of POL Interim Transportation Improvement Plan Control Schedule, FY 2010 F-31 Construction Plan; 14) approved Resolution No. 53-10 supporting creation of a Native Community Development Financial Institution and authorizing Native Community Finance Program to apply for tax-exempt status under 501 (c)(3) of the Internal Revenue Code.

**June 2010**

Major Council actions this month were: 1) approved to Table decision on the Proposed Alamo Road Construction (L-54) project until further meetings between POL, Navajo Nation, BIA, and NMDOT; 2) approved to support KDSK 92.7 Radio Broadcast Facility Upgrade and write letter of support to U.S. Forest Service; 3) approved to support BIA's selection of Laguna Agency Superintendent; 4) approved POL Cigarette Tax Amendment No. 1 which was requested by NM Taxation and Revenue Department; 5) approved POL Cigarette Tax Amendment No. 2 which imposes the POL cigarette tax at the Pueblo Cultural Center on a temporary basis until the 19 Pueblos agree on a long-term arrangement for IPMI to purchase cigarettes exempt from NM tax; POL will receive 2% of the taxes generated for processing the cigarette tax for IPMI; 6) approved Resolution No. 54-10 for submission of Indian Highway Safety Grant Application to BIA Indian Highway Safety Program; 7) approved to move forward with Community Connect Grant which will bring high speed internet services to all Villages; 8) approved Resolution No. 55-10, authorizing MOU Number POL-MOA-CNC7G736-07-5735B and Notice to Proceed with E911 Signage Project with Laguna Construction Company; 9) approved to submit POL 2010 Indian Housing Plan to Housing and Urban Development for funding consideration; 10) disapproved support of the IRR Route L-54 (Alamo Road) paving project; Navajo Nation will be sent a letter notifying them of Council's decision; 11) approved Resolution No. 56-10 authorizing Award of Design Contract and Related Services for POL Elder Association

Senior Center to D. Sloan Architects, P.C.; 12) approved Resolution No. 57-10 which sanctions POL Elder Association as an official governing body for elders of POL; 13) approved to remove Mr. Phillip D. Sarracino from LCC Board due to a provision in LCC Federal Charter which states that no employee of the Bureau of Indian Affairs shall be eligible to serve as a Director during the time of such employment. Mr. Sarracino is a BIA employee; 14) approved to appoint Mr. James Fritchner to LCC Board; 15) disapproved of sending Council delegation to NCAI Mid-Year Conference in Rapid City, SD; 16) approved resolution and signed Memorandum of Understanding with Region 6, Environmental Protection Agency, to protect the POL environment; 17) approved to Table action on support for LAHS Teen Center pending further discussions; 18) approved to Table action on Impact Aid Resolution pending July 13th School Board meeting and further discussions; 19) approved P.L. 93-638 BIA Rangeland Inventory Contract Proposal; and 20) approved P.L. 93-638 BIA Natural Resources Contract Proposal; 21) approved resolution #62-10 to establish the POL Debt Service Fund; this allows Council to create a debt services fund which allows returns on investments of funds to be used to address infrastructure needs; 22) approved resolution #63-10 authorizing Programmatic Agreement between POL, State Historic Preservation Office and the USDA to comply with the Section 106 Consultation Process for Repair of POL Water and Wastewater Systems.

### **July 2010**

Major Council actions this month were: 1) approved Resolution #64-10 to submit to Office of Head Start Centers nomination of POL Head Start Program to be a Center of Excellence; 2) approved POL Head Start Program grant application for ARRA Funding; 3) approved 2010 General Election Resolution #65-10 which authorized use of 2008 Election Ordinance; first round of nominations for Governor and other officials is due July 31, 2010; 4) approved Resolution #66-10 to request BIA to authorize a Secretarial Election to amend the POL Constitution; 5) approved to accept POL BIA IRR FY 2010 F31 Funding and Control Schedules; 6) approved of letter to Navajo Nation Vice President Ben Shelly on POL's position on Alamo Road, N55, L54 Project; 7) approved Reclamation Budget Proposal for July-December 2010; 8) approved \$25,265.70 from PNM funds for payment of Sage Energy Group invoices for CDEC monitoring; 9) approved Ordinance #300-10, re-adopting POL Code; rescinding all laws previously adopted on same topic not contained in the Code; 10) approved letter to Larry Echo Hawk, Assistant Secretary of Interior, Michael Black, Director of BIA-DOI, and Bill Walker, Regional Director, BIA SW Regional Office, requesting BIA support for POL decision to use leases to replace expiring right-of-ways; 11) approved to seek village input on proposed USGS Uranium study; 12) approved Resolution #69-10 authorizing Contract award to Bohannon Huston, Inc., for the L-501 Capital Drive Road Improvement Project; 13) approved Resolution #70-10 authorizing LDOE to submit U.S. Department of Education Full Service Community School Grant Application; 14) approved Resolution No. 71-10 authorizing LDOE to submit the HHS-ACF Office of Family Assistance Tribal Maternal, Infant and Early Childhood Home Visiting Grant applications; 15) approved for Staff Officers to review Budget and Finance Committee recommendation for use of 20% Reserve of the Financial Resource Allocation Plan; 16) approved for Election Committee's recommendations on poll voting vs. ballot mail-out and allowance of Bio-sketches in the upcoming Tribal Elections to be taken to villages for input.

**August 2010**

Major Council actions this month were: 1) approved Resolution No. 71-10 accepting Proposal submitted by Laguna Construction Company and Authorizing Award of Construction Contracts as identified in the Scope of Work for the L22, L24, L26 and M137 ARRA RR projects; 2) Staff Officers approved Resolution No. 01-10 for the Laguna Church Project Contract Award; 3) approved Resolution No. 75-10 for submission of P.L. 93-638 contract proposal to Bureau of Reclamation for funds for Planning, Repair and Rehabilitation of Irrigation Infrastructure; 4) disapproved Public Works Department request to use Silver Dollar Ranch for a planning retreat; 5) approved Resolution No. 73-10 requesting BIA to waive Regulatory requirements of 25 USC 162.607 and 162.608 to allow approval of Lease Agreement with Continental Divide Electric Cooperative; 6) approved Resolution No. 72-10 Authorizing Service Line Permits for Utility Service to POL members and entities; 7) approved Resolution No. 74-10 to contract with Nicklason Research Associates for document copying for NM Ex Re State Engineer vs. Kerr McGee; 8) approved U.S. Geological Survey Uranium Study based on approval by a majority of the Villages; 9) approved polling places at each Village for General Election and to allow Bio-sketches for candidates; 10) approved for POL Constitution Review Committee to sit on BIA Election Board; 11) approved to fund Enrollment Committee's attendance at 16<sup>th</sup> Tribal Enrollment Conference October 26-28; 12) approved to seek input from Villages for decision to provide campaign donations to candidates for state and federal elections; 13) approved to lift fire restrictions on POL lands; 14) delegated Josephine Cochran and Eloise Smith to attend the 32<sup>nd</sup> NM Conference on Aging August 24-25; 15) approved recommendation from Laguna Education Foundation for student to receive tuition waiver at NM State University for 2010 -2011; 15) approved \$400 donation for NM Indian Gaming Association golf tournament; 16) denied request from Sport and Wellness Department for \$42,000 to renovate Little League baseball fields; 17) approved Resolution No. 76-10 supporting application for a DOT Tiger II Planning Grant for POL Bike and Pedestrian Trail; 18) approved to dissolve membership in All Indian Pueblo Council; 19) approved to modify POL flag; 20) approved to appropriate \$309,000 from the Enterprise Management Fund to Utility Authority for Capital Improvements;

**September 2010**

Major Council actions this month were: 1) approved and appointed council members to the Human Resources Policy Review Committee which will amend the POL Human Resource Policy Manual; committee will include HR Manger, In-House Attorney, two employees and the two Council representatives will be Josephine Cochran and Eloise Smith; 2) approved for Silver Dollar Ranch Management Plan to move forward; plan includes a priority to provide access to POL membership; 3) approved execution of award for funding from NM Water Trust Board in amount of \$226,097 for planning and design on improvements and repairs to Seama Reservoir; 4) approved to award independent services agreement to Parametrix for planning and design of improvements and repairs to Seama Reservoir; 5) approved resolution supporting submission of application to USDA Rural Development Community Facility Program for construction of Early Childhood Development Center as follows: USDA Loan - \$16,550,000; USDA Grant - \$200,000; HHS ACF Grant - \$625,000 for a Total of

\$17,375,000; 6) approved receipt of one time funding in amount of \$265,650 from US HHS ACF for LDOE Division of Early Childhood for: Family Services Building (Roof Replacement) - \$25,000; Two New Buses - \$220,000; new Ramp to Kitchen \$20,000; Rain Gutter for Modular #4 - \$400 and Restroom Facilities- \$250; 7) approved to accept grant amount of \$10,000,000 and request for loan in amount of \$16,661,386 for Phase I of the POL USDA Rural Development Water/Wastewater Grant/Loan Application. Annual debt service cost on loan of \$16,661,386 at 2.375% interest over a 40 year term would be \$649,831. The USDA has since approved the Grant/Loan package. So we will finally replace our whole water system; 8) received update from Grants Cibola County School on Annual Yearly Progress data. Presentation made by Superintendent Kilino Marquez, Gloria Chavez, Assistant Instruction, Gloria Hale, Director of Indian Education, Tim Trujillo, LAHS Principle, and Gerald Horacec, Assistant Principle. Council also received report on \$1.5 million School Improvement Grant. The district developed a model for LAHS which focuses on Improvement and transformation to begin with strong instructional leadership that compels the use of data and information to drive classroom instruction; 9) supported Governor Antonio's execution of POL Executive Order 1-2010; 10) approved FY 2009 Audit which included a un-qualified opinion (clean audit) with minor findings; 11) approved new lease agreement between New Mexico Gas Company and POL. NMGC paid POL \$12.5 million. This funding will remain in an escrow account until BIA approves lease; 12) received update from Nordhaus Law Firm on Trust Litigation claim; 13) approved IHS Funding in amount of \$94,000 for water/wastewater connection for six homes and \$1,378,000 for Laguna Sewer Lagoon rehabilitation and improvements; 14) approved NM Infrastructure Capital Improvement Plan with the following Priorities: Integrated Justice Center, Behavioral Health/Social Services/Family Services Building, Road Maintenance Equipment, Senior Center, and Laguna Roads.

### **October 2010**

Major Council actions this month were: 1) held Signing ceremony with BIA and other officials to formally convert the Silver Dollar Ranch into Trust land; 2) approved Resolution #93-10 authorizing Natural Resources Dept. to submit proposal to NM Water Trust Board for \$150,000 to rehabilitate Mesita diversion dam and gate structures; 3) approved Special Elk Hunt for Silver Dollar Ranch; 4) approved to retain Western Area Power Administration funds for use by POL per the WAPA Agreement; 5) approved Investment Policy Statement to establish guidelines for management of assets of Debt Service Fund; 6) approved Wood and Forest Management Ordinance; 7) approved Resolution #94-10 Authorizing BIA Funding for Water Rights Litigation/Negotiation for New Mexico ex rel. State Engineer v. Kerr McGee; 8) approved \$21,727 for sponsorship, registration and associated costs for 55 Laguna high school and college students to attend 2010 AISES Conference, November 11-13 in Albuquerque; funds to come from Education Task Force Budget; 9) approved to amend Election Ordinance, Section 3-1-7.C(1)(e) and to waive deadline for 2<sup>nd</sup> round of nominations; 10) approved certification of candidates for 2010 Tribal Elections; 10) disapproved Per Capita Distribution for \$90.01 until village collection procedures are determined; 11) disapproved endorsement for Richard Luarkie for Cibola County Commissioner but approved \$500 campaign donation; 12) approved Employment Contract Renewal for Judge William Johnson with appropriate salary increase; 13) approved

Resolution #95-10 to award construction contract to LCC for L-50 Santa Fe Loop Construction Project; 14) approved Resolution #96-10 to award contract for design of L-22 – Casa Blanca road project, to Wilson & Co.; 15) approved Resolution #97-10 to award contract for design of L-55, Agency Road Project, to Wilson & Co; 16) Council met with Laguna-Acoma High School students and staff; 17) approved Resolution # 98-10 authorizing LHDME to submit application to Department of Housing and Urban Development for FY 2010 for Community Development Block Grant to replace 40 rental units at Laguna Rainbow Center; 18) approved Resolution #99-10 approving Satisfaction and Release between POL and Deutsche Bank AG, New York Branch for \$423,462.78 to satisfy POL’s monetary liability since POL guaranteed an LII loan; 19) approved filming of CHR Diabetes Program in collaboration with ACL Hospital, UNM, KNME, and Extension of Community Health Care Outcomes Program; 20) approved new amount of \$18,884,657 for LDOE Division of Early Childhood USDA RD Loan Grant for construction of new Early Childhood Center; 21) based on village support, approved to donate \$500 for Congressional candidates Martin Heinrich, Harry Teague, and Steve Pearce; 22) approved \$600 donation to sponsor POL golf team for Annual Laguna Education Foundation Golf Tournament; entry fee to come from Education Priority Fund; 23) LCC CEO Tom Olmstead resigned effective November 14, 2010; 24) approved to include Sports & Wellness Department \$42,000 request to repair Little League field at Kawaike Center in Capital Improvement Project Fund; 25) approved Resolution #100-10 authorizing Amended and Restated Right-of-Way for NMDOT Rights-of-way within POL; 26) approved Resolution 101-10 authorizing renewal of General Counsel Contract with Nordhaus Law Firm, LLP for two years beginning January 1, 2011; 27) Janelle Fredericks, Senator Bingaman’s Office, announced POL award of \$1,470,000 U.S. DOT TIGER 11 Planning and Design Grant for a Pueblo-wide bike/pedestrian trail system; 28) received Water Litigation update from Nordhaus Attorney Susan Jordan and several experts working on the Pueblo’s case; 29) delegated Josephine Cochran, Eloise Smith and Frank Siow to Council on Aging Conference, October 21 at Acoma Tribal Complex; 30) approved to increase amount of Congressional candidate contributions to \$1,000 each with additional amount to come from Contingency Fund.

### **November 2010**

Major Council actions this month were: 1) approved L50 FEMA Construction Contract Award to AS Horner in the amount of \$126,422.50; 2) approved Joint Powers Agreement with NMDOT for Safety Lights on State Road 124 at the Laguna Superette area; 3) approved Mt. Taylor Ranch Transfer Agreement with LDC which transfers the management, operations, and responsibility for the Ranch back to the POL; 4) approved Native Aspirations Contract in amount of \$50,000 for Behavioral Health Services which will provide services for suicide prevention and other youth related problems; 5) approved resolution of support for the Albuquerque Area Southwest Tribal Epidemiology Center Grant Application which will continue to provide services to assist POL youth with various behavioral health issues; 6) approved Native American Heritage Day, November 26 as a Tribal Holiday; 7) approved \$457,300 in Capital Outlay Purchases; 8) approved LDoE Division of Early Childhood, Early Head Start FY 2011/12 Grant Application and to provide Tribal match of \$278,715; 9) approved establishment of Continuous Forestry Inventory Plots and BIA Forestry Management Plan; 10) approved changes to Livestock Board Ordinance; 11) received update

on USDA RD FY 2010 Water Project Update / FY 2011 Wastewater Grant/Loan Application; 12) approved Heart Truth Grant Application for \$30,000 for FY 2011; program to help women ages 40-60 to identify personal risk factors for heart disease and to adopt heart healthy lifestyles; 13) approved POL Taxation Administration Amendments; 14) approved MOU with NM Gang Task Force; 15) approval to continue with Bike/Pedestrian Trail grant project; 16) received NM Department of Health report on water and urine bio monitoring; more work will follow; 17) approved Per Capita Distribution for \$90.02 per regular enrolled POL member; checks will be mailed out no later than December 17, 2010.

### **December 2010**

Major Council actions for this month were: 1) approved a request for death benefits for Agnes F. Armijo for the Village of Seama; 2) recommended that Educational Task Force, along with Mr. Loren Arkie and Jean Paquin review the Indian Policy and Procedures document and have the 2010 Administration approve the document once it is reviewed; 3) approved the Capital Improvement Policy; total CIP Listing for projects came to \$4,072,414.00; 4) approved to direct the Tribal Treasurer to transfer \$4,072, 414.00 from the Enterprise Management Fund to the Capital Projects Fund and to take this amount from the FY 2008, 2009, and 2010 reserve account to fund FY 2011 Capital Improvement Plan Listing; 5) Council approved of June Lorenzo, Frank Cerno, and George Pradt as the At-Large members of the Charter Review Committee; 6) approved of a business permit for Don Shields, aka: Pueblo Plumbing and Heating; 7) approved of the Court to purchase Justware Software from New Dawn Technologies; 8) approved to support BIA's Hazardous Fuels Reduction Project; 9) Council voted to approve the Public Works Drainage Study and phase the project in with a "Record and Data Search" as the first step, with an initial cost not to exceed \$75,000, and to have next year's administration approve through the CIP process; 10) approved the appropriation of funds for the Pueblo of Laguna 2011 Fiscal Year Budget in Accordance with the Budget, Finance and Appropriation Policy and Retro-Budgeting process in the total amount of \$13,680,311.00, and the Reclamation Fund in the amount of \$31,751.00; 11) approved of amendments to the Civil Code, Section 12-1-1, which covers the jurisdiction of the Pueblo Court over Civil Actions; 12) approved Engineering Contract with Bohannan Houston Inc. for the Water System and a Portion of the Wastewater System, and further authorizing compliance with USDA's Letter of Conditions; 13) approved to send a letter received from the BIA Regional Director to all eligible Laguna voters explaining the error in wording on the ballot sent out by the BIA, and also approved to postpone the Secretarial Election on amendments to the Tribal Constitution until February 14, 2011; 14) approved Pueblo Court's request to hire a new Pro Tem Judge and accepted the Independent Services Agreement which will take effect on December 15, 2010 to December 31, 2011; 15) approved of actions taken by the Laguna Health Committee in conjunction with the Acoma Health Committee to contract with Colleen Whitehead to conduct a feasibility study on options that Laguna & Acoma would have to run the ACL Hospital; 16) approved of the nominees for the PED/BIKE Advisory Committee; 17) approved to assist Laguna Elders who will be participating in the Senior Olympics with a donation of \$4,500; approved of the fourth (4<sup>th</sup>) quarter report of the Enrollment Committee; 18) certified the results of the 2010 Tribal Elections; 19) approved to accept REDW's 2009 Consolidated Audit and FY 2010 Engagement Letter; 20) approved to accept the Master Lease and Sub-Leases being proposed

by LDC for the Casa Blanca Commercial Center; 21) approved of the Governor, 1<sup>st</sup> Lt. Governor, 2<sup>nd</sup> Lt. Governor, and Teresa Leger to visit with the U.S. Attorney for the District of New Mexico and to release information from the Forensic Audit to the U.S. Attorney.

## **COUNCIL REPRESENTATIVES AND STAFF APPOINTMENTS**

**The following is a list of Staff Officers and Council Representatives and the Boards and/or Committees they have been appointed to in 2010.**

### **Staff Officers**

**Marvin Trujillo Jr.** - Ex Officio to LDC, PNM and CDEC ROW Negotiations – Core Team, Tribal Priority Workgroup, Alternate to the Mid-Region Council of Governments;

**Robert Mooney Sr.** - Ex Officio to Laguna Gaming Control Board, POL Water Rights Committee, NAGPRA, Tribal Priority Workgroup;

**Paul Pino** - POL Health Committee & ACL Joint Health Committee;

**Larson Romero** - POL Representative to Mid-Region Council of Governments, Tribal Priority Workgroup;

**Sabin Chavez** - Ex Officio to POL Livestock Board, Tribal Priority Workgroup;

**Tribal Secretary – Michael Silva** - Budget & Finance Committee, ACL Health Board, POL Health Committee, Selection Committee;

**Tribal Treasurer – Mildred Garcia** - Budget & Finance Committee, Investment Committee, PNM & CDEC ROW Negotiations – Core Team;

**Tribal Interpreter – Pete Kasero Jr.** - Tribal Priority Workgroup

### **Council Representatives**

**Anthony Riley** – LII Board, Ex Officio to LDoE, Budget & Finance Committee;

**Gaylord Siow** – POL Health Committee, ACL Joint Health Committee, Selection Committee;

**Jeff Gaco** – Budget & Finance Committee, Tribal Priority Workgroup;

**Josephine Cochran** – Human Resources Employee Handbook Review Committee;

**Frank Siow** – Ex Officio to Rainbow Corporation, Budget & Finance Committee;

**Eloise Smith** – Human Resources Employee Handbook Review Committee;

**Richard Cerno** – LHDME Board, Ex Officio for LII, Alternate Member Representative to the NM Indian Gaming Association, Tribal Priority Workgroup;

**David Martinez** – Budget & Finance Committee, Ex Officio for LCC, Tribal Priority Workgroup;

**Tina Vaio-Granger** – Ex Officio to LHDME, Selection Committee;

**Andrew Deloris** – Budget & Finance Committee;

**Charles Poncho** – Ex Officio to LDoE, Budget & Finance Committee, Tribal Priority Workgroup, Representative/Director to the NM Indian Gaming Association;

**Francisco Carr** – Tribal Priority Workgroup.

# OFFICE OF THE GOVERNOR

## January 2010

The New Year began with the January 1<sup>st</sup> Installation Ceremony. The 2009 Annual Report was presented and I encourage everyone to read it. The elections of War Chiefs were held and Jimmy Cheromiah was elected Head War Chief, John Day, 2<sup>nd</sup> War Chief, and Deon Riley, was elected 3<sup>rd</sup> War Chief. Here is a listing of all Council representatives: Anthony Riley (Laguna); Gaylord Siow (Laguna); Charles Poncho (Mesita); Francisco Carr (Mesita); Jeff Gaco (Paguante); Josephine Cochran (Paguante); Richard Cerno (Paraje); David Martinez (Paraje); Frank Siow (Seama); Eloise Smith (Seama); Tina Vaio-Granger (Encinal); and Andrew Deloris (Encinal). Other village officials were elected and installed at their respective villages. Congratulations to all the new officials and we wish you well in your new positions.

On January 6<sup>th</sup>, Mass was held in honor of the Three Kings and for the Staff Officers and War Chiefs. We appreciate the blessings, prayers, and the advice that was provided. The dances for the Three Kings Day and visits to the new officers and the Ray's were held at various villages.

On January 11<sup>th</sup>, NM Governor Bill Richardson and Lt. Governor Diane Denish met with Tribal Leaders. Treasurer Mildred Garcia and I attended Governor Richardson's meeting to discuss cigarette tax issues. We commented on POL issues regarding the Traditional Cultural Property (Mt. Taylor) and the Impact Aid Funding. Robert Mooney, Sr. and I attended Lt. Governor Denish's meeting. We thanked her for visiting the POL last year and for her continued support.

On the afternoon of January 11<sup>th</sup>, POL Attorney June Lorenzo, COO Jim Hooper, Nordhaus Attorneys Teresa Leger and Noelle Graney, and I met with NMDOT Secretary Gary Giron and his staff to continue working on terms of the Construction Maintenance Easement for the Seama Bridge project.

Our first 2010 Council meeting was held January 12<sup>th</sup> and Council members welcomed one another and provided advice and encouragement. We all committed to do our best and work on behalf of all our Tribal members. We also met on January 19<sup>th</sup> and 26<sup>th</sup>.

I provided a Welcome Address at the quarterly meeting of the Northwest Regional Planning Organization on January 13<sup>th</sup> at the Public Works Building. The NWRPO is dedicated to addressing the Transportation needs, including safe and efficient road systems. Gaylord Siow is our POL representative and we thank Gaylord for his valuable assistance to this effort.

In the afternoon of January 13<sup>th</sup>, Tribal Planner Sharon Hausam and I met with Albert Riley, POL 2010 Census Coordinator and other Census 2010 staff. They provided an update on the 2010 Census.

On January 20<sup>th</sup>, Tribal Treasurer Mildred Garcia, Nordhaus Attorney Teresa Leger, and I met to continue discussions on back taxes owed by Public Service of New Mexico since the 1990's.

In the afternoon of January 20<sup>th</sup>, POL Attorney June Lorenzo, Nordhaus Attorney Teresa Leger, Governor's Assistant Frank Cerno, Treasurer Mildred Garcia, CFO Miles King, COO Jim Hooper, Planner Sharon Hausam, Assistant Planner Adriana Trujillo-Villa, and I met with LDC Board of Director's, their President and Management Staff. We discussed Council's directive to address economic development other than Gaming, consistent with their Charter. LDC is committed to addressing this directive.

I met with Cibola County Schools Superintendent Kilino Marquez and Indian Education Director Gloria Hale on January 21<sup>st</sup> to discuss Impact Aid Funding. We are seeking ways to increase this funding that our Laguna students help generate. Due to the existing Impact Aid law, Cibola County Schools are limited to only 25 percent of the funding while the State receives 75 percent. We made this issue known to Governor Richardson, Lt. Governor Denish, and Senator Udall.

In the afternoon of January 21<sup>st</sup>, the Budget and Finance Committee had their first meeting to discuss budget needs of the ongoing Trust and Water Rights litigation. Committee members are: Anthony Riley (Laguna); Charles Poncho (Mesita); Jeff Gaco (Paguante); David Martinez (Paraje); Frank Siow (Seama); Andrew Deloris (Encinal); Tribal Treasurer Mildred Garcia; and I. Tribal Secretary Michael Silva; CFO Miles King; COO Jim Hooper; and Financial Advisor John Ulrich provide assistance to the Committee.

On January 22, POL Health Care Committee members met to discuss the Council approved Health Care Survey that will be conducted by the University of Arizona, Harvard Project on Tribal Government. This survey will provide valuable information and help the POL move forward with efforts to obtain better health care. POL staff participating in this meeting were Ramona Dillard, Gaylord Siow, Sharon Hausam, Adriana Trujillo-Villa, Edna Kidwell, George Pradt, Frank Cerno, Jr., Roxane Spruce-Bly, and I.

In the evening of January 22, Tribal Council and the Mayordomos joined Laguna Housing Development and Management Enterprise staff at their Annual Dinner at the Route 66 Hotel/Casino. I provided Opening Remarks. This annual dinner provides an opportunity to discuss POL Housing needs and to enjoy a delicious meal. We thank LHDME for their continuing efforts to address the POL housing needs.

On January 25, the All Indian Pueblo Council's 1<sup>st</sup> Annual Governor's Blessing Ceremony was held at Kewa (Santo Domingo). 1<sup>st</sup> Lt. Governor Robert Mooney, Sr.; 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr., Secretary Michael Silva and I attended. All Governors addressed the group as did Congressman Ben Ray Lujan. We also enjoyed a delicious meal. Thanks to Kewa for hosting.

LDC's 1<sup>st</sup> Quarter Shareholder Representative's meeting was held at the Route 66 Hotel on January 27. We received an update on all LDC operations and a financial report which included revenues received for 2009 and revenue projections for 2010.

On January 31<sup>st</sup>, I met with Senator Tom Udall to follow-up on our issues. He pledged his continued support. I will follow up with him during my planned visits to Washington in March.

### **February 2010**

At the request of Dr. Yvette Roubideaux, Indian Health Service Director, I helped interview six applicants who applied for the Albuquerque Area Indian Health Service Director. The committee met February 2-3 in Albuquerque and recommendations were submitted to Dr. Roubideaux for further consideration.

Indian Day at the Legislature was February 5 and the majority of Tribal Council attended. We participated in various activities including visits with our Cibola County legislators. We also provided written and oral testimony on legislation relevant to POL. We helped secure passage of HB 162 which will use Severance Tax Bonds to establish permanent funding for Tribal Infrastructure. At the request of Senator Linda Lovejoy, we provided a loaf of Laguna bread baked by Grandma Jo's to each Senator. We would like to believe this was the reason the Senate voted 40-0 in favor for HB 162! Thanks to all Council members who attended and supported the legislative process. I especially thank 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr., Tribal Attorney June Lorenzo, Governor's Assistant Frank Cerno, Jr.; Nordhaus Attorneys Teresa Leger, Noelle Graney, Wayne Bladh, and Susan Jordan; Lobbyists Michael Olguin and J.D. Bullington; for preparing and delivering testimony and for lobbying efforts. Sue Burnham, Nordhaus, did her usual excellent job of providing updates on all legislative activities. The rest of the Nordhaus staff provided valuable support.

On February 10<sup>th</sup>, I met with IHS personnel Denman Ondelacy and David Steen; POL Utility Authority General Manager Leonard Otero; and COO Jim Hooper, to discuss pending waste water projects. Approximately \$1.4 million is currently available with an additional \$1.4 coming soon to supplement existing funding. UA will develop plans for moving these projects forward.

The POL Energy Core Team continued negotiations with NM Gas Company on the afternoon of February 10<sup>th</sup>. Team members participating included: 1<sup>st</sup> Lt. Governor Robert Mooney, Sr., 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr., Treasurer Mildred Garcia, Nordhaus Attorney Teresa Leger, Energy Consultant Phyllis Bourque, and I.

The Laguna Tekakwitha Chapter hosted the planning meeting for the National Tekakwitha Conference which was held in Albuquerque in July 2010. I welcomed the group at the Mass held at St. Joseph Church in Old Laguna on February 20<sup>th</sup>. After Mass, we enjoyed a delicious lunch which was followed by the planning meeting.

The 2010 Census is getting closer and planning continues. Laguna 2010 Census Coordinator Albert Riley, POL Liaison Josie Lucero, and I met with 2010 Census Staff on February 22 to discuss progress. A select number of POL members who passed the Census test will be hired soon and receive further training.

**March 2010**

On March 3, Treasurer Mildred Garcia, CFO Miles King, Nordhaus Attorney Teresa Leger and I met with Public Service Company of NM to discuss back taxes owed since 1993. PNM agreed to pay back taxes in the amount of \$2,081,193. Council approved to allocate some of these funds to be used to amend the POL Tax Code and training for the Tax Administration Office. This office will ensure all taxes are paid.

My Assistant Frank Cerno, Jr. and I met with Cibola County Manager Scott Vinson and Cibola County Commission Chairman Edward Michael to discuss potential partnerships. This is the first time that Chairman Michael can remember the County Manager ever traveling to Laguna to meet with Tribal officials. We look forward to developing a meaningful partnership with the county so that we can benefit from County funded projects.

Seama Councilman Frank Siow and I were in Washington DC March 6-9 to participate in the Impact Aid Conference sponsored by the National Association of Federally Impacted Schools. Cibola County School Superintendent Kilino Marquez and Gloria Hale, Indian Education Coordinator, also attended and accompanied us on our visits to our NM Congressional delegation where we requested support to increase Impact Aid funding for our Cibola County schools. Acoma Governor Chandler Sanchez, also accompanied us on these Congressional visits to lend Acoma's support. Our Congressional delegation promised to support our efforts.

On March 10, I attended the National Symposium on Child Protection in Indian Country held at the Hyatt Regency Tamaya Resort, Santa Ana Pueblo. Valuable information was presented during the 3-day conference. Although I was able to attend only one day, staff from our Law Enforcement, Prosecutors Office, and Social Services attended the whole conference. We will implement all appropriate measures to ensure the best possible protection for our children.

Environmental Protection Agency Region 6 Administrator Dr. Armendaris and his staff visited on March 11<sup>th</sup> to learn more about the Jackpile/Paguate uranium mine issues. I provided a brief overview of the radiation related environmental and human health issues. My Assistant Frank Cerno, Jr., POL Attorney June Lorenzo, along with our Environmental and Reclamation Staff assisted with the presentation. After discussions, Environmental and Reclamation Staff provided a tour of the Jackpile/Paguate Uranium mine. We continue to work with the EPA to address these problems.

Dr. Seuss Day was celebrated on March 15<sup>th</sup> at Seboyeta Elementary School. I had much fun reading "The Cat in the Hat" and "Green Eggs and Ham" to students. It was a fun time and I understand they had green eggs and ham for lunch.

In the afternoon of March 15, Frank Cerno, Jr. and I met with Lee Francis, Laguna Education Foundation, Derek Underhill, KD Radio, Inc. and Don Davis, Vanguard Media, to discuss a

possible Laguna owned and operated radio station. The idea is good so we will continue discussions to determine our best options for going forward.

On March 16<sup>th</sup>, POL Attorney June Lorenzo and I participated in the U.S. Government Listening Session to discuss the U.S. Human Rights Record with Native American Indians in Preparation for the Universal Periodic Review. This Session was held at the UNM School of Law. I participated on a panel to discuss the Right to Self-Determination, Treaty Rights and Nation-to-Nation Relationships. Ms. Lorenzo participated on the panel to discuss Right to Land, Territories, Sacred Sites and Resources. The session was well attended by NM Tribes and other Tribes including Alaska.

The Acoma and Laguna Health Committees met with the ACL Hospital CEO and his staff on March 17<sup>th</sup> to discuss ongoing issues. ACL Hospital staff provided updates on services provided and acknowledged that lack of funding continues to affect the delivery of quality medical services. Our Health Committee is developing options for Council consideration.

On March 19, we celebrated the Feast of St. Joseph at Laguna Village. Although the weather was cool and windy, we enjoyed the various dances. We thank all the village folks who opened their homes to share their delicious meals.

Jim Hooper, COO; Nordhaus Attorney's Noelle Graney and Teresa Leger, POL Attorney June Lorenzo, and I met with NM Department of Transportation Secretary Gary Giron and his attorneys on March 22 to discuss the Construction Maintenance Easement for the Seama Bridge. Secretary Giron committed to finalize the CME Agreement by April 27, 2010.

The POL Energy Core Team met the afternoon of March 22 to develop negotiation strategies for NM Gas Company. The strategy was presented to Council and approved on March 23. The Core Team will proceed with negotiations based on the approved strategy.

During the Council Meeting on March 23, PNM officials presented to the Council a beautiful Nambe ware plaque to commemorate our partnership. They formally announced the payment of \$15,973,200 which is the 2<sup>nd</sup> installment of the \$31 million negotiated for the lease agreement for three electrical transmission lines that cross POL lands. The 3<sup>rd</sup> installment will be paid in 2011.

Staff officers met with Bohannon-Huston Inc. on March 29 to discuss the Preliminary Engineering Report for replacing the POL water and wastewater system. We continue to work with the United States Department of Agriculture to obtain project funding. Work continues on replacing the main water line in the Rio San Jose Valley.

On March 30, we meet with Bernalillo County Emergency Management Services to discuss emergency services at the Route 66 Hotel/Casino and other areas of POL lands that are located in Bernalillo County. We need to ensure that these services are adequate in this area.

April 2010

The Traditional Holy Week activities were held April 1-3 and we discussed the Migration of our People and other cultural and traditional issues. The Staff Officers and I presented an update on Tribal government and Council actions on the final day. We thank those who participated. We thank the ladies for preparing the delicious meals and the men who guarded the Laguna Church.

On April 8, my wife, my mom and I attended the University of New Mexico Scholarship Reception. UNM students were nominated for various scholarship awards. Two Laguna students, Rita Martinez and Lisa Antonio, were nominated for the Udall Scholarships. These two were awarded the Scholarships the following week. Congratulations to the students and their families.

I met with Renee Goldtooth, University of Arizona's Native Nations Institute on April 12 to discuss our efforts to obtain better health care. The POL was selected by the NNI to participate in their Health Care Study which will help Tribes to decide their best options for providing quality health care.

Seama Councilwoman Eloise Smith and I were in Washington, DC April 13-15. On April 14, we met with our NM Congressional Delegation to follow-up on our needs. They continue to be supportive. We also met with Congresswoman Betty McCollum (D-Minnesota), who continues to support us. On April 15, I testified before the House Appropriations Subcommittee on Interior, Environment, and Related Agencies on Native American Issues. I presented a brief oral testimony of our needs and presented the Committee with our written testimony. Laguna Construction Company Board Chairman Roland Johnson and LCC President Tom Olmstead also accompanied us on these Congressional visits. We thank Donald Grove, Nordhaus Attorney (Washington Office) for his assistance during our visit.

On April 19, our Tribal Courts hosted a meeting with Tohajiilee Chapter to discuss enforcement of traffic laws on Route 59 which is the road from I-40 north to Tohajiilee. This is a long standing jurisdictional issue and we will continue to work together to ensure the safety and well being of all motorist who utilize this road. We thank our Court Staff, LE officers, Tribal Attorney June Lorenzo, Prosecutor David Adams, and my Assistant, Frank Cerno for their valuable input.

The Laguna Middle School hosted a Cultural Exchange Program Event on the evening of April 20. Junior and Senior students from Heart Butte High School, Blackfeet Reservation, participated with LMS students from Ms. Lisa Dyea's class. This was a great opportunity for the students to learn about each other's cultures. My wife and I attended along with the LMS students' families. This was a great evening. The Laguna Kitzat group danced Buffalo, Eagle, Butterfly, and Deer and the Blackfeet students provided information on their Tribe. We had a fabulous dinner prepared by the Daylene Martinez family. Congratulations and thanks to Shelly Valdez and the LMS staff for sponsoring this valuable program.

On April 21, I provided a brief overview of our Tribal Governance to the Blackfeet Students and encouraged them to continue their education and wished them well. Elden Martinez also provided information to the students and provided a tour of Laguna. Thanks to Elden and Shelly for their valuable contributions to this cultural exchange program.

The Sports and Wellness Program hosted the University of New Mexico's ECHO Program on April 22 at the Kawaika Center. During this time, the POL and Acoma Community Health Representatives shared their needs and concerns on proving support to community members with their health care needs. The ECHO program is eager to help ACL Hospital improve their services to patients with diabetes. The leadership of Acoma and Laguna are committed to helping this program move forward. We thank Ramona Dillard and the CHR's from Acoma and Laguna, the UNM ECHO Staff, for their efforts to provide quality health care. Acoma Tribal Council Interpreter Derek Garcia and I participated and shared our views and encouraged the participants to continue efforts to improve the quality of care to our members.

The Governor's Listening Session on School Issues for Student in Grades 7-12 was held April 24<sup>th</sup>. Although only seven students participated, they provided valuable information. We committed to work with the students to develop corrective measures but they have not come forward. Hopefully, they will do so soon. I encourage all families to support our students. I thank 2<sup>nd</sup> Lt. Governor Trujillo, Secretary Silva, Treasurer Garcia; Staff Officers Sabin Chavez, Jr. and Larson Romero; and Council Representatives Anthony Riley, Charles Poncho, Jeff Gaco, Richard Cerno, Eloise Smith, and Tina Granger for participating.

The Indian Health Service, Albuquerque Service Unit, held a Consultation Session on April 29 at the Sheraton Uptown in Albuquerque. POL Health Committee member George Pradt and I participated in the Session with IHS Director Dr. Roubideaux. Following the Session, we met with Dr. Roubidoux to discuss POL issues. Roxane Spruce-Bly and Joe Ray joined us in this meeting. Our POL Health Committee continues to work on alternatives for better health care.

### **May 2010**

Governor's Assistant Frank Cerno, Jr. and I met with NM Energy, Minerals, and Natural Resources Secretary Jon Goldstein, General Counsel Bill Blanchard, and State Forester Arthur Blazer on May 5<sup>th</sup>, to remind them of our concern for proposed uranium mining and milling operations. We stressed the importance of a partnership to resolve issues of mutual concern.

On May 5<sup>th</sup>, POL Attorney June Lorenzo, Governor's Assistant Frank Cerno, Jr. and Laguna Village officials met with Lisa Vega, NM DOT District 6, to discuss the proposed closing of Laguna Scenic View. Several Tribal members sell Arts and Crafts here and closure will have enormous effects on their livelihood. The Laguna Village is interested in assuming maintenance costs. NMDOT Secretary Giron is interested in pursuing an MOU. We will explore this option.

I attended the NM Behavioral Health Tribal Consultation on May 7th at the Pueblo Cultural Center. Changes in delivery of mental health and substance abuse services are needed and the consultation was held to obtain input on how to improve behavioral health services. Cabinet Secretaries from Aging & Long-Term Services and Children, Youth & Families participated.

On May 10<sup>th</sup>, 1<sup>st</sup> Lt. Governor Robert Mooney, Sr., 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr., Nordhaus Attorney Wayne Bladh, and I attend the Indian Pueblos Federal Development Corporation's Board meeting at the Pueblo Cultural Center. The Corporation is facing serious financial problems and efforts are being made to correct them.

COO Jim Hooper, Nordhaus Attorney Teresa Leger, and I met with NM DOT Secretary Gary Giron along with BIA Albuquerque Assistant RD Ryan Riley and Acting BIA Laguna Superintendant Elaine Hunt-Sanchu to discuss updating the NMDOT right-of-ways on POL lands. We successfully negotiated a construction maintenance easement for Seama Bridge in April 2010 and this will be the template to modify existing ROW's to ensure our jurisdiction is maintained. NMDOT is committed to resolving these issues.

On the evening of May 12, Laguna Middle School held its Completion Ceremonies. I provided brief remarks on behalf of Council and wished the students well. First Lt. Governor Robert Mooney, Sr., Staff Officer Paul Pino, Treasurer Mildred Garcia, and Council representatives Eloise Smith, Anthony Riley, and Gaylord Siow also attended.

On May 14, I attended Governor Richardson's DWI Task Force meeting at Isleta. POL Judge William Johnson and Police Sgt. Steve Chavez also attended. I provided an overview of our Administrative License Revocation Program. To combat DWI problems on POL lands, we share DWI information with NM Division of Motor Vehicles and they revoke driver's licenses when warranted. It is not safe to drive while under the influence of alcohol and if anyone is caught, they probably will lose their driver license. So please, think before you act and help keep our highways safe.

First Lt. Governor Mooney, 2<sup>nd</sup> Lt. Governor Trujillo, Nordhaus Attorney Wayne Bladh, and I attended the Pueblo Cultural Center and Marketing Shareholder Meeting on May 19<sup>th</sup> at the Pueblo Cultural Center. We are glad to report that IPCC is doing well.

First Lt. Governor Mooney, 2<sup>nd</sup> Lt. Governor Trujillo, and I attended the Public Service Company of NM Luncheon at the Pueblo Cultural Center on May 19<sup>th</sup>. We received \$10,000 on behalf of the Laguna Education Foundation to be used for scholarships for Laguna students. PNM will provide an additional \$10,000 for each of the next two years for a total of \$30,000 for scholarships. PNM will also provide \$5,000/year for home weatherization projects. We thank PNM for their commitment to a true partnership.

The Budget and Finance Committee held its monthly meeting on May 20. Treasurer Garcia and CFO Mile King provided quarterly financial reports and Financial Consultants John Ulrich and Matt Eden provided updates on the Financial Model that is being developed to fund various projects. This model was eventually approved by Council.

On May 21, 2<sup>nd</sup> Lt. Governor Trujillo, Secretary Silva, and I attended the Big Sisters/Big Brothers Luncheon at the United Way in Albuquerque. We are planning to re-establish this program to help our youth. This is an adult/youth mentorship program where adults serve as role models and provide encouragement and assistance to youth as they move forward in life.

The Grants HS Graduation was held May 21. Isiah Whitmore (Paraje) received the Male Athlete of the Year Award. Congratulations to Isiah and the Laguna students who graduated. POL officials attending were 1<sup>st</sup> Lt. Governor Mooney, 2<sup>nd</sup> Lt. Governor Trujillo, Treasurer Mildred Garcia and I.

The Laguna-Acoma HS Graduation was held May 22. Commencement Speaker Conroy Chino provided inspiring words and encouragement to the students. POL officials attending were 1<sup>st</sup> Lt. Governor Mooney, 2<sup>nd</sup> Lt. Governor Trujillo, Staff Officers Sabin Chavez, Jr., Paul Pino, and Larson Romero; Treasurer Garcia; Council Representatives Eloise Smith, Anthony Riley, Frank Siow, and I.

On May 25, Nordhaus Attorney Teresa Leger, COO Jim Hooper, Jr. and I met with our NM Congressional delegation to advise them that our \$61 million Grant/Loan application to replace our entire water and wastewater system was now at the USDA Headquarters. They assured us they will continue to encourage USDA to fund our request. On May 26, we met with Dallas Tonsager, Under Secretary of Agriculture for Rural Development and his staff to present our funding request. Congressman Harry Teague accompanied us and spoke on our behalf. We are very grateful that he took the time from his busy schedule to support us. The USDA Albuquerque Office also supports our efforts and provided valuable technical assistance. We are optimistic that we will receive the funding needed to replace the 40+ year old system. In the afternoon of May 26, we met with Assistant Secretary of Indian Affairs Larry Echohawk, the Interior Department Solicitors Office, and BIA staff to discuss Rights-of-Way issues. We are pleased with the results of our meetings and look forward to positive outcomes.

The LDC Quarterly Shareholders Meeting was held May 26 at the Route 66 Casino and Hotel. LDC Management and Board of Director's provided an update on the operations and financial condition of LDC. Secretary Michael Silva reported that LDC continues to do well and the highlight of the meeting was the presentation to the POL of \$12,531,930 as part of the cash sharing agreement. We thank LDC for this revenue. The majority of this revenue goes to our annual Tribal budget which in turn provides valuable services to our Tribal members.

The POL Energy Core Team met on May 27<sup>th</sup> with the Gas Company of NM to continue negotiations on the natural gas line that crosses POL lands. We hope negotiations will be completed this year.

The Santa Fe Indian School Graduation Ceremony was held May 28. 1<sup>st</sup> Lt. Governor Robert Mooney, Sr., 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr., Treasurer Mildred Garcia, and Councilman Gaylord Siow and I attended. Congratulations to all the graduates especially those from Laguna.

**June 2010**

On June 2, 1<sup>st</sup> Lt. Governor Robert Mooney, Sr., 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr. and I participated in ongoing discussions with other Governor's on the Indian Pueblo Federal Development Corporation issue. The IPFDC is faced with serious problems and we are working to rectify the problems. We have replaced all former officers and the Executive Committee. Second Lt. Governor Trujillo was recently appointed to the Executive Committee and will represent the Western Pueblos. I will continue to serve on the Board of Directors.

COO Jim Hooper, Sports and Wellness Director Ramona Dillard, and I met with Anthony Yepa, Indian Health Services Behavioral Health Services Director, on June 7 to discuss funding for a program review of the POL's Behavioral Health Services Program. The program review will help us strengthen the delivery of services to our community members.

On June 14, I hosted a Luncheon at the Dancing Eagle Restaurant to discuss irrigation water issues. Participants included 1<sup>st</sup> Lt. Governor Mooney, 2<sup>nd</sup> Lt. Governor Trujillo, Laguna and Paraje Mayordomos, and former Governor Tom Dailey, Sr. We are hopeful that this issue will be resolved so Laguna famers will have irrigation water in the future.

The POL's Energy Core Team met with New Mexico Gas Company on June 16 to continue negotiations for the soon to be expired Right-of-Way for the natural gas line. We are very close to reaching a mutually acceptable agreement.

I took a few days from work on June 18-26 to spend time with my family in Surprise, Arizona. I treasure these few days I get to spend with my wife, children, and grandchildren. My family honored me with a wonderful Father's Day. I trust all you Dads had a great Father's Day.

**July 2010**

On July 1, the POL Energy Core Team met with NM Gas Company representatives to continue negotiations for the soon to be expired Right-of-Way. We are working to replace the former ROW Agreement with a Lease Agreement. Negotiations should be completed by August 30, 2010. Team members participating were 1<sup>st</sup> Lt. Governor Robert Mooney, Sr.; 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr.; Treasurer Mildred Garcia, Teresa Leger, Nordhaus Attorney; Phyllis Bourque, POL Energy Consultant, and I.

I met with Mark Moores, President of the NM Dental Association and Stephine Poston, Tribal Liaison for the NM Dental Association on July 8<sup>th</sup> to discuss their offer to assist POL plan for quality dental care. The NM Dental Association is exploring the feasibility of establishing a dental school in New Mexico and a BA/DDM program at UNM. This would provide an opportunity for Native American students to enter the dental field and attend school in NM. We will continue to work with NMDA to explore this exciting opportunity.

On July 12<sup>th</sup>, COO Jim Hooper, Jr.; 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr.; Secretary Michael Silva; David Sloan Associates; and I meet with the Elder Association to discuss planning and design of the Elder Center. Council recently awarded the planning and design contract of the Elder Center to David Sloan Associates. They provided a summary of the planning process and assured the Elders that they would have input into the design. We look forward to having a new Elderly Center soon.

The Tribal Council attended the Grants-Cibola County School Board meeting on July 13<sup>th</sup> and presented various school-related concerns. Follow-up meetings will continue until various issues are resolved. Parents, please become more involved with your student's schools and attend the various parent meetings that are held to discuss programs that directly affect our students, especially those involving funding. We all need to support our students so they can be successful in school.

The POL Prosecutor's Office and the U.S. Attorney's Office for the District of NM hosted a Workshop on Sexual Assault Investigations, Sex Offender Management and Victims of Crime on July 14<sup>th</sup> at the Route 66 Conference Center. Deputy U.S. Attorney Paula Barnett was in attendance as were several of her Assistant U.S. Attorneys. The training was well attended by the POL and BIA Law Enforcement personnel and staff from the POL Social Services and Family Services. Second Lt. Governor Marvin Trujillo, Jr. provided the Opening Prayer and I provided the Welcome Address. This was a very valuable training and the U.S. Attorney's Office is committed to working with us to address crimes of a sexual nature. So please, think twice before you act and help us prevent crimes, especially against our children and grandchildren. Special thanks to Prosecutors David Adams and Casey Douma and Assistant U.S. Attorney Kyle Nayback for their efforts with this successful workshop.

On the evening of July 14, 1<sup>st</sup> Lt. Governor Robert Mooney, Sr.; 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr.; and other members of Tribal Council attend the Meet and Greet Ceremony at Laguna-Acoma HS to meet the new Principal. We look forward to working with the new Principal to ensure our students are successful.

POL Health Committee member Roxane Spruce-Bly and I participated in a Tribal Leaders Consultation with Health and Human Services Secretary Sebelius on July 21 at Isleta. I provided POL Health needs for consideration. Special thanks to our POL Health Committee for their great job in constructing the Talking Points and Issue Paper.

On July 27-29, I attended the 25<sup>th</sup> Anniversary Conference of the SW Region Native American Fish and Wildlife Society in Scottsdale, AZ. The NAFWS provides a forum for Tribes to share information on fishery, wildlife, and natural resource management. I had the honor of providing the Keynote Address. POL Natural Resource Director Adam Ringia provided an interesting presentation on the riparian restoration efforts ongoing on POL lands.

**August 2010**

I met with Richard Markley, Forest Supervisor of the Gila National Forest, on August 2 to discuss their forest management planning efforts. Mr. Markley is aware of federal government consultation requirements and invited us to provide comments on their planning efforts. He welcomes the POL to collect plants used for ceremonial purposes. We will coordinate with Mr. Markley as their planning efforts continue.

Second Lt. Governor Marvin Trujillo, Jr. and I participated in the Grandparents Raising Grandchildren Dinner on the evening of August 2 at the Kawaika Center. This event was hosted by Joylyn Sandoval, Program Coordinator. Cibola County Schools Superintendent Kilino Marquez and School Board staff Gloria Hale and Gloria Chavez also participated. We discussed ideas on providing support to Grandparents who raise their grandchildren. Please call us if you have further questions on this program. We thank Ms. Suazo for the delicious meal.

On August 3, COO Jim Hooper and staff of Public Works, Tribal Courts, Law Enforcement, Detention Center, and I met with contractors to discuss the planning and design of the Integrated Justice Center. We received over half a million dollars from the Justice Department for planning and design. We are seeking construction dollars for this facility which will house law enforcement, courts, prosecutors, and a detention center for both juveniles and adults.

COO Jim Hooper and I met with Cibola County Commission Chairman Edward Michael on August 4 to discuss POL road construction needs. Mr. Michael has committed to assist with the repair of the Kawaika roads and parking area.

On August 5, my Assistant Frank Cerno, Jr., and I participated in the State-Tribal Medicaid Work Group Pre-Consultation Session held at the Pueblo Cultural Center. We discussed the Protected American Indian Benefits Concept Paper which will protect Medicaid benefits for American Indians seeking services at IHS and tribal 638 facilities. This proposal includes the current mandatory and optional benefits provided by the State's plan. The concept paper explores the possibility of expanding the package to include services that are provided outside the Indian health system and developing a comprehensive set of benefits to include long term care services. The POL Health Priority Committee will present this concept to Council on August 24 and if adopted, I will advise the Center for Medicaid and Medicare Services on August 25 that we recommend adoption as part of the NM Medicaid Plan.

I met with Grants Cibola County Schools Superintendent Kilino Marquez on August 11 to discuss issues that were presented to the School Board on July 13. Mr. Marquez will present the School Improvement Plan and Adequate Yearly Progress report to Council on August 31.

On August 16, 1<sup>st</sup> Lt. Governor Marvin Trujillo, Jr., Staff Officer Sabin Chavez, Jr., Seama Council representatives Frank Siow and Eloise Smith and I participated in the Cultural Presentation and Meet and Greet Ceremony for the new Laguna Acoma HS teachers. The

event was held at the Sky City Conference Center. Laguna's Cultural Presentation was made by Irvin Shiosee. Superintendent Kilino Marquez; Assistant Superintendent Gloria Chavez; Indian Education Coordinator Gloria Hale; Administrator Rick Horacek, and Seboyeta Elementary School Assistant Nikki Marquez also participated. We encouraged the new teachers to do their best and pledged our support. After the Ceremony, we enjoyed a nice dinner. We trust these gatherings will encourage the teachers to do their best to help our students be successful.

COO Jim Hooper and I participated in a Tribal Consultation with Federal Highway Administration and BIA Indian Reservation Roads (IRR) representatives on August 17 to discuss Question 10 which deals with how federal funds are distributed to Tribes for IRR road maintenance and improvements. There is inequity in the way funds are allocated and the purpose of the meeting was to solicit input on how to address this inequity. Council will discuss this issue further and submit comments on a proposed fix.

On August 18, I met with American Indian Science and Engineering Society CEO Pamela Silas; Program Assistant Tina Pino; and AISES Elder Council members Stanley and Cecilia Lucero to discuss POL participation in AISES. The AISES Conference will be held in Albuquerque in November 2010. This will be a great opportunity for Native high school students from local schools to participate.

On August 23, Treasurer Mildred Garcia, Governor's Assistant Frank Cerno, Jr., POL Program Directors, Utility Authority, and I met with the Laguna Mayordomos to discuss plans for the Laguna Feast. The meetings focus was to ensure the safety and well-being of all who attend the POL's largest Feast. Everyone is committed to provide appropriate assistance.

Treasurer Mildred Garcia, Tax Administrator Edwin Martinez 111, and I met with Indian Pueblos Marketing Inc. CEO Ronald Solimon and Staff on August 23 to discuss the Tribal cigarette tax. The POL is imposing on an interim basis its Tribal Cigarette Tax on behalf of all 19 Pueblos until the IPMI can determine a permanent process. In return for this service, the POL will receive a 2% administrative fee based on monthly cigarette tax revenue.

In the last few months, I have reported on the progress of our negotiations with NM Gas Company for the soon to be expired Right-of-Way. We are working to replace the former ROW Agreement with a Lease Agreement. Great News! We have successfully negotiated for the amount of \$12.5 million! Twenty-five years ago, we only received \$170,000. We thank the Tribal Council for their support during these negotiations. We will finalize the new 25 Year Lease Agreement in the next few weeks.

Nordhaus Law Firm Attorney Noelle Graney notified Council that she will be leaving the law firm. Noelle provided excellent legal counsel to the POL. We wish Noelle the best.

## September 2010

My assistant Frank Cerno, Jr., and I met with Jarvis Williams, Office of the Speaker of the House, Navajo Nation, and their Gaming Consultant Stuart Paisano, on September 1. The Navajo Nation informed us of their plans to develop more gaming facilities and of their intent to negotiate a new gaming compact with the State. They will meet with Laguna Development Corporation to discuss this issue further.

On September 2, Treasurer Mildred Garcia, CFO Miles King, COO Jim Hooper, Governor's Assistant Frank Cerno, Jr., and I met with Teresa Leger, Nordhaus Law Firm to discuss the Annual Report on Legal Work conducted in 2010. This report was presented to Tribal Council. Nordhaus Law Firm continues to provide excellent legal services to the POL.

The Encinal Feast was celebrated on September 8. We all enjoyed the dances and the delicious meals that were shared. We thank all those who came to celebrate.

The Ground Breaking Ceremony for the new Elementary and Early Childhood Center was held on September 10 at Laguna Middle School. The event was well attended by community members, school officials and students, and representatives from the offices of Senator Udall, Senator Bingaman, and Congressman Teague. We also enjoyed a delicious meal served by LMS students and staff.

On September 15, 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr., Councilman Charles Poncho, and I attended a Tribal meeting with New Mexico Lt. Governor Diane Denish, at the Isleta Hard Rock Hotel and Casino. Lt. Governor Denish is a candidate for NM Governor and she unveiled her platform on Native American issues. Lt. Governor Denish has been an avid supporter for Native American issues and promised her continued support. She addressed Council last year and toured the Jackpile-Paguete Uranium Mine. She also supports our efforts to address ongoing environmental and health impacts attributed to past uranium mining.

The Mayordomos Association met at the Laguna E-Center in the evening of September 15 to discuss the Laguna Feast, in particular to address the Insane Clown Posse issue. Ms. Melanie Vicente, from Kewa Pueblo, provided a power point discussion on the ICP. Tribal officials participating were 1<sup>st</sup> Lt. Governor Robert Mooney, Sr., 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr., Councilman Gaylord Siow, and I. Law enforcement officials from Laguna and Acoma also participated along with LDOE school officials and interested community members. Because of threats to the safety and well-being of the community, precautionary measures will be taken.

On September 16, a Special Council Meeting was called to discuss the Insane Clown Posse and the safety and well-being of the community especially during the Laguna Feast. I proposed to issue an Executive Order to deal with ongoing issues related to various gangs and their disruptive behavior. POL Prosecutors David Adams and Casey Douma were in attendance to answer any questions related to the legality of the EO. After much discussion,

Council voted unanimously to support my issuance of the EO. Please see the contents of the EO in this issue.

The Laguna Feast was held September 18-19 in honor of St. Joseph, the patron Saint of Laguna Village. Mass was celebrated on September 19 at the Laguna Mission. Following the Procession to the Plaza, various traditional dances were held and enjoyed by all. We thank all the Village of Laguna members who shared their delicious meals with the guests. Special guests attending were Congressman Harry Teague, candidate for NM Lt. Governor Brian Colon, and Public Regulatory Commission candidate Gary Montoya. We appreciate all who came to celebrate and to all who helped to make this Feast a safe and enjoyable time. The Annual Parade was held on September 18 and was well attended. The Governor's Award went to Laguna Village Express. Other winners were: Outstanding Float Entry 1<sup>st</sup> Place – Laguna Public Library; Best Individual Entry 1<sup>st</sup> Place – Grandma Jo's Bakery; Best Marching Unit 1<sup>st</sup> Place – Laguna Color Guard; Best Youth Entry 1<sup>st</sup> Place – Zuni Bear Dancers; Best Horse Riding Entry – Los Caballeros Riding Club. Congratulations to all the entrees. Special thanks to the Sports and Wellness Program for another successful Feast Parade.

I traveled to Washington DC on September 22 to testify before the House Subcommittee on Energy and Mineral Resources. This legislative hearing was on H.R. 4817 which proposes to amend the Surface Mining Control and Reclamation Act of 1977 to clarify that uncertified States and Indian tribes have the authority to use certain payments for certain noncoal reclamation projects. The hearing was held September 23 in the Longworth House Office Building. Congressman Martin Heinrich is a member of this committee and Congressman Teague is sponsoring the amendments. If we are successful in getting this Act amended, we will have access to more funds to adequately reclaim the Jackpile-Paguate Uranium Mine. I thank my Assistant Frank Cerno, Jr., COO Jim Hooper, and Donald Groves and Melina Jimenez of the Nordhaus Law Firm in Washington, DC, for all their assistance with this hearing.

On September 25, we celebrated the Paguate Feast in honor of St. Elizabeth. We all enjoyed the Follow-the-Leader Dance and the delicious food served. We thank all who came to celebrate especially those Village members who shared delicious meals.

### **October 2010**

On October 4<sup>th</sup>, I participated in a U.S Department of Agriculture Press Conference. Our Water Project was one of five USDA funded projects showcased. We thank USDA for providing a \$26.6 million Loan/Grant to replace our water system. We are currently working with USDA to obtain funds to replace our Sewer/Wastewater system.

The Continental Divide Electric Cooperative hosted the 2<sup>nd</sup> meeting with Council on October 6<sup>th</sup> in Grants. The new CDEC Lease Agreement requires two meetings annually for the next 25 years. We required these meetings to discuss system improvements and ensure quality service for the duration of the lease period. CDEC recently completed a Customer Satisfaction Survey as requested by POL and will implement measures to ensure customer

satisfaction. We are grateful that CDEC has become a true partner and is making great strides in improving electrical services.

On October 11<sup>th</sup>, POL Health Committee members Roxane Spruce-Bly, Ramona Dillard and Edna Kidwell, and I met with Chris Tyhurst and Steve Cogan of REDW to discuss their expertise in P.L. 93-638 as it pertains to our ongoing assessment of our health care needs. The Committee will determine if REDW can provide appropriate technical assistance.

Tribal Council visited Laguna students at LAHS on October 12<sup>th</sup>. Principal Tom Trujillo provided classroom tours and we observed students and teachers at work. We spoke to students and encouraged them to do their best and to avoid drugs and alcohol. We encouraged them to behave and to love and respect others. We advised them that we would be available to discuss issues they may have. Parents, please support our students and please ask for help if you need it. Students, please remember we love you and want the best for you.

Wellness Program staff Ramona Dillard, Antonette Silva-Jose, and Ken Thomas and Governor's Assistant Frank Cerno, Jr., and I met with Connie O'Marra, Native Aspirations, on October 13<sup>th</sup> to discuss a project funding to address bullying, substance abuse, and suicide prevention. This program helps Tribes enhance their capabilities to address these social problems. Follow-up will continue to determine if we will utilize grant funding that is available.

On October 14, Secretary Michael Silva attended the Denish-Colon Campaign Rally held in Espanola, NM. Diane Denish, currently NM Lt. Governor, is a candidate for NM Governor and Brian Colon is a candidate for NM Lt. Governor. Former President Bill Clinton also participated.

On October 15<sup>th</sup>, 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr., and Secretary Michael Silva, participated in the Native American Community Academy Celebration. NACA is a Charter School in Albuquerque and several Laguna students are currently enrolled.

The Paraje Feast was held on October 17<sup>th</sup> in honor of Saint Margaret Mary. Those in attendance enjoyed the Follow-the-Leader Dance and Buffalo dances. We thank all who participated and especially those village members who shared their delicious meals.

On October 20<sup>th</sup>, 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr. and I met with Loretta Dominguez, UNM Native American Student Services Program to discuss the MOU between UNM and POL. We stressed the importance of providing quality support to our students to ensure academic success and safety in school. Follow-up meetings will occur to ensure appropriate activities that promote academic success and healthy social development are incorporated into the MOU.

Congressman Harry Teague visited with community and non-community members to discuss issues of concern. This gathering was held the evening of October 21<sup>st</sup> at the Tribal Auditorium. Mr. Teague has been a friend to the POL and has been very supportive of POL

issues. He was instrumental in helping us obtain the \$26.6 million from USDA to replace our water system.

The Annual Walk Down the Line was held October 23 at the Kawaike Center. Laguna Village Head Mayordomo Albert Riley opened the event with a Prayer and I welcomed and encouraged everyone to help each other avoid alcohol. This annual event is held to create an awareness of the dangers of alcohol abuse and to encourage everyone, especially, our teens to avoid alcohol. Let's continue to pray for and encourage those who are dealing with alcohol abuse to seek help. It is my hope that someday soon alcohol sales will be banned on POL lands. Thanks to Antonette Silva-Jose, Captain Michelle Ray, Judge Bird and Tribal Court Staff, Sports and Wellness Department, Law Enforcement Staff, Emergency Medical Staff, and others who work hard to address alcohol abuse issues. Thanks to Speedy and Mattie Gonzales for catering the delicious meal and Village Express for the great music. And thanks to Paguete Council representative Josephine Cochran and the rest of the folks who braved the cold weather to Walk Down the Line.

On October 25<sup>th</sup>, NM Governor Candidate Diane Denish visited Laguna Elementary School as she was on her Campaign Trail. Lt. Governor Denish has always been supportive of our issues. Community members and students enjoyed the visit and got to take pictures with Lt. Governor Denish. Tribal officials participating were 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr., Secretary Michael Silva, Treasurer Mildred Garcia, Council Representatives Anthony Riley (Laguna), Charles Poncho (Mesita), Eloise Smith (Seama), and Jeff Gaco (Paguate).

On October 26<sup>th</sup>, Laguna Construction Company held their Annual Shareholder Meeting at the Route 66 Hotel/Casino. LCC provided an update on the status of the company and challenges they face in moving forward. Ricci and Company provided the Annual Audit for 2009 and Meyner's and Company provided the Operational and Forensic Audits.

### **November 2010**

On November 3, COO Jim Hooper, Nordhaus Attorney Teresa Leger, and I met with NM Department of Transportation Secretary Gary Giron and his staff and BIA staff to discuss Right of Way agreements and other traffic safety issues and concerns. These meetings are follow-up to ensure all issues are resolved before Secretary Giron leaves office on December 31. He and his staff have been very helpful in resolving ROW and other transportation issues.

The Annual Native American Veteran's Day Celebration was held November 5 at Route 66 Hotel and Casino. 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr. and I provided Welcome Addresses and thanked all Veterans for their service to our Country. It was good to see so many Native American Veterans gathered in one place to be honored. Thanks again to all our Laguna Veterans for your service to our Country and May the Creator bless you and your families.

I met with Environmental Protection Agency Region 6 staff on November 8 to discuss progress on EPA's assessments of radiation exposure attributed to the past uranium mining at the Jackpile/Paguete mines. EPA will continue their efforts and keep us apprised.

The American Indian Sciences and Engineering Society's Annual Conference was held at the Albuquerque Convention Center November 11-13. I provided the Welcome Address on November 11. Tribal Council contributed almost \$22,000 in sponsorships and this allowed 55 Laguna high school and college students to attend. AISES encourages students to enter the Science and Engineering professions and provides mentorship and job opportunities. The conference ended with a Banquet on Saturday evening and was attended by 2<sup>nd</sup> Lt. Governor Marvin Trujillo, Jr., Secretary Michal Silva, Council representatives Anthony Riley and his wife, Francisco Carr and his wife, and me and my wife. Stanley Lucero and his wife Cecelia also participated. They both serve on the AISES Elders Council. We thank all the Laguna members who participated especially AISES employee and Laguna member Tina Pino for her efforts with the conference and her assistance to Laguna students.

On November 15, we hosted Navajo Nation President-elect and current Vice-President Ben Shelly, Navajo Nation Department of Transportation staff, and Alamo Chapter officials at Laguna to discuss their request for reconsideration for Laguna's support for paving the road from Alamo to State Route 6. Council had previously decided to not support the road paving due to several factors including safety and funding. Based on the Navajo Nation's promise to provide more information, we offered reconsideration. Council will decide soon.

Family and Behavioral Health Services, and Tribal Courts provided a Workshop and Brunch on November 17 at Tribal Headquarters. The workshop provided information on working with Courts to address domestic abuse issues. Thanks to Ramona Dillard, Joy Deloris, Denise Hunt, Judge Bird, Gwen Kasero, and all the staff for their work to address domestic violence.

On November 18-19, Behavioral Health and Family Services sponsored the Annual Men's and Women's Wellness Conference. I provided the Welcome and one of the Keynote Addresses. Many people attended with the majority being Laguna members. This Conference provided much information on how to be well and to take care of yourself and your loved ones. Make sure you get annual health evaluations and please be sure to see the doctor if you are not feeling well and don't forget to take your medications as prescribed. Let's help one another be healthy so we can enjoy life and all the beauty that surrounds us. Special thanks to Ramona Dillard, Paul Pino, Ken Thomas and the rest of the Behavioral Health and Family Services for a great job in putting together a great conference. And thanks to all of you who participated.

### **December 2010**

One noteworthy activity that occurred on November 30 was the U.S. Attorney's Listening Session held at the Pueblo Cultural Center. Since 2008, we have developed a strong working relationship with the New Mexico U.S. Attorney's Office. Tribal Prosecutor David Adams has played a key role in developing this partnership. With the passage of the Tribal Law and Order Act, the United States is required to improve communications between Tribes and the Department of Justice. One program created is the Special Assistants to the U.S. Attorney's Office. This provides for designation of a Tribal Prosecutor to be named a Special Assistant and be able to prosecute crimes such as domestic violence, sexual assault, and stalking. In

November 2010, the U.S. Attorney's Office was notified by DOJ that Laguna was one of five Tribes in the Nation selected for this program. Even more exciting is the fact that \$250,000 under the Violence Against Women's Act would be provided to Laguna. At the November 30 Listening Session, US Attorney Ken Gonzalez announced that Laguna would be the first Pueblo in New Mexico selected to participate. The work will be done through a Memorandum of Understanding and Tribal Prosecutor David Adams will be named a Special Assistant to the U.S. Attorney's Office. Staff Officers approved this Program on December 10, 2010. Congratulations to David Adams. A signing ceremony with the U.S. Attorneys Office will be scheduled soon.

On December 8, 1<sup>st</sup> Lt. Governor Robert Mooney, Sr. and several members of the Health Priorities Committee met with ACL Hospital Staff to discuss budget scenarios and health priorities. It is important that we continue to remind ACL Hospital staff of their trust responsibility to provide good quality health care to our members. Follow-up will continue.

The Budget and Finance Committee met on December 13 to finalize the 2011 Tribal Budget and to prepare for presentation of the budget to Council on December 14.

In the afternoon of December 13, COO Jim Hooper, In-House Attorney Casey Douma, and I met with the BIA SW Regional Director William Walker, Assistant RD Ryan Riley, a DOI Solicitor, a BIA Contract Officer, and a BIA Environmental Office representative to discuss the status of a pending contract for reclamation of the Jackpile-Paguate Mine. The DOI Solicitor acknowledged that the DOI/BIA assumed liability for uranium mining operations and reclamations when they authorized Atlantic Richfield Corporation to be release from liability when ARCO paid the POL \$43 million when the mine closed. Since DOI/BIA is the Responsible Party, they are responsible for further cleanup of the mine. They are aware that we have entered into a MOU with the Environmental Protection Agency for further clean-up of the mine. We will continue with efforts to ensure the mine is properly reclaimed to ensure there is no further impacts to the health and well being of our People and our environment.

On December 14, 2010, at the recommendation of the Governor and the Budget and Finance Committee, Council approved the FY 2011 General Fund Budget for the amount of \$13,680,311 and the FY 2011 Reclamation Program Budget in the amount of \$31,751.

Second Lt. Governor Marvin Trujillo, Jr., COO Jim Hooper, and I attended the Elder Associations Christmas Luncheon at the Kawaika Center on December 15. After singing Christmas carols and eating a nice lunch, we had a surprise visit by the Laguna Santa. Santa's helpers provided nice gifts and Santa wished everyone well. We thank all the Elders and the Laguna Santa (Victor Day) for all the fun we had. We also thank Chris Riley, Marlinda Riley, and Florence Sousea for leading the Christmas carols.

On December 16, Staff Officers Paul Pino and Larson Romero, Council representatives Gaylord Siow and Jeff Gaco, COO Jim Hooper, Jr., and I participated in the Utility Authority Team Luncheon held at the Kawaika Center. After a good lunch, our Staff and Council representatives, COO Hooper, and I provided our opinions on how the UA and the POL could establish meaningful partnerships so the Tribal members could benefit from better

services. Community members also provided feedback on how the UA and Tribe could do better. Overall, we provided words of encouragement and thanked the UA for its services to our community members. Following our statements, we excused ourselves and UA employees worked on team building.

The Annual POL Employees Luncheon was held on December 17. We had a nice lunch and were entertained by Navajo comedian James (of James and Ernie). Pueblo Country provided the music for listening and dancing pleasure. We had much fun with the gingerbread house construction contest which was won by Judge Bird and David Adams. Several employees were honored for their length of service to the Pueblo. A Special acknowledgement was presented in memory of the late Ms. Josie Lucero, a long-time Tribal employee and received by her husband, Mr. Conrad Lucero. Several employees were the winners of great prizes. We all had a great time and we thank Kathleen Smith, Sue Tapia, Bernadine Torivio, Trina Vallo and Jaye Chissoe for coordinating the event. We also thank Grandma Jo's for catering the lunch.

On December 22, Second Lt. Governor Marvin Trujillo, Jr., COO Jim Hooper, Jr., Environmental and Natural Resources Director Adam Ringia, and I met with Colonel Clark and his staff from Cannon Air Force Base to discuss the low level military reconnaissance flights over Laguna lands especially those aircraft that fly over the villages. We discussed safety concerns and the need to respect our religious ceremonies. Colonel Clark was very receptive to our concerns and promised that he would do all that he could to avoid fly-overs that were disruptive to our Pueblo. He also mentioned that he would coordinate with Kirtland AFB to relay our concerns regarding low level recon flights by military helicopters.

# IN-HOUSE ATTORNEY

## Mission

Under the direct supervision of the Governor, the In-House Attorney serves as the principle in-house legal advisor, representative and counselor to the Pueblo of Laguna, including all programs and departments. The In-House Attorney ensures that all applicable laws are followed so that tribal sovereignty is protected and enhanced. The office is to provide assistance to avoid or prevent expensive legal disputes and litigation and protect the legal interests of the tribal government.

## Scope of Work

The In-House Attorney advises and represents the Pueblo of Laguna in general legal matters, as assigned by Governor and Council. The scope of work includes litigation filed by and against the Pueblo of Laguna; contract matters; relations with the U.S. Government; and relations with state and local governments and agencies. The In-House Attorney also works with various boards and committees as assigned. Furthermore, the In-House Attorney provides general legal services to Pueblo of Laguna programs and departments, on issues that arise on a day-to-day basis. The general legal services includes but is not limited to subject matters such as economic development, gaming, taxation, tribal lands, natural resources, environmental resources, cultural resources, civil and criminal law, administrative matters, health and welfare issues, and employment law. These duties also include drafting legal documents, ordinances, regulations, policies, procedures, position papers, legal memoranda and correspondence. In addition, the In-House Attorney monitors legal work assigned to outside counsel, maintains communication to prevent duplication of effort and effective resolution of problems and recommends the use and/or procurement of outside counsel as necessary or prudent.

## Organizational Description

Number of Employees	1
Number of Laguna Tribal Members	1

Employee	Title	Contact Number	Email Address
Casey Douma	In-House Attorney	505-552-5776	cdouma@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo (100%)	\$152,972

## **2010 Goals / Objectives / Status**

- Perform daily legal tasks for the Pueblo of Laguna.
- Provide legal services to the Pueblo before federal, state and local legislative bodies.
- Prioritize and construct language to amend to the Pueblo of Laguna Code.
- Provide legal services for the Pueblo's implementation of the Tribal Law & Order Act.
- Monitor outside legal counsel contracts and control cost of outside legal services to the Pueblo.

## **2010 Accomplishments**

- Further reduced reliance on outside counsel for daily legal services to the Pueblo.
- The office was involved in assisting the Pueblo execute its plans for water and wastewater treatment system.
- Key amendments to the Pueblo of Laguna Code have been initiated to address inconsistencies in the Pueblo's laws.

## **2010 Challenges**

- The In-House Attorney's position was vacant for several months during the year.
- The hiring of a new In-House Attorney required the quick orientation of all pending legal issues that were being addressed by the outgoing In-House Attorney and those being addressed by outside legal counsel.
- Increasing legal issues addressed by the In-House Attorney necessitate the need to expand the capacity of the In-House Attorney's office.

## **2010 Collaborations**

- Collaborated with the Department of Natural Resources in consultations with federal and state agencies regarding reclamation efforts for Jackpile Mine.
- Worked closely with the Pueblo Court staff to assist in the acquisition of court resources from outside vendors.
- Assisted the Pueblo of Laguna Chief Prosecutor in efforts to participate as a Special Assistant United States Attorney that will benefit the Pueblo's ability to provide a safe community.
- Coordinated with the Pueblo Prosecutor, Public Defender, and Probation departments to examine amendments to the Pueblo's Criminal Code.
- Assisted Pueblo of Laguna departments and committees to work on legal issues involving the respective departments.
- Coordinate with outside legal counsel regarding legal issues they are addressing on behalf of the Pueblo.

## **2010 Highlights**

- Capacity building within the In-House Attorney's office has resulted in the reduction in legal costs from outside counsel for daily matters concerning the Pueblo of Laguna.
- The In-House Attorney position was filled after being vacant for several months and legal services were re-initiated.
- The groundwork has been initiated for amending the Pueblo's Criminal Code, the Children's Code and other codes requiring amendments.

## **2011 Future Plans / Goals / Objectives**

- The In-House Attorney will continue to provide daily legal services to the Pueblo, its programs and departments.
- Continue to coordinate and prioritize amendments to the Pueblo of Laguna Code.
- Continue collaborations with other departments, agencies and programs to facilitate cooperation in addressing the Pueblo's legal issues.
- Continue to increase the capacity of the In-House Attorney's Office.
- Assist the Pueblo of Laguna leadership in expanding the legal infrastructure that is reflective of the Pueblo's core values.



# LAGUNA VETERAN'S PROGRAM

## **Mission**

To promote the rights of all Veterans and their dependents through a progressive legislative platform; to protect their rights through education, communication and technology; and to work collaboratively with the Department of Veteran Affairs and other nationally chartered Veterans organizations to assure that all Veterans and their dependants receive the entitlements afforded all US military veterans.

## **Scope of Work**

## **Organizational Description**

Number of Employees	1
Number of Laguna Tribal Members	1

Employee	Title	Contact Number	Email Address
Marvin A. Trujillo, Jr.	Veterans Coordinator	(505) 552-5767	<a href="mailto:mtrujillo@lagunatribe.org">mtrujillo@lagunatribe.org</a>

## **2010 Financial Description**

Funding Source	Annual Operating Budget Amount
Pueblo (100%)	\$64,000

## **2010 Goals / Objectives / Status**

- To provide accessible local services to the Veterans by having an accredited Veterans Service Officer stationed at the Pueblo.
- To assist Veterans in application for State of New Mexico and Federal Veterans Benefits.
- To assist Veterans with application for Discharge Paperwork DD-214, NGB-22 and with Personal Military History and records.
- To assist Veterans with application for Service-connected disability compensation.
- To assist Veterans with application for Improved Disability Pensions.
- To provide Veterans with Military Funeral Honor Details.
- To assist Veterans with application for the National Cemetery Funeral Honors, Flags, and Veterans Headstones.
- To assist Veterans with application into the Veteran's Administration Medical Center (VAMC).

## **2010 Accomplishments**

- Brought in over 100,000 dollars in annual Veterans Service-Connected disability and pension benefits for Veterans at the Pueblo of Laguna.
- Brought in over 350,000 dollars of cumulative income to Laguna Veterans since 2008.
- Serviced four generations of war fighters with unique concerns, needs and legislation governed by the Department of Veterans Affairs and Congress. This included World War II, Korean, Vietnam and Persian Gulf War, and peacetime Veterans.
  - This included individual veterans cases in dealing with service connected disabilities, pensions, designation of military service organizations, requests for discharge paperwork, enrollment to VA Medical Center, Agent Orange and Gulf War Examinations, Funeral Details and honors.
- Worked with the New Mexico Department of Veterans Services to qualify Native American Veterans for State Tax Refunds for service periods from 1977 – 2007.

## **2010 Challenges**

- Federal and State funding for Tribal Veterans Programs.
- Transportation for Veterans to the VA Medical Center in Albuquerque.

## **2010 Collaborations**

- Working with the Indian Health Services (IHS) and the Department of Veterans Affairs (VA) on a comprehensive Memorandum of Understanding (MOU) aimed at improving the health status of American Indian Veterans. The MOU outlines key strategies:
  - Increasing access to services and benefits of IHS and the VA.
  - Improving coordination of care.
  - Improving care through the development of health information technology.
  - Increasing availability of services by the development of payment and reimbursement policies and mechanisms.
- Working with the State of New Mexico Behavioral Health Department in dealing with Veterans returning from Operation Iraqi Freedom and Enduring Freedom suffering from Post Traumatic Stress Disorder (PTSD).
- Met with Congressman Steven Pierce to seek funding opportunities for Tribal Veterans Programs.
- Developed a partnership with the Laguna Acoma Connections Program and the Native American Independent Coalition program to enhance opportunities and resources for people with disabilities.
- Worked with the Disabled American Veterans, Military Order of the Purple Hearts, the Veterans of Foreign Wars and the other Veterans Service Organizations to promote the rights and benefits of the Veterans of the Pueblo.

## **2010 Highlights**

- Honored our Armed Service men and women in the Village of Paguete during Armed Services Day. Collaborated with Sports and Wellness during its “Just Move it” walk and run event.
- Honored our Veterans at the Annual Pueblo of Laguna 4<sup>th</sup> of July Fireworks event held at the Kawaike Center.
- Honored our Laguna Veterans and various Native American Veterans from across the State of New Mexico at the Native American Symposium held at Route 66 Casino Hotel in honor of Veteran’s Day.

## **2011 Future Plans / Goals / Objectives**

- Seek funding for the planning, design and construction of a Pueblo of Laguna Veterans Memorial to honor our Veterans.
- Work with the IHS and the VA to enhance access of services through the development and implementation of new models of care using technologies including:
  - Tele-health services such as tele-psychiatry and tele-pharmacy.
  - Services using mobile communication technologies.
- Develop liaison program between the VA Regional Office and the Indian Health Service to provide better service and faster response time for Laguna Veterans pertaining to Veteran Medical Record requests.



# OFFICE OF THE TRIBAL SECRETARY

## Mission

To ensure that all actions by Council and Staff Officers are recorded for proper and timely follow-up; to work with all Pueblo of Laguna programs and entities for Council scheduling when needed; and to ensure that all records of meetings are available for distribution on a timely basis for information and dissemination to villages.

## Scope of Work

- To maintain records and files of the Tribal Secretary's Office.
- Since the Central Records and the Enrollment Office are under the Tribal Secretary; work with these two departments on the daily basis.
- To record minutes of all Council and Staff meetings and other official meetings as the Council may direct.
- To keep Council informed of all Board and Committee vacancies and to ensure that resumes are available for use by the Council for appointments.

## Organizational Description

Number of Employees	3
Number of Laguna Tribal Members	3

Employee	Title	Contact Number	Email Address
Michael A. Silva	Tribal Secretary	(505) 552-5761	msilva@lagunatribe.org
Robert E. Mooney, Sr.	Central Records Clerk	(505) 552-1222	rmooney@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna	\$171,478

## 2010 Goals / Objectives / Status

- To continue to work with my office and the departments under me to better serve our people, tribal government, tribal programs and tribal entities by making sure we are able to retrieve documents they need and to maintain documents for future reference.

## **2010 Accomplishments**

- Prepared agendas for Council, Staff and Executive Officer meetings.
- As of December 7, 2010, prepared and completed Tribal Council meeting minute's numbers 1 through 44.
- Preparing Staff Officer meeting minutes 1 - 30.
- Prepared and completed Court of Appeals records.
- Preparing Laguna Construction Company Shareholder meeting minutes.
- Communicated and coordinated with program personnel, tribal entities and other guests for attendance at Council and Staff meetings.
- Prepared with Council Ranking Committee, rankings for various Board vacancies for Council appointments.
- Processed Tribal Resolutions Nos. 01-10 to 118-10.
- Processed Tribal Ordinances Nos. 100-10 to 500-10.
- Processes Attorney Approvals, Business Licenses, Evergreen Permits, Permits to Enter POL Land, Request to Reside on Laguna land, Residential Leases, Quitclaim Deeds and Use of Tribal Building for Programs and Entities.
- Supervised activities of the Pueblo of Laguna Enrollment and Central Records.
- Worked with Council, Accounting Department and Mayordomos on per capita distribution.
- Assisted Election Board and Secretarial Election Board with preparation of paperwork, resolution, etc. for Tribal Election and Secretarial Election.

## **2010 Challenges**

- To ensure the Program Staff and support staff have knowledge of what they are supposed to be doing at their work sites with minimal supervision.
- To have my office and Central Records organized to where there is proper retrieval and retention of pueblo documents.

## **2010 Collaborations**

- Communicated with the POL Enrollment Office, Central Records and various boards and committees on their activities.
- Worked with various tribal programs when they needed to verify information regarding their programs and processed their paperwork.
- Central Records continues the working relationship between the Pueblo attorneys and experts on the Water and Trust litigation.

## **2010 Highlights**

- Rented a copier located in Tribal Secretary's Office to print documents in a timely manner.
- Computer and printer were purchased and updated for faster completion of paperwork.

- Central Records purchased a laptop for departmental use.

### **2011 Future Plans / Goals / Objectives**

- To work with various tribal programs to ensure that their ordinances, resolutions and paperwork are processed in a timely manner.
- To provide training to staff to help with efficiency.
- To continue to provide quality assistance to the Tribal Membership and General Public.



# TRIBAL ENROLLMENT

## **Mission**

To maintain the membership rolls of the Pueblo of Laguna Tribe, according to the Pueblo of Laguna Constitution, Enrollment Ordinance and Resolutions. To assist individuals in applying for membership to become enrolled members and provide them with verification of enrollment by issuing Certificates of Indian Blood and/or membership cards, in order for those individuals to receive services through various programs and organizations.

## **Scope of Work**

- Maintain the records of all Laguna tribal members, both regular and naturalized, on a daily basis.
- Issue membership applications to individuals who are applying for membership with the Pueblo of Laguna tribe. Keep a daily log of all applications issued and returned.
- Conduct Enrollment Committee meetings, twice a month, to process enrollment applications and requests for relinquishments and Laguna blood quantum increases.
- With the Enrollment Committee, make presentations to the Pueblo Council of all applications, requests for relinquishment and blood quantum increases, on a quarterly basis.
- Issue Certificates of Indian Blood (CIB's) for enrolled members, both regular and naturalized.
- Issue Indian Preference Form 4432, for enrolled members, who are seeking Government employment.
- Issue Descendent Certificates of Indian Blood for those individuals, who are not enrolled members, to verify that they possess a degree of Laguna/Indian blood.
- Issue photo I.D.'s for both members and non-members, on a weekly basis.
- Send out IIM forms each month to tribal members who are turning 18 years of age.
- Review IIM forms and insure that all documents are attached, when forms are returned, and send them on to the Southwest Regional Office – Office of the Special Trustees, for processing.
- Make monthly trips to the Vital Records Office in Santa Fe, to pick up various documents for both tribal and non-tribal members.
- Contact hospitals, hospices, nursing homes, OMI and doctors, in order to complete and file death certificates.
- Assist families with obtaining the Funeral Expense when a family member dies. Also assist Funeral Homes in obtaining payment for mortuary services.
- Provide membership counts, CIB's and other pertinent information to various programs, agencies and entities to assist them in obtaining funding, conducting probate hearings (BIA), criminal investigations, ICWA cases and other services.
- Provide family trees to individuals who request them.
- Keep up daily correspondence with individuals who are requesting information regarding enrollment, per capita and tribal elections.

- Correspond with other Enrollment Offices to verify enrollment status, request CIB's and to inquire about various other enrollment issues.
- Provide Notary services to the general public.
- Assist the Accounting Office during per capita distribution by providing a current listing of all regular enrolled members and their addresses.
- Assist the mayordomos in providing lists of all men 18 years and older. Also, one enrollment staff person assists them, thru the Accounting Office, to formulate the data to deduct dues that are owed by male members.
- Work with the Election Board in preparing and conducting the Tribal Elections. On "off" years, work with the Board to take care of mid-year election of Council Representatives.
- Prepare the budget for the Enrollment Office/Election Board.
- Work with the U.S. Census every 10 years or whenever they request data in preparing for census count.
- Assist individuals who were adopted as infants and are seeking information with the possibility of becoming an enrolled member.

### Organizational Description

Number of Employees	2
Number of Laguna Tribal Members	2

Employee	Title	Contact Number	Email Address
Lorraine Alonzo	Acting Enrollment Manager	(505) 552-5772	<a href="mailto:lalonzo@lagunatribe.org">lalonzo@lagunatribe.org</a>
Barbara Analla	Enrollment Clerk	(505) 552-5773	<a href="mailto:banalla@lagunatribe.org">banalla@lagunatribe.org</a>

### 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna	\$123,548

### 2010 Goals / Objectives / Status

- To continue to maintain a current and complete membership roll.
- To continue to assist the general public by providing documents and services regarding enrollment.
- To continue working with other programs, organizations and entities in providing enrollment information/statistics to assist with their programs and to receive funding.
- To work with the Election Board to conduct a professional, ethical, fair and impartial election.

- To work with Accounting Office and the mayordomos in conducting the distribution of per capita checks.

## **2010 Accomplishments**

- Enrolled 131 new tribal members, both Regular and Naturalized.
- Assisted with the 2010 U.S. Census.
- Developed Standard Operating Procedures (SOP).
- Worked with the Election Board to conduct the 2010 Tribal Elections.
- Continued to maintain Enrollment Office with staff shortage.
- Developed “pie charts” as part of the Enrollment Committee’s presentation of new members to Pueblo Council.
- Obtained Notary Public commissions for Enrollment Staff.

## **2010 Challenges**

- Assisting the village Mayordomos in implementing the assessment of village dues.
- Assisting with both Tribal Elections and Secretarial Election, at the same time.
- Having to maintain Enrollment Office with loss of 1 Staff member halfway through the year.
- Adjusting to implementation of new procedures of Vital Records Office in picking up documents for individuals.
- Conducting in depth research to provide individuals with “detailed” family trees.

## **2010 Collaborations**

- With assistance from the Tribal Planner’s Office, worked with U.S. Census Bureau to conduct 2010 U.S. Census count.
- Worked with Tribal Election Board to conduct 2010 Tribal Election.
- Assisted the Secretarial Election Board in conducting Constitutional Amendment Election.
- Worked with the Accounting Office and village Mayordomos in PCD process.
- Worked with Laguna Social Services and other Human Services departments, both in and out of state, in providing assistance for ICWA (Indian Child Welfare Act) cases.
- Worked with the Office of the Special Trustees in assisting IIM accountholders in withdrawing their minor’s trust money when becoming of age.
- Worked with OMI, hospitals, nursing homes, hospices and doctors in initiating and completing death certificates for individuals.
- Worked with the Office of Vital Records in obtaining birth and death certificates for individuals who requested them.
- Assisted various Law Offices by providing documents to help families obtain miner’s compensation.
- Provided information to various TANF offices, in order for them to provide services to tribal members.
- Worked with BIA Probate Offices in providing documents for probate hearings.

- Worked with other Tribal Enrollment Offices in verifying membership status, providing Certificates of Indian Blood and other enrollment information.

### **2010 Highlights**

- Enrollment Committee and Enrollment Staff attended the 16<sup>th</sup> Annual DCI Tribal Enrollment Conference in Albuquerque, NM.
- Completion of the U.S. Census count which occurs every 10 years.

### **2011 Future Plans / Goals / Objectives**

- To work with Human Resources Office in developing an employee I.D. card.
- To conduct a thorough review of all Tribal Enrollment records in order to maintain efficient records.
- To obtain new enrollment software that will be compatible with the needs of the Tribal Enrollment Office in maintaining records for all tribal members.
- Maintain service of office equipment, on a regular basis, in order to provide efficient services to the public.
- Hire new staff person.
- To allow at least 1 Staff member to attend yearly Enrollment Conferences and/or Training.

# OFFICE OF THE TRIBAL TREASURER

## **Mission**

The Treasurer shall supervise the financial affairs of the Pueblo in accordance with policies, direction and subject to such controls as are established by the Pueblo Council. The Treasurer shall be responsible for maintaining the necessary financial records.

## **Scope of Work**

The Treasurer's department has the responsibility for the financial administration and protection of assets of the Pueblo in accordance with policies, direction, and controls established by the Pueblo Council. This includes but is not limited to annual financial and single audits, budget, financial policies, investment policies and grants management as well as reporting to the Council, program managers, and outside governmental agencies.

## **Organizational Description**

Number of Employees	9
Number of Laguna Tribal Members	10

Employee	Title	Contact Number	Email Address
Mildred A. Garcia	Tribal Treasurer	552-5765	mgarcia@lagunatribe.org
William Nott	Acting CFO	552-5795	wnott@lagunatribe.org
Anna Tso	Accountant	552-5796	atso@lagunatribe.org
Denise Garcia	Accts Receivable	552-5788	dgarcia@lagunatribe.org
Helen Lorenzo	Admin Assistant	552-5765	hlorenzo@lagunatribe.org
Valerie Aragon	Purchasing	552-5792	varagon@lagunatribe.org
Maytha Chavez	Grant Technician	552-5783	mchavez@lagunatribe.org
Melody Riley	Grant Technician	552-5790	mriley@lagunatribe.org
Vicky Gish	Acting Supervisor	552-5771	vgish@lagunatribe.org
Francis Bautista	Warehouse	552-6717	hbautista@lagunatribe.org
Edwin Martinez	Taxation Director	552-5787	emartinez@lagunatribe.org

## **2010 Financial Description**

Funding Source	Annual Operating Budget Amount
Tribal	\$2,650,213

## 2010 Goals / Objectives / Status

- The Investment Committee worked to establish an allocation plan that would take the Pueblo through a trying economic environment and difficult financial circumstances. Although challenging, the department was able to achieve balanced growth and positive net income. Over the course of the past two years, the investment portfolios have grown from their low of \$105MM on 12/31/2008 to approximately \$23,000,000 along with additions to the portfolio which included Public Service Company of New Mexico (PNM) and additional cash share from Laguna Development Corporation. In addition, the gain in value of the portfolio plus income has contributed approximately \$27MM. The various funds have recouped all of their investment losses from 2008 and are ahead by \$4,628,200.

Beginning & Ending Balances	Laguna Total Fund
Beginning Balance – 12/31/2007	\$121,163,162
Net Contribution/Withdrawal	7,378,904
Net Change in Investment Activity	(\$23,000,618)
Ending Balance -12/31/2008	\$105,541,448
Beginning and Ending Balances	Laguna Total Fund
Beginning Balance – 12/31/2008	\$105,541,448
Net Contribution/Withdrawal	6,763,034
Net Change in Investment Activity	\$18,000,746
Ending Balance -12/31/2009	\$130,305,228
Beginning & Ending Balances	Laguna Total Fund
Beginning Balance – 12/31/2009	\$130,305,228
Net Contribution/Withdrawal	16,647,705
Net Change in Investment Activity	9,628,818
Ending Balance -12/31/2010	\$156,581,751

- The Budget and Finance Committee in establishing a Financial Resource Allocation Plan is able to monitor Council approvals for allocations and use as a working document. Example, the plan is used for allocating for priorities, operations budget, subsidies, and a margin Loan and other approved allocations.

## 2010 Accomplishments

- Instituted program to sell unused equipment including vehicles and provide a minimal return of disposition of items.
- Finalized the 2009 Single Audit, Primary Government Audit, and the Consolidated Audit.

- Implemented the Fund for the Quechan and Morongo Band of Indian Loans, along with the monitoring the interest on the return of investments.
- Finalized the process of the Per Capita Distribution checks and depositing of Trust Funds for minor children with the Office of Trust Funds Management.
- The Accounting Staff is utilizing the implemented electronic time sheet system by Human Resources and coordinated efforts in implementing the payroll system in conjunction with time sheet system.
- Savings system continues to be favorable with the 20% reserve which is taken off the top of all incoming revenue from Laguna Development Corporation. These savings have been currently been approved by Council for use in the Capital Improvement Planning.

### **2010 Challenges**

- Provide Accounting and Finance support for approximately 112 Federal and State Grants.
- Provide Accounting and Finance support for approximately 48 Tribal Programs.
- Monitoring of \$13.8 million Tribal Budget.
- Cancelling the CORE3 Outsourcing and reabsorbing accounts payable in October due to change in management change within their company.
- The Chief Finance Officer's position has been vacated and will need to be filled. Contract personnel are being utilized.
- Preparing Per Capita Distribution, Payroll, Accounts Payable, Closing Purchase Orders was a challenge, but the Accounting team work and finalized.
- Filling positions for Controller, Chief Financial Officer, Supervisory Accountants has been a challenge due to a lack of qualified applicants.
- Village Treasurers Meetings was challenging in training, relaying information for utilization of best practices in accounting processes.
- Fiesta Planning, carnival was challenging. Laguna Majordomos requested to cancel due the Insane Posse Gang stigma. Council approved to cancel for safety of the people. The Majordomos want to move towards a more traditional feast.

### **2010 Collaborations**

- Nordhaus Law Firm-negotiations with PNM, New Mexico Gas Company, and Continental Divide Company (CDEC).
- Meyners Forensic Auditors in the planning for a Forensic Audit at Laguna Construction Company.
- USDA Meetings to go over the Loan/Grant portions for financial processing and submittal.
- National American Financial Officers Association (NAFOA) which provides financial education and resources.
- Callan and Associates, Asset Allocation Consultants on fund managers.
- Natixis- Asset managers.
- UMA – Asset managers.

- Boomerang Company, Commercial Real Estate Company in which the Pueblo of Laguna is an investor.
- REDW Auditors-Work with auditors on the Engagement Letter, Planning and Timing of preparing the tribal audits.
- Utility Authority, transferring subsidies, financial reports, and grant information and processing.
- RB Methods, Consultants the accounting work with on the MIP Resource Management System.
- Tribal First, Insurance Company which insures the Pueblo of Laguna.
- Tribal Utility Work Group, established for working with the Pueblos, Tribes in the exemption of utility tax issues with the New Mexico Taxation Department.
- Goldman Sacs, Investment Consultants in Investments and Economic Development.
- Core Negotiation Team: Governor -John Antonio; Treasurer-Mildred A. Garcia; Energy Consultant-Phyllis Bourque; Legal Counsel-Teresa Leger; First Lieutenant Governor-Robert Mooney; Second Lieutenant-Marvin Trujillo and Investment Consultant-John Ulrich.
- Sovereign Finance, Investment Consultant John Ulrich in relation to Asset Allocation, Margin Loan, Transfer from SWAB Accounts, Processing of Loans, Investment Funds, and other transactions involving Funds transfers.
- Bureau of Indian Affairs, Budgets, Funding for Programs, Draw Downs and financial reporting.
- National Business Center, submittals to and approvals for Indirect Cost Proposals.
- Wells Fargo Bank, money accounts, transfers, wiring, management accounts and others.

## **2010 Highlights**

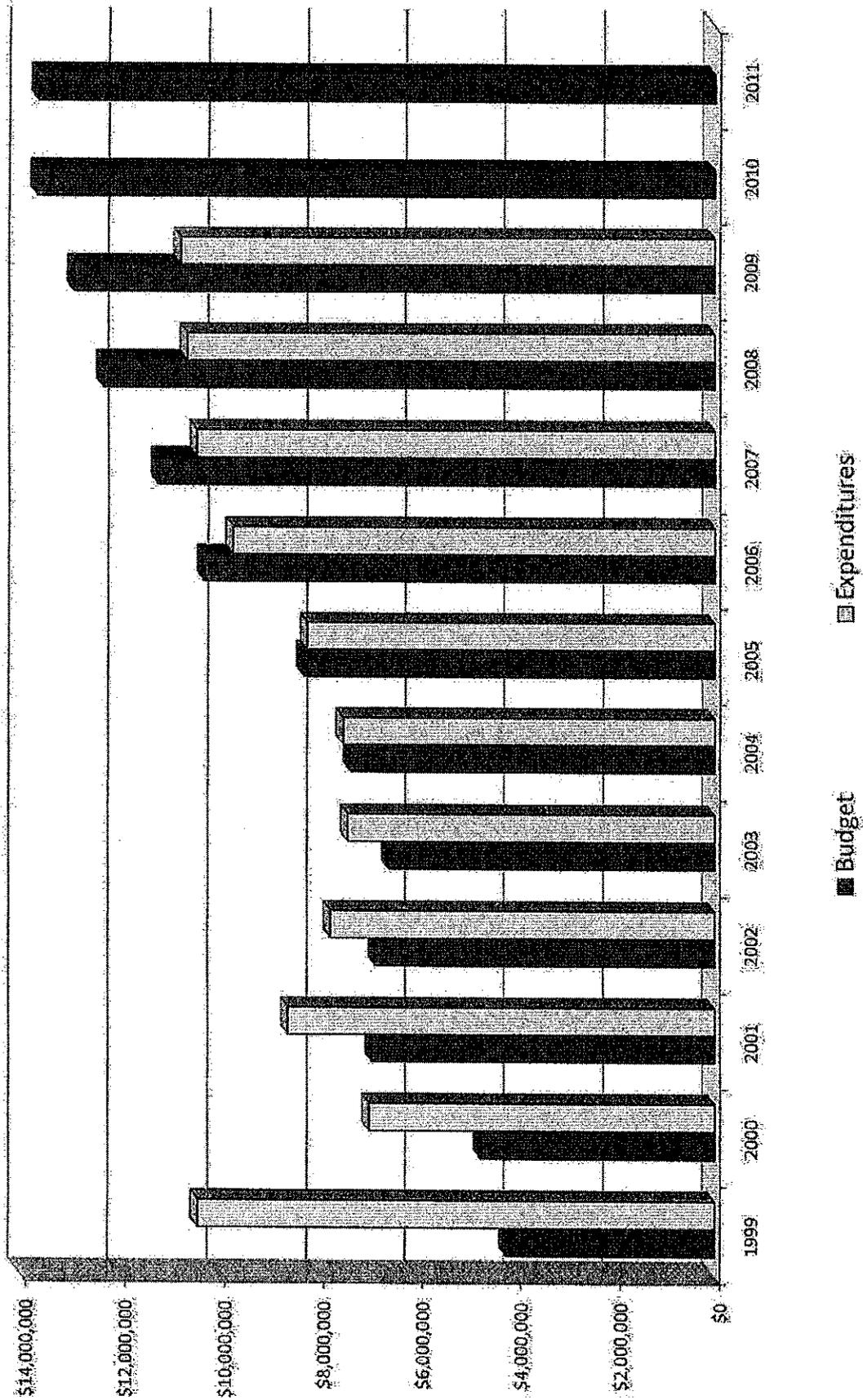
- Instituted a new Taxation department in order to better insure collections.
- A few vacated positions have been filled in order to build capacity and efficiency.
- Payroll is now being imported and exported electronically for a more efficient process.
- Management has reorganized internally for a more tiered management response.
- A process was established to excess vehicles and large equipment and receive a small return through the auction process.
- The investment committee submitted and Council approved a debt service fund for the funding and payment for future Capital Improvements attributed to from the negotiations with PNM and NMGC.
- The Budget and Finance presented to Council the budget for 2011 and Council approved on December 14, 2010.
- The Investment Committee recommended investment in KBS REITII and was signed on December 20, 2010 according to the Investment Policy Authority.

## **2011 Future Plans / Goals / Objectives**

- The Budget and Finance will continue to monitor spending and program efficiency and continue to provide feed-back to the Council on a quarterly basis. In order to reduce risk, the Investment Committee works on due diligence to provide returns on investments and keep revenues coming to the Pueblo of Laguna. Even with the financial crises, the Pueblo of Laguna has experienced a positive net income growth for 2010. 2011 will likely continue to be a tough economic element, but we are confident that the committee will be successful in navigating through these challenging times and continue to grow.



### Fiscal Year Budget Expense Comparisons



General Fund FY2011 Target Budget

Code	Program	Budget Approved FY2008	Budget #1 Approved FY2009	Budget #2 Approved FY2009	EMF FRAP Approved FY2009	Adjust FY2009	Salary Unfreeze FY2009	Approved Budget After Unfreeze FY2009	Full Year Adjust FY2010	Evals FY2010	Reclamatic FY2010	Adjust. After Unfreeze FY2010	Approved Budget FY2010	Adjustments FY2011	Salary Adjustments	Target FY2011	Code
101	Marionebios	5,655						5,655					5,655			9,223	101
110	Tribal Council	393,036	393,036					393,036					397,406			397,406	110
111	Governor's Office	169,609	169,609				(6,894)	169,712					160,159		106	246,048	111
113	Chief of Operations	161,494	161,494				(11,009)	170,475					171,009			163,622	113
114	Tribal Attorney	152,493	152,493				(11,617)	140,866					141,355			103,308	114
120	Tribal Secretary	149,188	170,933				(5,612)	165,321					165,866			176,320	120
121	Human Resources	198,102	205,223				13,925	218,648					261,142			272,961	121
122	Enrollment Office	116,129	123,410				7,925	131,336					131,474			117,090	122
124	E911 Addressing			29,238		(29,238)											124
125	Administrative Service	355,377	367,354				(728)	366,628					370,204			292,502	125
126	GIS/GIS				145,808			145,808					146,048			118,517	126
127	Planning				89,864		78	145,808					212,372			305,770	127
128	Contingency Fund	285,668	305,688	(40,000)		29,238		265,688					273,659			273,659	128
130	Treasurer	122,454	133,154				(16,154)	115,000					115,334			126,047	130
131	Taxation Department			25,000			(73,933)	690,428					70,575			92,332	131
132	Accounting	714,513	763,461				347,415	347,415					61,935		(61,935)	746,643	132
134	Evals																134
134	Recognize Savings/Salary Pool																134
134	Unallocated position adjustments																134
136	Public Services Overhead		18,000					18,000					18,540			18,540	136
137	General Tribal Dvdrh	834,113	767,220					767,220					790,237		64,000	854,237	137
138	Professional Services	991,546	842,838					842,838					826,923			826,923	138
139	Natural Resources	332,583	396,617				(7,170)	349,447					351,894			356,013	139
140	General Maintenance	637,423	698,341				(51,970)	646,341					650,125			660,989	140
142	Roads & Range	695,022	751,030				(28,103)	721,927					727,366			726,913	142
143	Garage	460,198	442,488				(28,684)	413,804					418,266			423,155	143
145	Maintenance Manager	112,340	116,545				(7,244)	109,201					109,518			0	145
146	Animal Control	38,531	40,962				(2,331)	38,048					38,372			38,423	146
147	Law Enforcement	1,161,657	1,031,832				(6,337)	1,023,501					1,031,734			1,001,554	147
148	Environmental Mngmnt	93,090	98,310				747	99,057					99,337			98,276	148
157	Detention		249,806					249,806					254,889			261,456	157
162	Election Board	16,975	6,000					6,000					12,141			5,150	162
172	Tribal Engineering	375,869	418,314				27,844	446,158					446,674			676,427	172
174	Family Services	70,386	73,583				(7,763)	65,822					66,807			48,865	174
178	TCEP Public Events		17,000					17,000					11,390			11,330	178
179	Behavioral Health Service Dept			10,000				10,000					0			0	179
180	Tribal Cultural Entchnt	107,655	100,623				(3,980)	94,733					95,596			102,663	180
181	Library	134,175	137,365				(4,960)	132,375					133,170			143,096	181
182	Tribal Court	511,696	305,637				(3,627)	302,010					304,692			249,088	182
183	Risk Protection	893,824	944,427				(91,351)	853,076					854,820			982,460	183
184	Probation		224,282				305	224,590					225,120			210,627	184
185	Volunteers Program	51,250	58,478				(4,126)	54,352					64,730			89,665	185
185	Ambulance Services	32,523	30,898					30,898					61,141			8,340	185
187	Tribal Prosecutor	161,665	171,832				(1,417)	170,415					171,673			176,236	187
188	Kwaka Center	24,814	28,310					28,310					29,159			27,764	188
189	Gaming Control Board	1,045,506	1,073,963				(14,061)	1,059,902					1,064,425			1,091,554	189
191	Capital Purchases/Ed	770,464	371,963					364,607					383,122			410,487	191
191	Matching Contributions		398,531					398,531					410,487			383,122	191
842	WIPP Transportation	90,880	98,925				591	99,516					100,507			99,586	842
860	Wildlife Ranches/Silver Dollar			65,000				65,000					63,701			122,972	860
965	SHAA SRK/A Shuttle	59,842	61,845					61,845					63,701			76,201	965
967	Medical Transport															4,442	967
Total		12,348,361	12,939,873	89,238	258,616	0	0	13,287,727	101,650	51,935	163,684	13,885,235	(4,926)		13,680,311		
300	Reclamation	220,000	191,422					191,422	0	0	0	74,023					112

# TAX ADMINISTRATION DIVISION

## Mission

The mission of the Pueblo of Laguna Tax Administration Division is to ensure the consistent application and enforcement of the Pueblo's Tax Administration Ordinance's and Statutes and provide concise and accurate accounting of the revenue generated by the tax base that assists in providing essential governmental services to the Pueblo of Laguna.

## Scope of Work

The Tax Administration Division was established to provide a stable and secure conduit in which all issues concerning taxation are centralized. Additionally, it seeks to promote the objectives of the Pueblo by seeking to accurately administer and propagate the Tax Policies of the Pueblo of Laguna. By working with various government, private, and similar entities, the Tax Administration Division insures to maintain and identify opportunities that provide a secure tax base imperative to providing the basic services essential to the welfare of the Pueblo membership. The Division, therefore, employs and interprets the various Ordinances, Resolutions, Directives, and Orders prescribed by the Pueblo of Laguna for the benefit and interests of the Tribe. Additionally, the Division will continuously and vigorously preserve the Pueblo of Laguna's inherent right as a sovereign nation by maintaining an ethical and professional manner.

## Organizational Description

Number of Employees	1
Number of Laguna Tribal Members	1

Employee	Title	Contact Number	Email Address
Edwin G. Martinez	Division Director	(505) 552-5787	emartinez@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Tribal	\$89,693

## 2010 Goals / Objectives / Status

- Establish Tax Administration Division.
- Create operation procedures.
- Update filing system.
- Update reporting documents.

- Identify new and existing tax base.
- Establish information sharing network between Tribal Secretary's Office, Tribal COO's Office.
- Invoke Cooperative Agreement between POL and New Mexico Taxation and Revenue Department.
- Prepare for Pueblo Gross Receipts Tax "go live", January 1, 2011.
- Work with POL IT Department to create Tax Administration page on POL Website.
- Collaborate with New Mexico Taxation and Revenue Department and New Mexico Department of Transportation in identifying Gross Receipts Tax's collected.
- Create information/education program for Pueblo Gross Receipts Tax.

### **2010 Accomplishments**

- Worked with Wayne Bladh, Nordhaus Attorney, in passage of Tax Administration Ordinance, Chapter VI of Pueblo of Laguna Code.
- Successful implementation, enforcement and collection of Pueblo Cigarette Tax.
- Collaboration with 19 Pueblos Council to act as conduit for collection of Indian Pueblo's Marketing Inc. Cigarette Taxes.
- Update of Pueblo Gross Receipts Tax Documentation.
- Updated Filing system.
- Created tax revenue reporting system and documentation.
- Successful transition and implementation of Possessory Interest Tax processes.

### **2010 Challenges**

- Implementation of new Tax Administration Division.
- Identifying the needs of the new Division.
- Consolidation of all current and historical tax documentation and records.
- Opening communication with the State, County, and local Governments.
- Identifying additional tax revenue sources.

### **2010 Collaborations**

- New Mexico Taxation and Revenue Department
- New Mexico Department of Transportation
- Nordhaus Law Firm
- Indian Pueblo's Marketing Inc. / Indian Pueblo Cultural Center
- Laguna Development Corporation
- Pueblo of Laguna Tribal Secretary's Office
- Pueblo of Laguna Tribal COO's Office
- Pueblo of Laguna GIS Office
- Cibola County Assessor's Office
- Pueblo of Laguna CFO's Office
- Pueblo of Laguna IT Department

## **2010 Highlights**

- Passage of Title VI of Pueblo of Laguna Code, Pueblo Tax Administration Ordinance.
- Implementation, enforcement and collection of Pueblo Cigarette Tax.
- Update of tax records filing system.
- Creation of tax revenue reports.
- Collaboration with POL IT Department in creating Tax Administration web page.
- Update of reporting forms and documentation of Pueblo Gross Receipts Tax.
- Development of information sharing network between Tribal Secretary's Office, Tribal COO's Office, State Tax & Revenue Department, State Department of Transportation, and various other government and private entities.
- Establishment of Tax Administration processes and procedures.

## **2011 Future Plans / Goals / Objectives**

- Continued identification of tax revenue sources.
- Keep costs of operations low.
- Streamline processes of daily operations.
- Provide information and education programs for general public.
- Keep current with Tax issues affecting the Pueblo of Laguna.
- Promote the sovereign status of the Pueblo of Laguna.



# PUEBLO OF LAGUNA TRIBAL COURT

## **Mission**

In accordance with the Constitution of the Pueblo of Laguna, the Laguna judicial system exercises its judicial powers in a professional, respectful, fair manner that recognizes tribal customs and traditions, and protects tribal sovereignty while promoting community safety, open communication and justice.

## **Scope of Work**

The Pueblo of Laguna Court is the Judicial branch of the Pueblo of Laguna government. The Pueblo Court has jurisdiction over Civil and Criminal matters as they pertain to Laguna tribal members and those non-tribal members who reside upon or enter the jurisdiction of the Pueblo. The Pueblo Court consists of Civil, Criminal, Traffic, Children’s and Community Wellness Courts. The Public Defender, the Prosecutor and Probation and Parole Services, are also under the umbrella of the Laguna Pueblo Court.

The Laguna Pueblo Court addresses all civil matters filed including but not limited to traffic, wildlife, trespass, probate, tort, commercial, debt, housing evictions and arrearages, paternity, legal separations, custody, child support, adoptions, protection orders, guardianships, name changes, children in need of care, elder in need of care, juveniles, and Indian Child Welfare Act cases.

The Laguna Pueblo Court has concurrent criminal jurisdiction with the United States over major crimes and addresses all criminal matters under the Laguna Criminal Code, Elder Code and Family Protection Code. The criminal docket consists of arraignments, motion hearings, pre-trials, bench trials on the merits, jury trials, and probation review and revocation hearings.

## **Organizational Description**

Number of Employees	18
Number of Laguna Tribal Members	13

Employee	Title	Contact Number	Email Address
Peggy L. Bird	Presiding Judge	(505) 552-6687	pbird@lagunatribe.org
William Johnson	Associate Judge	(505) 552-6687	wjohnson@lagunatribe.org
(Vacant)	Pro tem judge	(505) 552-6687	
Janet Riley	Court Administrator	(505) 552-5845	janet@lagunatribe.org
Frances Aragon	Criminal Court Clerk	(505) 552-5841	frances@lagunatribe.org
Michele Lucero	Traffic/Wellness Court Clerk	(505) 552-5845	michele@lagunatribe.org

Employee	Title	Contact Number	Email Address
Thomasina Leon	Civil Court Clerk	(505) 552-5848	tleon@lagunatribe.org
Liz Aragon	Bailiff/Process Server	(505) 552-5847	lizaragon@lagunatribe.org
Deborah Cheromiah	Administrative Assistant I	(505) 552-5840	deborah@lagunatribe.org
Bruce Fox	Public Defender	(505) 552-5859	bfox@lagunatribe.org
(vacant)	Probation Manager	(505) 552-5844	
Mark Dyea	Adult Probation Officer	(505) 552-5842	madyea@lagunatribe.org
Chris Witt	Juvenile Probation Officer	(505) 552-5861	cwitt@lagunatribe.org
Tai Paquin	Juvenile Probation Officer	(505) 552-5856	tpaquin@lagunatribe.org
David Adams	Chief Prosecutor	(505) 552-5863	dadams@lagunatribe.org
Alicia Sanasac	Juvenile Prosecutor	(505) 552-5862	asanasac@lagunatribe.org
Gwen Kasero	Crime Victim Witness Advocate	(505) 552-5849	gkasero@lagunatribe.org
Christine Sarracino	Administrative Assistant II	(505) 552-5855	csarracino@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Bureau of Indian Affairs 638 contract	\$312,225
Pueblo of Laguna	\$308,319
U.S. Department of Justice	\$29,166 (pro rated for 3 months – Oct-Dec)
B.I.A., Office of Justice Services	\$130,000 (one time funding)

## 2010 Goals / Objectives / Status

Overall goal is to exercise judicial powers vested by the Pueblo of Laguna Constitution to strengthen tribal sovereignty as a branch of the Pueblo of Laguna government.

- Objective 1: Maintain and operate a judicial system under the laws of the Pueblo of Laguna throughout FY 2010-Status: Maintained an ongoing docket for all courts. Court was closed only two work days during the year (excluding holidays).
- Objective 2: Maintain and operate civil, criminal, traffic, wellness, juvenile, wildlife, trespass courts under Laguna rules of procedure-Status: Waiting for the Laguna Court of Appeals to approve proposed rules.
- Objective 3: Make improvements to Courtroom and Court Clerk's office-Status: Awarded \$15,000 from the Pueblo capital outlay fund to begin the process of renovating the Courtroom and Court Clerks' office. Renovations will begin in 2011.
- Objective 4: Make improvements to recordkeeping of Court files. Status: Purchased a scanner in December 2010 and on December 7, 2010 obtained Council

approval to purchase case management software. The scanning of documents will commence after the software is installed in 2011.

- Objective 5: Make improvements to judicial system-Status: Held two one-day planning sessions to discuss goals and objectives for 2011 and improve operational efficiency.
- Objective 6: Work with other tribal entities to get Integrated Justice Center (IJC) funded-Status: The Integrated Justice Center continues to be in the planning stage. Several meetings were held during the year with the architects to develop a draft design for the IJC. The Pueblo currently does not have funding to complete the planning and design. We will continue to seek funds in 2011.

### **2010 Accomplishments**

- Obtained \$130,000 in funding from the U.S. Department of Interior, Bureau of Indian Affairs, Office of Justice Services to purchase furniture, scanner, case management software.
- Obtained \$350,000 grant from the U.S. Department of Justice, Office of Justice Programs, Tribal Court Assistance Program – 3 year grant.
- Court Administrator, Criminal Court Clerk and Traffic/Wellness Court Clerk attended training in January 2010. The two Court Clerks received their Court Clerk II certifications and the Court Administrator received her certification. Civil Court Clerk attended training in February 2010 and received her Court Clerk I certification.
- Bailiff/Process Server completed training on Courtroom Security in March 2010.
- Presiding Judge attended the Federal Bar Association Indian Law Conference in April 2010, the Tribal Courts Assistance Program annual conference in August 2010, and the Southwest Intertribal Court of Appeals (SWITCA) workshop on Nov. 19, 2010.
- Court sponsored “Law Day” workshop on December 1, 2010.
- Presiding Judge and Associate Judge attended New Mexico U.S. Attorneys Listening Session on November 30, 2010 to improve working relationships.
- All attorney staff (Presiding Judge, Associate Judge, Public Defender, Prosecutors) maintained state bar licenses.
- Filled Public Defender vacancy by hiring Bruce Fox, a NM licensed attorney on July 6, 2010.
- Presiding Judge attended quarterly meetings of the NM Tribal-State Judicial Consortium and was designated as a tribal alternate by the N.M. Supreme Court.

### **2010 Challenges**

- Operating out of the old Laguna Rehabilitation Center building continues to be a challenge. The electrical system and wiring is outdated. In summer, there was no air conditioning and during winter, the heating system doesn’t work well. Due to limits on the electrical system, cannot place a fax machine in the Clerks’ office where it is needed.
- With the increase of juvenile cases, juvenile prosecutors were overextended for first half of year due to the numerous transports of juveniles.

- With the increase of juvenile cases and short deadlines under the Pueblo Code, Court Clerks had increased duties above their usual work load.

## **2010 Collaborations**

- Met with Village Mayordomos on a quarterly basis throughout 2010.
- Continued collaboration with the Laguna Prevention Coalition (LPC) by attending monthly meetings and participating in LPC activities such as the annual Walk Down the Line and prom night.
- Collaborated with Laguna Behavioral Health Services, Laguna Police Department, Laguna Detention, Laguna Social Services, Laguna Family Services and Laguna Prosecutor's Office to prepare and submit the Pueblo's application to the Coordinated Tribal Assistance Program in May 2010. Obtained \$2,361,525 in funding for the Pueblo which was the most received by any tribe in New Mexico.
- Worked with Laguna Detention to address juvenile transport issues.

## **2010 Highlights**

- 194 new civil cases were filed in 2010 (as of 12/10/10) compared to 238 filed in 2009.
- 420 criminal cases filed in 2010 (as of 12/10/10) compared to 587 filed in 2009.
- 2040 traffic cases filed in 2010 (as of 12/10/10) compared to 2704 filed in 2009.
- 2 individuals graduated from the Laguna Community Wellness Court. An Aftercare component was added to the Wellness Court and 1 participant completed this.
- 57 juvenile cases filed in 2010 (as of 12/10/10) compared to 19 filed in 2009.
- \$210,640 collected in fines, assessments, filing fees, court costs (as of 12/10/10).
- Publication of Public Record on a monthly basis in the Kukadze'eta newspaper.

## **2011 Future Plans / Goals / Objectives**

- Maintain and operate a judicial system under the laws of the Pueblo of Laguna throughout 2011.
- Improve court security system.
- Improve overall efficiency of case management and file storage.
- Sponsor legal education workshops for the community.
- Work with In-House attorney to develop process for revising and updating Codes.
- Maintain staff training, certification and licenses.
- Continue collaboration with Laguna Prevention Coalition and other entities.
- Work with other Pueblo entities to finalize Integrated Justice Center (IJC) plans and seek funding.
- Begin renovations of Clerks Office and Courtroom in 2011.

# OFFICE OF THE TRIBAL PROSECUTOR

## **Mission**

The mission of the Laguna Pueblo Prosecutor's Office is to seek justice, to serve justice, and to do justice. In order to support an environment of safety, security and lawful behavior for the community of the Pueblo of Laguna, the Office will use lawful and reasonable methods to successfully identify, apprehend and prosecute those who commit crimes. When crime occurs, we will diligently pursue the arrest, indictment and conviction of those responsible, and at the same time respect all safeguards for the accused. This will be accomplished through cooperation with other law enforcement agencies, at the local, county, state and federal levels, and with the community as a whole. The staff is committed to ensuring that victims and witnesses are treated with compassion and dignity. The staff also participates in various educational and public awareness programs to reduce crime throughout the Pueblo and provide an atmosphere of cooperation, confidence and mutual respect.

## **Scope of Work**

The Office of the Prosecutor is part of the Pueblo of Laguna Court and is under the administrative direction of the Governor. The Prosecutor is responsible for the enforcement of the Pueblo of Laguna Criminal Code, Children's Code, and violations of various civil provisions throughout the code. The Chief Prosecutor and Juvenile Prosecutor are state licensed attorneys and are also licensed to practice law in the Pueblo of Laguna Court. Our service is to the Pueblo of Laguna Tribal Council and in turn the community at whole.

The Office of the Prosecutor is an essential part of the tribal government and serves as an important forum for insuring public health and safety and preserving the political integrity of the Pueblo of Laguna.

## **Organizational Description**

Number of Employees	3 employees (1 contract)
Number of Laguna Tribal Members	3

Employee	Title	Contact Number	Email Address
David Adams	Chief Prosecutor	(505) 552-5863	<a href="mailto:dadams@lagunatribe.org">dadams@lagunatribe.org</a>
Alicia Sanasac	Juvenile Prosecutor	(505) 552-5862	<a href="mailto:asanasac@lagunatribe.org">asanasac@lagunatribe.org</a>
Gwen Kasero	Crime/Victim Advocate	(505) 552-5849	<a href="mailto:gkasero@lagunatribe.org">gkasero@lagunatribe.org</a>
Christine Sarracino	Admin Assistant	(505) 552-5855	<a href="mailto:csarracino@lagunatribe.org">csarracino@lagunatribe.org</a>

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna	\$173,090
ARRA Grant	\$168,000 (3 years)

## 2010 Goals / Objectives / Status

- Objective 1: Hire a full time Juvenile Prosecutor. Status: Accomplished this goal when the Prosecutor's Office hired Alicia Sanasac in the fall of 2010.
- Objective 2: Draft new sexual assault laws for legislative review in 2010. Status: The Prosecutor submitted fifteen additional sexual assault laws to Council in the summer of 2010. The laws have since been submitted to the In-House Attorney, for final review.
- Objective 3: Implement Sex Offender Registry Office in 2010. Status: A draft has been completed for the Sex Offender Registry but office space has been a barrier in hiring a Sex Offender Compliance Officer. The Prosecutor's Office is looking to extend this project deadline for the summer of 2011.
- Objective 4: Increase prosecution and law enforcement response to crimes committed by juveniles. Status: Petitions alleging juvenile delinquency increased from 19 to 60 in 2010.
- Objective 5: Maintain representation for the Pueblo of Laguna on all criminal matters, civil matters (juvenile prosecution and representation for Laguna Social Services). Status: The Prosecutor's Office was available for representation on all above matters throughout 2010.
- Objective 6: Manage trailing docket and case overflow from the beginning of 2010 including 85 DWI cases on appeal from 2009. Status: Created a trailing docket for the months of January, February and March 2010 and successfully prosecuted all cases from the 2009 DWI appeals case.

## 2010 Accomplishments

- Hired Juvenile Prosecutor Alicia Sanasac using ARRA grant money.
- Hired Pueblo of Laguna member Gwen Kasero as the Crime Victim Advocate.
- Drafted an Executive Order to address issues related to the Insane Clown Posse and violence associated with some of their followers.
- Completed Supervisor Training through Pueblo of Laguna Human Resources.
- Collaborated with the US Attorney's Office in July 2010 and conducted the first US Attorney/Pueblo of Laguna training for our law enforcement department at Route 66 Casino.
- The Juvenile Prosecutor and Chief Prosecutor maintained their good standing with the State Bar and were both able to attend training specific to their needs.
- The Crime Victim Advocate attending training in Palm Springs specific to helping meet the needs of victims here in the Pueblo of Laguna.

- Successfully negotiated admittance to a Native American treatment center in Casper, Wyoming for an 18 year old male. The Pueblo is the first tribe in New Mexico to have an inmate admitted into this facility.

## **2010 Challenges**

- The lack of office space has posed a challenge preventing the Prosecutor from being able to move forward with setting up the Sex Offender Management Program including the hiring of a Sex Offender Compliance Officer.
- It has been a considerable challenge seeking rehabilitation and treatment services for juveniles. Currently juveniles are sent to Santa Fe for detention and do not have a child psychologist or therapist employed with the Pueblo to meet the ongoing need of therapy for trouble youth.
- Managing grants, complying with reporting requirements, and meeting with accounting to collaborate on issues related to grants has been very difficult.
- The Prosecutor's Office routinely finds that parents of adult juveniles resist facilitation of their children in complying with orders of the Court. For example, parents do not take their children to court order counseling sessions, ensure school attendance, and ensure terms of probation are satisfied. This adversely impacts services that will help to ensure a juvenile is treated and/or counseled for underlying psychological matters, help them to succeed in school and future employment, and reduce recidivism.
- The vast majority of juveniles are provided healthcare through Medicaid. Medicaid contracts to OptumHealth New Mexico (Optum) to approve referrals to treatment providers. Since August 2010 Optum has denied approval to treatment centers even where a medical professional has recommended a specific service. The Prosecutor's Office has repeatedly discussed the matter with Optum officials and the ultimate approver refused to meet. The Prosecutor's Office continues to address this matter.

## **2010 Collaborations**

- Collaborates with the Public Defender, Probation, Behavioral Health, and the Chief Judge on conducting the Pueblo of Laguna Wellness Court on a weekly basis.
- Responsible for day to day supervision of the Probation department since July 2010.
- Works extensively with Pueblo of Laguna Criminal Investigators and Police Officers on investigation and filing of criminal complaints in Tribal Court.
- Met throughout the year with the Mayordomo's Association.
- Works with BIA, FBI, Tribal/State Judicial Consortium, and the US Attorney's Office throughout 2010.
- Worked with the Pueblo's In-House Attorney, Detention Commander and Chief of Police and was successful in seeking Council approval for Laguna to become a participant on the New Mexico Gang Task Force.
- Works daily with Juvenile Probation on all juvenile delinquent matters.
- Works daily with School Liaison Officer.
- Works with Laguna Behavioral Health to address mental health services desperately need for juvenile delinquents.

- Works with Laguna Department on Education (LDOE) on current academic challenges juveniles face and how to get students on tract to qualify for Partners for Success and Higher Education programs.
- Meet with victims of violent crime on a weekly basis to help guide them to appropriate services.

## **2010 Highlights**

- Pueblo of Laguna Prosecutor was selected to sit on the State/Tribal Judicial Consortium to present our work on the Adam Walsh Act and how to improve State and Tribal Relationships.
- The Prosecutor, David Adams, was selected to serve as Special Assistant to the United States Attorney's Office as representative for the Pueblo of Laguna. Mr. Adams will prosecute cases related to domestic violence, sexual assault, and stalking in federal court.
- In 2008, 726 criminal cases were filed in Tribal Court. In 2009, 587 criminal cases were filed in Tribal Court. As of December 10, 2010 only 420 cases had been filed in Tribal Court; that is a 29% decrease in crime since 2009 and an astonishing 43% decrease in crime since 2008.
- Received approval from Pueblo Council to post criminal convictions in the tribal newspaper with the intent to deter others from committing crimes.
- The Prosecutor represented the Pueblo on 500 criminal cases and over 100 civil cases for juvenile delinquency and Laguna Social Services.

## **2011 Future Plans / Goals / Objectives**

- Work as a Special Assistant to the United States Attorney's Office up to two days a week, with the goal of reducing the declination rate, filing federal charges in a timely manner.
- Promote the reduction of violence through community education, and continued prosecution of violent crime.
- Implement a model of restorative justice for cases that meet certain criteria. The model of restorative justice would be facilitated by the Prosecutor and would allow for family members and community members to get together before a prisoners release to address the wrong doings and allow the inmate to apologize in person to those who were affected by their actions.
- Meet on a quarterly basis with accounting to meet the needs of managing the budget and grants in accordance with Pueblo policy.
- Seek and apply for grant opportunities to develop a juvenile wellness court to include various Pueblo departments. For example, cultural component with assistance from Mayordomos, Laguna Behavioral Health, Teen Center, and LDOE.
- Work more closely with Mayordomos to facilitate restorative justice when juvenile defendant matters involve dispute and/or harm to our community members.

# OFFICE OF PUBLIC DEFENDER

## **Mission**

The mission of the Office of Public Defender is to provide quality legal services to adults and juveniles in criminal cases and limited types of civil cases in the Pueblo Court of the Pueblo of Laguna.

## **Scope of Work**

The Office of Public Defender is part of the Laguna Pueblo Court, and is under the administrative direction of the Governor. The Public Defender provides legal services at no cost to adult defendants in criminal actions and juveniles in delinquency actions where the defendant may be sentenced to at least six months incarceration, and other types of cases where there are concerns about liberty interests, such as termination of parental rights proceedings, and involuntary mental health commitment proceedings. The person employed as the Public Defender is a state licensed attorney and licensed to practice law in the Laguna Pueblo Court.

Legal services consists of representation, consultation and advocacy in the Pueblo Court at arraignments, pre-trial hearings, bench and jury trials, probation revocation hearings, motion hearings, sentencing, and appeals to the Pueblo of Laguna Court of Appeals. During legal representation the Public Defender drafts and reviews pleadings such as complaints, motions, memorandum of points and authorities, sentencing reports, probation revocation reports, and appeal briefs and conducts legal research on various legal issues. The Public Defender also interviews clients and witnesses and reviews evidence in preparing a defense or resolution of cases before the Pueblo Court.

As to the number of cases handled by the Public Defender, overall it is estimated that there will be approximately 500 criminal complaints filed against individuals in Pueblo Court in 2010. It is estimated that the Public Defender will either represent or provide legal advice to approximately 300 of those individuals. This estimate is based on the Public Defender position being vacant from February to June, 2010, and the Public Defender otherwise not representing some individuals because they are either facing very minor charges or because of the existence of a conflict of interest which prevents Public Defender representation.

Based on past and current Public Defender practices, it is estimated that the Public Defender carries approximately 100 – 200 open cases. Of those it is estimated that there will be 10 – 20 juvenile cases, 3 - 10 termination of parental rights and involuntary mental health commitment cases combined, and 1 or 2 cases on appeal to the Court of Appeals of the Pueblo of Laguna.

## Organizational Description

Number of Employees	1
Number of Laguna Pueblo Members	0

Employee	Title	Contact Number	Email Address
Bruce C. Fox	Public Defender	(505)-552-5859	<a href="mailto:bfox@lagunatribe.org">bfox@lagunatribe.org</a>

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna	\$308,319 (The Public Defender operating budget is included within the Court's annual budget and is fully funded by the Pueblo of Laguna)

## 2010 Goals / Objectives / Status

- Carry out the mission stated above. Status: The Public Defender continues to provide competent, professional representation.
- Ensure that the legal interests and due process rights of persons subject to the jurisdiction of the Laguna Pueblo Courts are protected in a manner that enhances Pueblo sovereignty and complies with applicable Federal laws and the Pueblo of Laguna Constitution, and its written and traditional laws. Status: For each case, the Public Defender provides as needed services listed in the Scope of Work.
- Seek out and develop tools to help individuals who are charged with crimes and have substance abuse problems. Status: The Public Defender participates in the operation of Wellness Court, and regularly communicates with probation officers, workers in the social services field and treatment providers to identify appropriate counseling services as an alternative to or in conjunction with jail.
- Communicate Public Defender guidelines to potential clients as part of the intake process. Status: The Public Defender generally schedules appointments with individuals out of custody and meets with individuals in jail at the jail prior to their first court appearance so that individuals understand the nature of the charges against them and the role of the Public Defender.
- Assist in development of criminal court rules of procedure to guide criminal court proceedings which will protect defendants' rights and enhance Pueblo sovereignty. Status: The Public Defender has been making written suggestions as to possible additions and modifications to the Children's Code and to the proposed rules of procedure for the Pueblo Court.
- Ensure that individuals who come to the Public Defender seeking legal advice receive assistance even if the Public Defender cannot provide direct legal representation. Status: Because people are often confused by the legal system, the Public Defender

as a practicing, licensed attorney tries to provide advice or referrals to people seeking legal assistance in non-criminal matters, and maintains ongoing communications with New Mexico Legal Aid.

## **2010 Accomplishments**

- Full time Public Defender hired in July, 2010, which maintained consistent, quality legal representation of Public Defender clients.
- Continued to participate as a member of the Wellness Court team which entailed providing input on the selection and eligibility process and participating in weekly Wellness Court proceedings.
- Implemented standard intake procedures for potential Public Defender clients.
- Communicated with attorneys licensed to practice in Pueblo Court regarding standards of practice.
- Continued to organize a filing system in order to maintain accurate statistics of Public Defender cases, which is essential for annual budget purposes and grant applications.
- Attended meetings of the New Mexico Pueblo State Judicial Consortium, which is an organization of Pueblo and state judges whose purpose is to address issues regarding jurisdiction and sovereignty.
- Attended New Mexico U.S. Attorney's Listening Session on November 30, 2010 which was a meeting held in order to improve working relationships.
- Completed annual legal education classes which are required in order for the Public Defender to continue to be licensed to practice law in the Laguna Pueblo Court and the New Mexico courts.
- Worked with the Pueblo Prosecutor, the Pueblo Court Judges, and the Pueblo Council Staff Attorney on improving Children's Code laws and adopting Pueblo Court rules of procedure

## **2010 Challenges**

- Develop a system whereby persons eligible for Public Defender services will receive legal assistance regardless of whether the Public Defender is prevented from personally doing so due to a conflict of interest. This requires the Public Defender to work with private attorneys, the University of New Mexico Law School student law clinic, and the New Mexico Legal Aid Santa Ana Office.
- Try to ensure that when someone seeks advice from the Public Defender even if that person does not have a criminal case pending that they either receive legal advice or are directed to someone who can provide legal advice or representation. This is to address the individuals who often contact the Public Defender on non-criminal legal matters simply because they do not know where else to go. This requires maintaining regular communications with the legal aid groups throughout New Mexico in order to remain updated as to the types of assistance that they provide.

## **2010 Collaborations**

- For purposes of providing a more effective and a fair judicial system, the Public Defender will continue to collaborate with other offices such as the Pueblo Prosecutor, Pueblo Probation Services, the Criminal Court, and the Pueblo of Laguna Detention/Police Department on projects throughout the year.
- The Public Defender participated as a Wellness Court team member. The Wellness Court was established as a court that would provide an alternative to jail to individuals who face criminal charges, and who have a substance abuse problem, and want assistance in becoming sober and maintaining sobriety.
- Contacts were maintained with private attorneys, the University of New Mexico Law School, and the New Mexico State Public Defender Department in order to discuss and review mutual criminal and jurisdictional issues

## **2010 Highlights**

- Continued quality representation of persons through the hiring of a new Public Defender.
- Participation as a team member of the Wellness Court.
- Creation of Public Defender standard operating procedures, intake forms, and a retainer agreement which was done for the purpose of allowing the public to understand what the Public Defender does, and understand that if someone needs representation they will be treated in a professional manner.

## **2011 Future Plans / Goals / Objectives**

- Continue to maintain Public Defender quality legal representation.
- Continue to collaborate with other involved professionals and staff in order to improve the Pueblo of Laguna judicial system, including rules of procedure.
- Develop an outreach plan in order to educate the public about the Pueblo of Laguna judicial system.
- Develop an effective strategy for handling conflicts of interest. This would involve getting private attorneys, New Mexico Legal Aid, and/or the University of New Mexico School of Law to commit to handling some criminal cases in Pueblo Court on a volunteer basis, and would also involve exploring the possibility of hiring one or two private attorneys through contract to represent individuals on conflict cases.
- Expand the Wellness Court by encouraging more individuals to apply since there are a large number of individuals charged with crimes who have substance abuse problems with which they would like help.
- Develop a plan and funding proposal for expanding the Office of the Public Defender to include secretarial, paralegal, and investigator support, and consultation with experts, such as psychologists, as needed.
- Become more familiar with the grant application process and seek grant funding for any plans/goals/objectives that involve the need for funding.

## PROBATION/PAROLE SERVICES

### **Mission**

The mission of the Pueblo of Laguna Probation/Parole services is to perform the duties described under the Pueblo of Laguna Code. The office is also charged with the supervision of individuals released on bond, placed on pre-trial diversion or placed on probation or parole by the Pueblo Court and to ensure the compliance with all court ordered conditions. Probation/Parole services also provides rehabilitative services.

### **Scope of Work**

Probation/Parole Services is managed by the Supervising Probation Officer and is included in the POL Pueblo Court organizational structure. Probation/Parole Services is divided into Adult Probation/Parole Services and Juvenile Probation services. Adult services include but are not limited to pre-trial monitoring, supervision of individuals placed on probation or parole, and rehabilitative services including the Laguna Community Wellness Court. Juvenile services include, but are not limited to supervision of juveniles placed on probation, truancy meetings, supervision and referral of juvenile complaints to the Juvenile Prosecutor, and transport to and from juvenile detention and treatment services. Both adult and juvenile probation officers also provide office visits, home/school visits, urine drug and/or alcohol breath testing, and case staffing with appropriate community service providers.

### **Organizational Description**

Number of Employees	4 (one position is vacant)
Number of Laguna Tribal Members	3

Employee	Title	Contact Number	Email Address
Vacant	Probation Manager	(505) 552-5844	
Mark Dyea	Adult Probation Officer	(505) 552-5842	madyea@lagunatribe.org
Chris Witt	Juvenile Probation Officer	(505) 552-5861	cwitt@lagunatribe.org
Tai Paquin	Juvenile Probation Officer	(505) 552-5856	tpaquin@lagunatribe.org

### **2010 Financial Description**

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna	\$224, 812

## **2010 Goals / Objectives / Status**

- Finalize written Policies and Procedures. Status: Policies and procedures were drafted and submitted to Governor in August 2010, updates are ongoing.
- Continue to provide probation/parole services. Status: Basic services are being provided due to time constraints caused by increase in juvenile transports, Probation Manager position vacancy and Adult Probation Officer on education leave Wednesday and Thursday afternoons.
- Develop community service placement work sites. Status: Probation/Parole Services collaborated with the village mayordomos, the Laguna Prevention Coalition and other Laguna service providers to provide community service activities.

## **2010 Accomplishments**

- Former Probation Manager/Wellness Court Co-Coordinator Kristina Pacheco and Adult Probation Officer/Wellness Court Co-Coordinator Mark Dyea offered a workshop highlighting the Laguna Community Wellness Court at the annual National Drug Court conference held in Boston, MA in June 2010.
- Juvenile Probation Officer Tai Paquin completed the Juvenile Probation Academy in May 2010.
- Laguna Community Wellness Court continued to be held, 2 participants graduated in 2010 with one participant completing the new Aftercare component.
- Probation staff completed the following trainings: Former Probation Manager Kristina Pacheco & Adult Probation Officer Mark Dyea attended the National Drug Court Professionals Annual Conference in Boston, MA in June 2010. Tai Paquin and Chris Witt attended a Juvenile Justice conference in Green Bay, WS.

## **2010 Challenges**

- Due to probation/parole staff time constraints described above, probation staff was not able to spend as much time monitoring probationers after work hours and home visits were limited.
- Increase in the number of juvenile offenders that created the need for more transports, more court hearings, and more juvenile supervision.
- State behavioral health services contractor, Optum's criteria drastically limited the numbers of juveniles who were able to receive rehabilitative services this year.

## **2010 Collaborations**

- Continued collaboration with Laguna Behavioral Health Services to conduct Laguna Community Wellness Court.
- Met with Village Mayordomos on a quarterly basis throughout the year and coordinated community service arrangements for juveniles.
- Collaboration with Laguna Detention on transport of juveniles.
- Continued collaboration with the Navajo Nation Probation/Parole Service for courtesy supervision.

## **2010 Highlights**

- Presentation at the annual National Drug Court Association's annual conference in June 2010 – Laguna Community Wellness Court was nationally recognized.
- Adult Probation Officers supervised and provided services to 307 clients (as of 12/10/10) in 2010 compared to 165 in 2009.
- Juvenile Probation Officers supervised and provided services to 35 adult clients (as of 12/10/10) in 2010 compared to 0 in 2009.
- Juvenile Probation Officers supervised and provided services to 69 juveniles (as of 12/10/10) in 2010 compared to 23 in 2009.
- Juvenile Probation Officers handled 23 informal adjustments (as of 12/10/10) in 2010.
- 57 juvenile cases were formally filed in 2010 (as of 12/10/10) compared to 19 filed in 2009.

## **2011 Future Plans / Goals / Objectives**

- Seek funding support to enhance the Laguna Community Wellness Court and to enhance the provision of probation/parole services overall.
- Establish Juvenile Wellness Court for those juveniles in need of more intensive services.
- Establish Electronic Monitoring program to aid in the decrease in detention costs and improved supervision of those individuals on higher levels of probation supervision and parole.
- Update and maintain staff training and certifications.
- Seek funding support for up-to-date supervision tools and resources.
- Continue collaborations with other Pueblo departments and outside resources.



# CHIEF OF OPERATIONS

## **Mission**

The mission of the Chief of Operations Office is to increase the quality and quantity of services essential to meet the needs the Pueblo of Laguna membership and communities and assist in improving the quality of life across the Pueblo.

## **Scope of Work**

The Chief of Operations develops appropriate strategic directions and controls for all operations that promote accomplishing goals and objectives and the effective and efficient operations of all Departments and Programs specifically under his authorities and within his responsibilities. To align, focus and motivate personnel to achieve performance goals through programmatic assessment and performance standards that promote and result in continued improved operations. To identify, secure, and allocate resources that promotes and allows the achievement of the Chief of Operations Office mission. In addition, the Chief of Operations assists in the direction and management of the executive functions of the Pueblo government as directed by the Council, Staff Officers, and Governor.

## **Organizational Description**

In accordance with the current Pueblo organizational structure and approved position description, the Chief of Operations is under the general direction of the Governor. The Chief of Operations supervises the Executive Assistant and the Pueblo Departments under the direction of the Chief of Operations include the following: Administrative Services, Community Health and Wellness, Environmental and Natural Resources, Public Works and Public Safety.

Number of Employees	2
Number of Laguna Tribal Members	2

Employee	Title	Contact Number	Email Address
Jim Hooper, Jr.	Chief of Operations	505.552.6654	<a href="mailto:jhooper@lagunatribe.org">jhooper@lagunatribe.org</a>
Terri L. Sarracino	Executive Assistant	505.552.6654	<a href="mailto:tlsarracino@lagunatribe.org">tlsarracino@lagunatribe.org</a>

## **2010 Financial Description**

Funding Source	Annual Operating Budget Amount
General Fund Budget	\$182,018

## **2010 Goals / Objectives / Status**

- All departments and programs under the COO have submitted Standard Operating Procedures. The COO is currently reviewing and approving these SOP's.
- All departments and programs under the COO submitted a mid-year report on their goals and objectives status as of June 30, 2010.
- COO and Department Directors presented the status of the goals and objectives to the Budget and Finance Committee during the FY 2011 budget process.
- Implemented required procedure for departments and programs to request Staff Officer and Council agenda items. Procedure has resulted in advance notice of Council action and improved efficiency in scheduling Staff Officer and Council meeting agendas. The procedure also requires all documentation for presentation to be submitted electronically and in advance of the meetings.
- Increased federal contracting including PL 93-638 contracts with the BIA for the Roads Maintenance Program, Natural Resources Program, Range Land Inventories Project, and the Hazardous Fuels Reduction Program.
- Developed Capital Improvement Plan, Policy and Procedure. Received approval from the Council for the FY 2011 Capital Improvement Plan and funding for FY 2011 in the amount of \$4,072,414.

## **2010 Accomplishments**

- Developed and submitted a \$70,009,660 grant/loan application to the USDA Rural Development for the repair and improvement of the entire water and wastewater systems within the Pueblo of Laguna.
- Received approval from USDA Rural Development for a grant of \$10,000,000, a loan of \$16,661,000 and other funds of \$4,186,000 for a total Phase I project of \$30,847,000 to design and construct the repair and improvements to the entire water system in the Pueblo of Laguna and one lagoon in Encinal.
- Developed and submitted six grant applications to the USDA Rural Development Native American Set Aside Program for wastewater infrastructure repairs and improvements in all six villages totaling \$6,065,568.
- Completed the Pueblo of Laguna and NMDOT GRIP 2 I-40 Exit 140 Westbound Exit Road Improvement Project in Rio Puerco totaling \$3,175,397.
- Finalized negotiations and executed the first of several restated rights of ways for NMDOT roadways across the Pueblo.
- Secured approval of and an appropriation of \$1,155,371 from the Council under the FY 2011 CIP to construct the Kawaika Senior Center on behalf of the Pueblo of Laguna Elder Association.
- Completed the original Phase I of the USDA RD Grant/Loan Water Repair and Improvement Project totaling \$3,191,600. The project included a loan of \$1,755,380 and a grant of \$1,436,220.
- Applied for and received eight grant and contract awards for American Recovery and Reinvestment Act funding totaling \$2,488,359

## **2010 Challenges**

- Continuing to work on the priorities and additional tasks associated with the long terms that were identified in the Priorities Summit.
- Work on funding and completing tasks under the Eastern Reservation Master Plan.
- Identification of sufficient funding to repair and improve the wastewater systems of the Pueblo of Laguna within all six villages.
- Identification of efficient and non-efficient operations and proposed essential governmental services.

## **2010 Collaborations**

- The COO office continued to collaborate with all departments, programs, offices, and entities of the Pueblo.
- Continued collaboration with federal, state, and local agencies as needed.
- Worked with New Mexico Department of Finance and Administration and the Indian Affairs Department to develop a new grant agreement the state will use for all tribes and Pueblos in New Mexico.

## **2011 Future Plans / Goals / Objectives**

- Complete all reviews and approvals of SOP's of the departments and programs under the COO during FY 2011.
- Complete review and assessments of the status report of the December ending FY 2010 goals and objectives for all departments and programs under the COO.
- Incorporate the goals and objectives into the department directors and program managers' evaluation mechanism.
- Incorporate the final status report on the FY 2010 goals and objectives and a midyear review of FY 2011 goals and objectives into the next budget cycle.
- Develop and implement a procedure to allow for responses and reports to the Council on the Village Needs and Concerns section of all Council meeting minutes.
- Develop and implement a procedure to allow for tracking, assignment and follow up of all Council actions and directions inclusive of a periodic reporting mechanism for the Council.
- Identify funds within the current FY 2011 budget and hire a Grant Writer.



# PLANNING

## **Mission**

The Planning Program's mission is to help support the values and achieve the goals of the Pueblo of Laguna by providing expertise in planning and offering professional advice on issues that affect the Pueblo's physical development.

## **Scope of Work**

The Planning Program develops and updates comprehensive and topic-specific plans for the Pueblo of Laguna; compiles data relevant to planning; designs and implements studies and public involvement processes necessary for planning; provides guidance regarding appropriate land use, master site planning, and building design; supports tribal departments in strategic planning processes and project management planning; and participates in regional planning processes and forums.

## **Organizational Description**

Number of Employees	3 (plus 2 interns)
Number of Laguna Tribal Members	1

Employee	Title	Contact Number	Email Address
Sharon Hausam	Tribal Planner	(505) 552-1204	shausam@lagunatribe.org
Adriana Trujillo Villa	Associate Planner	(505) 552-1201	atrujillovilla@lagunatribe.org
Michael Natseway	Addressing Technician	(505) 552-1225	mnatseway@lagunatribe.org
Amanda Montoya	Intern		
Justine Correa	Intern		

## **2010 Financial Description**

Funding Source	Annual Operating Budget Amount
Tribal General Fund	\$212,295

## **2010 Goals / Objectives / Status**

- Develop future population estimates for each village by June 30, 2010. Status: Estimates were completed for water and wastewater preliminary engineering reports in January 2010.
- Develop maps for village comprehensive plans by December 31, 2010 (assuming GIS program is functional). Status: Infrastructure, soil, and watershed maps have been completed for all six villages.

- Compile a capital improvement plan that includes all tribal government and tribal entity capital projects by July 31, 2010. Status: The capital improvement planning policy was adopted by Council on August 31, 2010, and the capital improvement plan was adopted by Council on December 1, 2010.
- Prepare a submittal to the New Mexico Infrastructure Capital Improvement Plan (NM ICIP), including a listing of capital outlay priorities, meeting the state's deadline. Status: The ICIP was submitted on time.
- Ensure that the E911 system functions for 95% of the structures in the Pueblo of Laguna in Cibola County that have a land line phone number by December 31, 2010. Status: As of December 13, 2010, 90% of the occupied homes in Cibola County had received official addresses. 95% completion is expected by December 31, 2010.

## **2010 Accomplishments**

- Coordinated 27 village planning committee meetings, 19 community meetings, and 24 interviews with elders for village comprehensive plans. Community meetings were held in Mesita, Paraje, and Paguante on the topics of housing, elders, youth, health/wellness/safety, economic development/businesses and jobs, farming and livestock, natural resources/environment/energy, and transportation. Compiled population, housing, and economic data from the 2000 US Census for all six villages.
- Wrote Capital Improvement Planning (CIP) Policy and presented to Council; adopted August 31, 2010, by Resolution 79-10. The CIP Policy will provide organized and comprehensive information about capital improvement projects to the Pueblo Council to assist the Council in making decisions about projects that may have an impact on Pueblo community members, lands and waters, resources, assets, and way of life. In particular, it will assist the Council in making decisions about the allocation of Pueblo resources, including funds, employee time, and relationships with outside funding sources.
- Prepared first Capital Improvement Plan under the new CIP Policy, for 2011. Met with programs, villages, and entities to provide assistance with filling out project worksheets. Coordinated CIP Technical Committee review of projects that were submitted. Presented CIP to staff officers and Council. Council adopted the CIP, including \$642,280 in village projects, on December 1, 2010.
- Wrote a proposal that was awarded a \$1,470,000 DOT TIGER II planning grant for bike/pedestrian route planning and design. This was a highly competitive application process, with only one other DOT planning grant in the state and thirty-three nationwide, and no other DOT planning grants to tribes across the nation. Planning will include design and implementation of a public involvement process, procurement of outside planning services, community description of preferred characteristics of bike and pedestrian routes, assessment of existing routes, proposals for new routes, right of way analysis and coordination, and design of a study to measure changes in mode share. The "design" output will include topographic surveys, drainage studies, right of way boundary surveys and mapping, engineering drawings (30%, 60%, 90%), and environmental and archaeological clearances. The plan and designs will ultimately lead to the construction of bike and pedestrian infrastructure, which will reconnect and revitalize the Pueblo of Laguna. Future outcomes will include changes

in mode share (types of transportation used), improved public health, redevelopment of village housing, economic development, and community empowerment based in active participation.

## **2010 Challenges**

- The six villages participated in the planning program's village comprehensive planning process in varying degrees. Mesita held seven community meetings, Paraje held six, and Paguete held four. The planning program conducted interviews with elders in five villages and compiled census data and other background information for all six villages.
- There was limited time to develop the 2011 CIP. Development of future CIPs will include substantial public outreach that was not possible this year.
- Information on lease areas supplied by the Bureau of Indian Affairs, and on utility lines supplied by providers, to the GIS program appears to be inaccurate or incomplete. This makes it difficult to do effective land use planning.
- The lack of an official designee to respond to inquiries related to economic development, including business opportunities, surveys, and trainings and conferences, and to coordinate other economic development activities such as small business assistance, business retention and expansion, and overall economic development planning, has affected the Pueblo's efforts in this area.

## **2010 Collaborations**

- Collaborated with village planning committees and mayordomos for community-based village comprehensive planning processes.
- Coordinated with LHDME for community meetings on housing; ENRD and Healthy Heart Program for meetings on farming and livestock and natural resources/ environment/energy; CHW for meetings on health and wellness; LRC for meetings on elders; and Shaasrka Transit for meeting on transportation.
- Coordinated with CHW regarding community suggestions for health and wellness programs.
- Coordinated with GIS program for mapping for comprehensive plans, including lease areas and infrastructure.
- Coordinated with numerous prospective partners for the DOT TIGER II planning grant application for bike/pedestrian planning and design: tribal programs; LHDME; POLUA; LDoE; NMDOT District 6, Bike/Pedestrian/Equestrian program, and Safe Routes to School; Northwest RPO; Mid-Region COG; National Park Service; and interested consultants.
- Coordinated with Public Works, Accounting, and POLUA for CIP Technical Committee.
- Coordinated with LHDME on addressing of its properties for twenty-two new homes.
- Coordinated with Public Works and GIS on installation of street signs in six villages.
- Participated in Tribal Emergency Response Commission (TERC); Addressing Technician served as Public Outreach Coordinator.
- Participated in LDoE early childhood and elementary school planning.

- Obtained labor force information from tribal entities for BIA Labor Force Report.
- Partnered with the Northwest New Mexico Council of Governments, through the Native American Economic Development Investment Strategy, to submit a proposal for funding to the Economic Development Administration to renovate the Mesita Industrial Facility.
- Working with Kewa Pueblo planning staff, held two “Tribal Planners Roundtables,” which may lead to the formation of a New Mexico Tribal Planners organization.

## **2010 Highlights**

- Coordinated 27 village planning committee meetings, 19 community meetings, and 24 interviews with elders for village comprehensive plans. Community meetings were held in Mesita, Paraje, and Paguete on the topics of housing, elders, youth, health/wellness/safety, economic development/businesses and jobs, farming and livestock, natural resources/environment/energy, and transportation.
- Hosted the “Six Villages Planning Gathering,” an opportunity for all villages to describe their 2010 accomplishments and 2011 expectations.
- Developed the Capital Improvement Planning Policy and 2011 Capital Improvement Plan.
- Conducted extensive outreach for E911 addressing, including door-to-door work (daytime, evenings, and weekends), presentation to mayordomos association, and booths at feast days.
- Hired Associate Planner Adriana Trujillo Villa.

## **2011 Future Plans / Goals / Objectives**

- Prepare draft comprehensive plans for village review by June 30, 2011 (for those villages most actively involved in planning in 2011, Mesita and Paraje; continue work with Paguete and renew work with Seama).
- Compile Capital Improvement Plan development calendar by March 31, 2010, and CIP for adoption by August 31, 2010.
- Prepare submittal to New Mexico Infrastructure Capital Improvement Plan, including a listing of capital outlay priorities, by the state’s deadline (from 2008 - 2010, this was September 30).
- Develop a Community Biking and Walking Advisory Group for bike and pedestrian planning by March 30, 2011.
- Ensure that the E911 system functions for 95% of structures in all four counties that have a land line phone, by December 31, 2011.

# GIS/GPS

## Mission

To manage geographic information and mapping for the Pueblo of Laguna tribal government and entities.

## Scope of Work

- Integrate electronic & paper maps, aerial imagery, and geographic data into Geographic Information System (GIS), maintaining a Pueblo-wide geographic database.
- Develop & monitor adherence to standards for inclusion of data in the GIS.
- Digitally map locations in the field using Geographic Positioning System (GPS) equipment.
- Provide support to tribal departments & entities in preparing electronic & paper maps.
- Provide GIS training and guidance to tribal departments & entities.

## Organizational Description

Number of Employees	1
Number of Laguna Tribal Members	0

Employee	Title	Contact Number	Email Address
Denise Price	GIS Manager	505-552-1203	dprice@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo (100%)	\$157,281

## 2010 Goals / Objectives / Status

- Implementation of the Pueblo's GIS program.
- Hire a GIS Manager. A Manager was hired in May of 2010.
- Fully equip the GIS/GPS program with all necessary hardware & software – In progress, most equipment was purchased, except for a laptop. The GIS software was obtained through BIA's contract with ESRI which provides federally recognized tribes with free GIS software.
- Develop an integrated GIS database to be used by all tribal departments & entities – In progress, software upgrades and configuration continue. Expected to be complete by the first quarter of 2011.

- Develop standards & procedures that will ensure the integrity of data in the Pueblo's GIS – In progress, submitted Standard Operating Procedures (SOP) which includes descriptions for standards & procedures. SOP's have been developed.
- Provide support to the Planning program in the development of maps for inclusion in village comprehensive plans – In progress, created most data needed for this project, see accomplishments for a list of data created and obtained.
- Provide or coordinate training in GIS and/or GPS for tribal departments & entities – In progress, Transportation staff has been trained to use GIS for road maps and Public Works staff has been trained on how to collect GPS data.

## **2010 Accomplishments**

- GIS Manager position filled in May 2010.
- Equipment/software obtained and configured: GIS workstation running Windows XP & GIS server running Windows Server 2008, MS SQL Server 2008, ArcGIS ArcInfo 9.3.1 & 10, ArcGIS Server 9.3.1 & 10, Spatial Analyst, 3D Analyst, and Geostatistical Analyst.
- GIS data obtained from Resource Geographic Information System (RGIS), State/Federal Government, Companies, Consultants or existing POL data: 30-meter and 10-meter DEM's, e911 roads for Bernalillo, Cibola, Valencia, and Sandoval county, POL reservation boundary, landcover/vegetation, hydrology, 2008 BLM land ownership, township & section, 2005 IHS aerials, 2009 NAIP aerial imagery. Water & wastewater lines from IHS, gas lines from NMGC. 250,000 & 150,000 scale topographic maps. Existing POL e911 geodatabase containing roads, addresses, landmarks, and driveways.
- GIS data created: 30-meter and 50-foot contours, 10-meter hillshade, structure footprints, electric & gas transmission lines, POL allotments, updated POL reservation boundary, POL fire hydrants, unofficial village boundaries, POL Jackpile Mine boundary, georeferenced 2005 IHS aerials imagery. Parcel boundaries of government and commercial land on POL land. Data is projected in NAD 83 UTM Zone 13 meters.
- GPS equipment installed & configured.
- Data GPS'd this year include, edge of pavement and center line for L50 sent to POL engineering staff. Fire hydrants were GPS'd in all villages for POL Fire Department.
- Imported CAD data from Bohannon Huston on eastern development plan. Exported 50-foot contours with unofficial village boundaries to CAD for POL Engineering.
- Clipped 1-foot imagery from 2005 IHS aerial imagery for Kevin Degrauw for preliminary planning for school.
- Created unofficial village boundary from GPS data collected by Natural Resources staff and created GIS data of parcels from survey maps.
- Maps were produced for Fire Department, LHDME, POL Public Works, COO, POL Human Resources, Tribal Member, and POL Roads.
- Created draft POL GIS website along with 3 interactive mapping sites. Draft website needs approval before it goes live. Site includes list of available data layers with metadata, procedures for requesting a map, requesting GIS services, interactive mapping sites, and contact information. Site is intended for intranet use only.

- Scan/Copy large maps for Public Works and Central Records.

### **2010 Challenges**

- Equipment failure from network surge. Network ports for GIS workstation, GPS receiver and scanner all had to be replaced and reconfigured.
- Implementing GIS software updates for GIS workstation and server.
- Integrating GIS/GPS technology in the POL work place. There is a learning curve on both sides. The GIS/GPS program has to learn how to integrate with POL departments and staff. Departments and staff will need to learn how GIS/GPS program can help them in their everyday workday.

### **2010 Collaborations**

- Collaborated with BIA Laguna Agency to get allotment data and government/commercial property legal descriptions.
- Obtained property legal descriptions from LDoE, LHDME, Central Records and LDC.
- Assisted Public Works with GPS data collections and GIS training.
- Assisted Natural Resources with GIS data creation.
- Working with U.S. Census to host a Boundary Annexation Survey (BAS) workshop in January 2011.

### **2010 Highlights**

- Draft POL GIS website design.
- Installation and configuration of GPS equipment.
- Wall map made for Fire Department showing villages with addresses.

### **2011 Future Plans / Goals / Objectives**

- Obtain approval to release POL GIS website.
- Conduct a GIS needs assessment with departments.
- Continue getting existing infrastructure into GIS.
- Continue providing GIS/GPS training when needed.



## INFORMATION TECHNOLOGY

**Mission:**

The mission of the Information Technology Department maintains reliable, functional, and up to date computer systems, including hardware and software for all Pueblo operations.

**Scope of Work:**

In accordance with the current Pueblo organizational structure, under the general direction of the Administrative Services Director, the Network Administrator maintains reliable, function, and up to date computer systems, including hardware and software for all Pueblo operations. The program also provides maintenance and oversight of computer replacements, repairs, upgrades and all procurement. The program provides technical support on hardware and software applications to employees as needed, and recommends computer and computer peripheral equipment or programs based on needs and usages. The IT Department is responsible for maintenance of computer use, recovery and disaster policies and procedures.

**Organizational Description**

Number of Employees	1
Number of Laguna Tribal Members	1

Employee	Title	Contact Number	Email Address
Claire Poncho	Network Administrator	505-552-5777	Cponcho@lagunatribe.org
Rod Allison	Network Technician (contract)	505-552-5780	rallison@lagunatribe.org

**2010 Financial Description**

Funding Source	Annual Operating Budget Amount
Tribal	\$370,930

**2010 Goals / Objectives / Status**

- The goal of the IT Department is to keep current with security solutions and best practices to protect POL network/computer systems. Our network system has not experienced any significant downtime or failures.
- The website has been completed and waiting approval. The Network Administrator will continue to monitor the site to ensure current and accurate department information is posted.

- All directors have been issued data phones in order to keep lines of communication open with employees. This also allows directors immediate access to their emails when away from their office.

## **2010 Accomplishments**

- Standard Operating Procedures have been implemented for the IT department.
- A formal Disaster Recovery Handbook has been written to ensure recovery of vital information in the event of a system outage.
- A new email server was installed to accommodate the increasing communication needs of tribal operations.
- A Blackberry server was installed for improved access to emails from remote locations.
- The new website is complete and waiting for approval.
- All wiring for the server room move has been completed.
- The IT program has created a work order form that is accessible through the network to all computer users which ensures effective work product for the IT staff.

## **2010 Challenges**

- Maintenance of a reliable network system that supports and incorporates the ever-changing aspects of information technology.
- Due to concerns with structural integrity and work load of the Public Works staff, the IT program has not been able to relocate the server room as planned.

## **2010 Collaborations**

- Continued to interact with tribal programs to ensure their networking needs are addressed.
- Worked with vendors to assure products purchased are in line with budgetary requirements and are of high quality products purchased at a reasonable price.
- Worked with Departments to ensure most current information is posted on the website.

## **2010 Highlights**

- The newly developed website has been completed and is awaiting approval. Once the website is launched, there will be changes and updates made on a regular basis. The website will serve as an effective tool and resource to tribal members.
- A new cargo van was purchased for the IT Program in October 2010. This has greatly enhanced the transportation capabilities resulting in cost-savings for the program.
- A new network telephone was installed at the Warehouse this year resulting in improved communication. This phone has 4 digit dialing capability and other new features.
- Computer tables and racks for the new server room were purchased, during the LII auction, at a fraction of what new equipment would have cost, consequently saving the IT program \$1200.00.

### **2011 Future Plans / Goals / Objectives**

- The IT program will continue to progress to provide services to Departments and programs at a high level and capacity.
- The IT program will continue its plans for relocation of the server room.
- The IT program will continue to manage time more efficiently utilizing the newly implemented work order forms which allows the IT staff to open and close jobs readily, document status reports and track all services.



# HUMAN RESOURCES

## Mission

The mission of the Human Resources Office is to maintain a labor force and working environment conducive to the achievement of the Pueblo's goals and individual employee goals.

## Scope of Work

In accordance with the current Pueblo organizational structure, under the general direction of the Administrative Services Director, the Human Resources Office is responsible for the development, maintenance, implementation, orientation, training on POL personnel policies and employee benefit packages. All human resources policies must be balanced between employer and employee priorities, protecting both interests and creating and maintaining an employment environment conducive to continued employer and employee achievement of goals and objectives. The Human Resources Office prepares and secures appropriate approvals of all required employee transaction documentation, maintains personnel records, assists employees with employment issues, and maintains a well balanced employee / employer working relationship.

## Organizational Description

Number of Employees	3
Number of Laguna Tribal Members	3

Employee	Title	Contact Number	Email Address
Jaye Chissoe	HR Manager	505-552-5799	<a href="mailto:jchissoe@lagunatribe.org">jchissoe@lagunatribe.org</a>
Kathleen Smith	HR Generalist	505-552-5784	<a href="mailto:ksmith@lagunatribe.org">ksmith@lagunatribe.org</a>
Sue Tapia	HR Generalist	505-552-5785	<a href="mailto:stapia@lagunatribe.org">stapia@lagunatribe.org</a>

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Tribal	\$247,717

## 2010 Goals / Objectives / Status

- To obtain a high quality and useful human resource information system which simplifies and reduces manpower hours on administrative functions. This goal was achieved in September of 2010. A new system was purchased and training has been provided.

- The need for a comprehensive Personnel policy manual is still outstanding. The Council approved the development of a Policy Review Committee which is comprised of members of Council and Tribal employees. The approval process will continue into 2011.
- Development of recruitment tools and strategies that attract qualified tribal members promotion of tribal members within tribal government operations. This has been an ongoing initiative and will continue through 2011.
- The design and administration of a performance management system that better links performance evaluations to each employee's job description. Throughout 2010, all managers were required to evaluate each employee by using new evaluation tools that reflect the performance of the employee with their actual job duties and day to day functions. This has proven to be a valuable tool not only for managers but for employees as well. This initiative will continue and will expand to include incorporating a compensation system aligned with performance management.

### **2010 Accomplishments**

- Established a Retirement Committee for all entities.
- Changed 401k providers for all entities. The new provider provides extensive education to employees on investment issues and retirement projections.
- Maintained levels of the employee benefits package with a minimal (5%) cost increase.
- Implemented a Human Resources Information System. This system provides electronic reporting of all administrative functions for the program.
- A prior year audit finding associated with incomplete background investigations on tribal employees has been removed due to the implementation of new background investigation procedures which contract requirements dictate frequency and detail of backgrounds.
- Complete rewrites of all job descriptions in the Public Safety and Public Works Departments.

### **2010 Challenges**

- Compliance with the Pension Protection Act of 2006 required a significant amount of attention but, all requirements have been met and the Pueblo is moving forward with the change from the prior 401(k) plan to a new plan.
- Personnel policies are outdated and need to be amended.

### **2010 Collaborations**

- The Human Resources Office continued to collaborate with all Pueblo Departments, Programs, Offices and Entities.
- Significant collaboration with all Pueblo Entities was necessary to establish the Pueblo's Retirement Committee

## **2011 Future Plans / Goals / Objectives**

- Continue with the approval process of the Personnel manual in 2011.
- Continue utilizing recruitment tools and strategies to attract qualified tribal members and create initiatives which encourage promotion of tribal members within tribal government operations. Formulate tracking mechanisms to ensure strategies are in line with the goals.
- Continue to review and assess employee qualification requirements per position and assess current employee's capacities.
- Continuously review the Pueblo Employee Benefits Plan to ensure the Pueblo's employees are being provided with the best plan possible.
- Continue to improve the employee incentive and appreciation aspects of the HR program.



# LAGUNA PUBLIC LIBRARY

## **Mission**

The Laguna Public Library is committed to serving the community of Laguna Pueblo as well as surrounding communities by providing access to quality information and resources that enhance and contribute to individual knowledge, enlightenment, and enjoyment through library materials, services and emerging technologies. Laguna Public Library recognizes a responsibility to provide a place for cultural learning and preservation of the Laguna culture and history; as well as creating a pleasant and safe environment for children to discover the joy of reading and value of libraries.

## **Scope of Work**

The Laguna Public Library provides traditional library services while utilizing emerging technologies to enhance opportunities for broader access to information resources. The library maintains regular hours of operation, including evening and weekend hours. The library maintains a well balanced and comprehensive resource of books, periodicals, audiovisuals, local Laguna history materials; as well as computers, software, technology, and high-speed/wireless internet access. Other library resources include print, copy, fax, scanning, reference, programming, and inter-library loan services.

## **Organizational Description**

Number of Employees	3
Number of Laguna Tribal Members	3

Employee	Title	Contact Number	Email Address
Janice Kowemy	Librarian	505-552-6280	<a href="mailto:jkowemy@lagunatribe.org">jkowemy@lagunatribe.org</a>
Lynnelle Aragon	Library Aide	505-552-6280	<a href="mailto:laragon@lagunatribe.org">laragon@lagunatribe.org</a>
Maxine Lucero	Temp. Library Aide	505-552-6280 m	<a href="mailto:lucero@lagunatribe.org">lucero@lagunatribe.org</a>

## **2010 Financial Description**

Funding Source	Annual Operating Budget Amount
Tribal Budget (January 1, 2010 – December 31, 2010)	\$138,160
2008 GO Bonds (July 01, 2009 - June 30, 2012)	\$110,209
Institute of Museum and Library Services (October 1, 2009 – September 30, 2010)	\$6,000
Institute of Museum and Library Services (October 1, 2010 – September 30, 2011)	\$7,000

## **2010 Goals / Objectives / Status**

- To update an obsolete ATHENA automation cataloging system.
- To keep pace with emerging technologies by continuing to update computers and software.
- To secure wireless Internet access for personal laptops to utilize due to limited availability of computers at the library.
- Provide more programming for all ages and library outreach services.
- Continued collection development initiatives to include a diverse selection of materials related to intellectual, cultural and social development for circulating and reference collections. This includes acquiring equipment to maintain the quality and life of DVDs/CDs.
- Continued community awareness of library services by increased and expanded marketing efforts through newspapers, word of mouth, flyers, schools, and a web site.
- To provide a pleasant and safe environment for all patrons by implementing standard operating procedures (SOP).
- Acquire a gaming system for patron use to support the innovation of 21<sup>st</sup> century libraries which focuses on the social and recreational role that video and board games offer to library users of all ages while surrounded by books, librarians, and knowledge.
- To implement cost and energy efficient strategies in reducing paper usage, recycling and reusing of materials.

## **2010 Accomplishments**

- Updated to a new online automation system called INSIGNIA allowing access to our catalog through the internet allowing patrons to see what materials are available, reserve books, renew books, and manage library account.
- 12 new public access computers installed in the library with Windows 7 and MS Office 2007.
- Wireless internet has been installed and is available for patron use in the library.
- Continued collection development initiatives to include a diverse selection of materials; large print books, DVDs, reference, and board books.
- Continued community awareness of library services by increased and expanded marketing efforts through newspapers, word of mouth, flyers, schools, social media, and a web site blog.
- Acquired a Wii gaming system for patron use to support the innovation of 21<sup>st</sup> century libraries focusing on the social and recreational role that video and board games offer to library users of all ages while surrounded by books, librarians, and knowledge.
- Successfully obtained the 2010-2011 Institute of Museums and Library Services Basic Grant with Educational Assessment.
- Successfully implemented the 2010 summer reading program for children, teens and adults. Programming included a Magic Show, Van of Enchantment visit, Edible Book Contest, and water-related activities.

- Successfully implemented a variety of programs such as Dr. Seuss Day, Laguna Book Club, beginning computer classes, Halloween carving character contest, Scholastic book fair, storytelling, Pueblo Opera Program, National Gaming Day,
- The library was a participant in the Family Literacy/Talk Story Pilot Program through the American Indian Library Association and American Library Association.
- Attended the New Mexico Library Association Annual and Mini-Conference, American Library Association Conference, Library Legislative Day, American Indian Day at the Legislature, Public Library Directors meeting, 2011 Summer Reading Program Workshop, and Supervisors training with LDC.
- Presented to Arizona Gathering of Tribal Libraries and University of Arizona Library Students about Laguna Public Library and NALSIG.
- Hosted a library information day for Laguna Elders.
- Applied and received E-Rate Assistance for 2010-2011.

### **2010 Challenges**

- Funding.
- Maintaining building facilities.
- Space issue.
- Position Vacancies.
- The limitation of space prevents us from expanding our collection of books and magazines, adding more computer terminals, hosting programs without interrupting other patrons, creating a kids and teen environment, research areas and study areas. The library was built in 1998 with 2,800 sq. ft of space; as of today our needs have outgrown the building.
- Building settling has caused cracks on ceilings and walls, the doors have shifted. The library is also in need for energy efficiency upgrades for doors and windows for a more effective heating/cooling system.

### **2010 Collaborations**

- Collaborated with the Laguna Head start program to introduce students to library services.
- Collaborated with the Laguna Elementary School and Laguna Middle School for visits during the school year and for summer school.
- Collaborated with Partners for Success by hiring a summer reading program coordinator and Higher Education by providing resources at the library.
- Collaborated with local community organizations/events to promote library services and programs by providing information through articles and promotional displays set-up at community events, i.e. Fourth of July celebration, Laguna Feast, Parade, etc.
- Collaborated with New Mexico Tribal librarians to host a fundraiser event in April-July 2010 and November 2010.
- Collaborated with NM legislative officials and NALSIG on the 2010 GO Bond.
- Continued collaboration with the Native American Libraries Special Interest Group (NALSIG), Indian Pueblo Cultural Center Institute of Pueblo Indian Studies, New

Mexico State Library, New Mexico Library Association, American Indian Library Association and American Library Association.

- Collaborated with legislative officials and NALSIG on the 2010 GO Bond.

## **2010 Highlights**

(From the 2009-2010 NM State Library Annual Report - July 1, 2009 – June 30, 2010)

- 15,610 – People who visited the library.
- 13,332 – People who used computers.
- 11,884 – Books, audio books, DVDs, VHS tapes, periodicals, and databases.
- 3,300 – Registered Patrons with Library Cards.
- 2,847 – Hours library was open to the public.
- 2,422 – Number of items circulated to all patrons.
- 1,424 – Program attendance.
- 199 – Programs held for children, teens, and adults.
- The passing of the 2010 GO Bond “B” for Tribal Libraries in NM for \$1 million.
- 1<sup>st</sup> place for Outstanding Float Entry for the 2010 Laguna Feast Parade.
- Librarian received the 2010 NM Library Association Leadership Award.
- Librarian was named a 2010 Library Journal Mover & Shaker.

## **2011 Future Plans / Goals / Objectives**

- Expand the library to include a technology wing, archives, museum, teen area, children’s area, reading room, storage, and programming space to accommodate the growth of the community, expanded library collections and programming, and emerging technologies.
- Provide library outreach services and continue to research potential funding resources.
- Revitalize library atmosphere.
- Continuing to develop the Pueblo of Laguna culture, tradition, government, and history specific resource materials, exhibits and themes. Create a place of cultural learning and preservation of Laguna Pueblo to encourage learning the language, culture, and history.
- Acquire a security system to secure the perimeter of the library from theft and vandalism of library materials, equipment, and structure.
- Acquire equipment for digitization of Laguna Materials i.e. Towncrier newspaper, pictures, books, sound recordings, etc.

## COMMUNITY HEALTH REPRESENTATIVE (CHR)

### **Mission**

The mission of the CHR program is to provide, community based, services in a culturally appropriate manner to promote individual, family and community wellness; present health promotion/disease prevention programs, provide health advocacy and health education, ensure strong linkages that foster communication, accessibility, and better patient care between I.H.S. tribal and other health care systems to tribal members and the community ultimately improving the overall health status of tribal members.

### **Scope of Work**

The scope of work of the program is to offer and provide community based, health and health related, tribally directed services within the 14 I.H.S. CHR service areas identified in the 638- contracts Program Matrix. Advocacy, education, patient care, referrals, community development, and health promotion/disease prevention are key service delivery areas. Through Para- professional and professional staff, the program addresses a myriad of health and health related issue for members and provides key services to impact the overall health status of individuals, families and the community.

### **Organizational Description**

Number of Employees	9
Number of Laguna Tribal Members	7

Employee	Title	Contact Number	Email Address
Ramona Dillard	Director	(505)-552-6652	<a href="mailto:RDillard@lagunatribe.org">RDillard@lagunatribe.org</a>
Irene Riley	Admin. Assistant	(505)-552-6652	<a href="mailto:iriley@lagunatribe.org">iriley@lagunatribe.org</a>
Kitty Poncho	Data Entry	(505)-552-6652	<a href="mailto:kponcho@lagunatribe.org">kponcho@lagunatribe.org</a>
Laurene Sarracino	Specialists- Heath Wisdom	(505)-552-6652	<a href="mailto:lsarracino@lagunatribe.org">lsarracino@lagunatribe.org</a>
Stephanie Tharpe	Generalist	(505)-552-6652	<a href="mailto:stharpe@lagunatribe.org">stharpe@lagunatribe.org</a>
Martina Delores	Specialists- Optometry	(505)-552-6652	<a href="mailto:mdelores@lagunatribe.org">mdelores@lagunatribe.org</a>
Rose Poncho	Specialist-Cancer	(505)-552-6652	<a href="mailto:rponcho@lagunatribe.org">rponcho@lagunatribe.org</a>
Valene Vallo	MCH Specialists	(505)-552-6652	<a href="mailto:vvallo@lagunatribe.org">vvallo@lagunatribe.org</a>
Katherine Vigil	Nurse Consultant	(505)-552-6652	<a href="mailto:kvigil@lagunatribe.org">kvigil@lagunatribe.org</a>

### **2010 Financial Description**

Funding Source	Annual Operating Budget Amount
I.H.S.	\$511,743

## 2010 Goals / Objectives / Status

Successful implementation of the 2010 Program Scope of Work and the 638 contract occurred in 2010. Field based staff and Administrative staff contributed to the overall success of the program. Future plans identified in 2009 were identified as goals for 2010 and the following impacts occurred:

- Hiring of additional key personnel for Generalist and CHR Specialist positions: The program continued to contract a field based Nurse Case manager/educator to support the work of the CHRs and to provide direct field based nursing services to the community.
- Increase outreach and support to target age groups of young adults, and children: The program worked collaboratively with LDOE and local schools on an administrative and programmatic level. A joint effort to submit a Maternal Child Health- home visiting grant occurred with LDOE. The grant was not funded, however this joint submission allowed for open dialogue between the POL programs and the LDOE. The PAK program was introduced into the Head Start program via a weekly program in the schools from trained CHR, and Diabetes (Fitness Center and Sports and Wellness staffs). The program focuses on increasing physical activity of children on a regular basis. The Cancer Awareness project provides education through the LAHS high school volleyball team games on Breast and Cervical cancer (HPV). Staff attended games and provided brief talks, and information booths. The program also co-sponsored the Men and Women's Wellness conference held at Route 66; total attendance was approximately 210 for the two-day event. The CHR program provided onsite biometric screenings for blood pressure, cholesterol, blood sugar, and provided one to one information, referrals and written materials.
- Implementation of ongoing Dance and exercise classes and youth based Aikido classes: Continued dialogue with the dance instructor has occurred to plan for a local community based dance class. A proposal for 2011 is pending to offer classes in the community.
- The CHR Scope of Work Matrix provides the programs parameters for service delivery in each of the 13 core areas of the program which translates to the goals and objectives for the program. A myriad of health areas are impacted ranging from AIDS to Wellness. The impacts to the scope of work in 2010 are significant in the following areas: **Health Education:** 4,512 direct patient contacts to provide health education on a one to one or group basis. Activities implemented in health education include the weekly Diabetes support group, and the weekly Diabetes Wellness clinic at the Kawaika center. Bi-Weekly Health and Wisdom programs with 25 to 35 elders focused on health education topics ranging from mental wellness, cancer, diabetes, and third-party benefits. The program coordinated a worksite wide project on Heart Health/CPR Training coupled with the installation of AED machines at all POL Government worksites. A total of 47 employees/members were certified through the program. Monitoring Patient accounted for 2,738 contacts with clients were made. Monitoring of blood pressures, blood sugar, and other chronic issues was accomplished through visits conducted in the home, community or offices. **Monitor Patient:** Accounted for 2,221 client contacts were made to monitor the health status, vitals of clients/patients. **Patient Care:** Accounted for 2,629 contacts to patients. Patient care services focused on Physician direct care and care provided in line with

the care plan and assessment. **Case/Find Screening:** A total of 1,950 contacts were documented for screenings to persons. Staff coordinated and conducted biometric screenings, at the LDC Route 66 health fair, LDC-Dancing Eagle Health Fair, and at the Men and Women's wellness conference; ongoing screenings are provided bi-weekly at the DM Wellness clinic, at worksites, and as requested, in home visits or office. **Case Management:** The totals of 1,552 contacts were recorded in case management. Staff actively coordinate and managed care for persons with multiple providers and for persons with multiple health service needs. CHRs provide case management to link patients to needed services or resources. **Community Development:** CHR provided 2,285 contacts of 501 hours in the area of community development. Work performed ranged from meeting with programs, village Officials, and entities to develop programs targeting health within the community. **Transport:** A total of 524 client services were recorded for transportation of clients to medical appointments within the Transportation policy parameters. Staff also identified and linked clients to alternative transit sources such as Shâa'srk'a, LMT, Saferide and other resources to ensure access for patients to needed care. **Homemaker services:** Contacts made was 69 and specifically targeted patients that had necessity for services due to identified factors for daily living related to their health status of the patient. **Interpret/Translate:** A total of 437 contacts were made to assist persons with interpretation and translation of medical directive, and to explain procedures, care or provide status information on referrals. Often times these services are provided in the Keresan language for clarity and understanding. **Other patient services:** Services provided in this area accounted for 2,723 contacts to clients. Other services included a wide variety of services necessary to link patients to care. These services ranged from contacting heating resource programs, guiding providers such as NAILS to clients homes, and assisting with support to families with needs that impact health overall. Other services were provided in the areas of Environmental Services, and Emergency Care by the program.

## 2010 Accomplishments

- The program staff made 20,175 client contracts overall for health and health related services in the community.
- Initiated continuation of field based program Nurse Contractor for chronic disease care in the community and for support of the Diabetes Community based clinic and overall care and education.
- Implemented tribal worksite wide AED machines and coordinated CPR and AED training. Stephanie Tharpe led coordination of the program in collaboration with the Healthy Heart program and Laguna EMS Department; Beverly Charles was the Lead instructor and conducted the majority of the classes.
- Specialty training provided to staff in the areas of: I.H.S Basic CHR Training, ECHO-Diabetes Intensive training and online tele-health was attended by Martina Delores, CHR; Staff attended Community Health Workers Core Competency Training-UNM-ECHO; National Child Passenger Safety-Seat Certification course was attended by one staffer.

## **2010 Challenges**

- Maintaining ongoing coordination efforts with local field based providers.
- Director performed work as the CHR Manger and CHWD Director.
- Identification of substantial funding sources to fund support positions for the program.
- Coordination of care with multi-agencies and involved parties.

## **2010 Collaborations**

- Major coordination with the Tribal Diabetes Grant program in the implementation of the field based Wellness Clinic for diabetes. The clinic is supported by ACL Physician staff, LPN staff co-funded with CHR, and CHR and Diabetes staff.
- Collaboration with Laguna Behavioral Health to host the Men and Women's wellness conference at Route 66; over 200 tribal members attended the two day conference.
- Co-collaboration of the Fall Break- Youth Summit. Val Vallo served as the CHR member of the planning team to develop the agenda, and conference logistic.

## **2010 Highlights**

- Implementation of the field based Diabetes Wellness Clinic held weekly at the Kawaika fitness center.
- CHR program staff made over 20,000 patient contracts collectively.

## **2011 Future Plans / Goals / Objectives**

- Implementation of the 2011 Scope of Matrix for the CHR program contract. Pending I.H.S. approval.
- Fully develop the field based Diabetes clinic; and increase community member involvement at the clinic.
- Implementation of field/village based programs focused on chronic disease self-care, education and wellness.

# SHAA'SRK'A TRANSIT PROGRAM

## **Mission**

To provide safe, affordable and accessible transportation to the public within the Pueblo of Laguna service area.

## **Scope of Work**

Transportation services serve as a linkage or connector to allow persons to access services and programs that meet their medical, educational, shopping, wellness, and recreational needs. Specific services provided are subscription services, demand responsive services, and fixed route. Required fares ranging from .50 to \$1.00 and .25 for additional stops for children through elders. Service hours are 6:30am to 5:30pm, Monday thru Friday. Riders are scheduled through a centralized dispatcher that coordinates rides for the public. In 2010, approximately 9,800 rides were provided to the community. A proposed fixed route service along the identified 16 miles route from Mesita to ACL and Laguna to Route 66 is pending implementation in 2011.

## **Organizational Description**

Number of Employees	5
Number of Laguna Tribal Members	5

Employee	Title	Contact Number	Email Address
Brandon P. Mariano	Supervisor	(505)-552-9850	<a href="mailto:bpmariano@lagunatribe.org">bpmariano@lagunatribe.org</a>
Yvette Mooney	Dispatcher/Driver	(505)-552-9850	<a href="mailto:y_mooney@lagunatribe.org">ymooney@lagunatribe.org</a>
Pat Kurtz	Driver	(505)-552-9850	<a href="mailto:pkurtz@lagunatribe.org">pkurtz@lagunatribe.org</a>
Glenn Waconda	Driver	(505)-552-9850	<a href="mailto:gwaconda@lagunatribe.org">gwaconda@lagunatribe.org</a>
Deidre Peters	Driver	(505)-552-9850	<a href="mailto:dpeters@lagunatribe.org">dpeters@lagunatribe.org</a>

## **2010 Financial Description**

Funding Source	Annual Operating Budget Amount
NMDOT/FTA	\$156,669

## **2010 Goals / Objectives / Status**

- Increase dispatcher support to 75% of operational time for program: Transit manifests are completed daily for transit Driver staff. Riders are coordinated and scheduled via the Dispatcher that provides approximately 95% of time providing dispatch services. A total of approximately 9,800 rides were dispatched and provided

by Shâa'srk'a. The manifests aided Drivers in staying on track with scheduled rides. Public information was provided on the special summer program, services were advertised in the Towncrier, and staff attended the Mesita planning forum by invitation.

- Increase ridership: Outreach was provided to programs and entities regarding the services available via flyers and through transit staff representing the program during program meetings. Ridership was tracked monthly, and total approximate rides provided for the FY ending in September was 9,800.
- Ensure optimal operational safety: One staff Driver completed the required NMDOT trainings. Other staff Drivers are current in the NMDOT required trainings and rotating into recertification schedules for FY 2011. NMDOT provides direct training. Pre-trip, post-trip and regular maintenance was provided on all vehicles. Maintenance records were maintained in the office files and audited by the NMDOT Consultant in October 2010.
- Develop Consolidated Transit System: The integration of the Laguna Medical Transit program with the Shâa'srk'a Transit dispatching function, fostered efficient scheduling and brokering of requests for services. Integration of the transit system further occurred due to the plan for centralization of one garage shelter, erection of one maintenance facility and hiring of a certified mechanic. The current transit system is implemented centrally through the dispatching and rider coordination of the Shâa'srk'a Transit program.

## **2010 Accomplishments**

- Hired one FTE Supervisor, hired one PTE CDL Driver.
- Provided approximately 9,800 rides dispatched through the Transit office.
- Secured FTA funding for Mechanic, and Garage units and 1 additional vehicle.

## **2010 Challenges**

- Continued education and outreach on the service parameters of the program to the public.
- Securing certifiable maintenance services off reservation on specific van systems.

## **2010 Collaborations**

- The program continued to coordinate and broker transit service with the Laguna Medical Transportation service for medical and health care access. Shâa'srk'a continued to offer service support to public events; annual flu POD, tribal voting election support. Regular collaboration with Community Health services occurred regularly for direct client services.

## **2010 Highlights**

- Hired Program Supervisor.
- Secured one additional van under NMDOT-ARRA funding.

## **2011 Future Plans / Goals / Objectives**

- Increase annual ridership by 10%.
- Implement fixed route within service area.
- Ensure safe, efficient operations of the overall transit system.



# LAGUNA MEDICAL TRANSPORTATION

## Mission

To provide safe, cost effective medical transportation services through third party and tribal resources to clients for access to needed Dialysis, and other medical, health and wellness services.

## Scope of Work

To provide daily transit services for Dialysis patients that are non-eligible for third party reimbursement sources; and to broker transportation for medical, health and wellness care needs of tribal, community members within the local service area. Specifically, transportation services will provide access to the local Dialysis unit; services are provided Monday thru Saturday, 5:30 a.m. to 4:30 p.m. to accommodate early dialysis schedules beginning at 6:00 a.m. and to accommodate late schedules ending at approximately 4:00 p.m. Currently there are approximately 15 clients that transit services are offered to for transportation within the six villages of the reservation. Transportation service is provided 6 days a week. Total mileage of 732 per week is accumulated for client trips to Dialysis. Group transport is arranged to ensure efficient scheduling. Operational procedures provide guidance for administration of the program. Drivers receive CPR, First Aid, and specialized training to assist in the case of emergencies involving the Dialysis clients until EMS arrives. The overarching goal is to operate a medical transportation services with multiple funding mechanism to ensure access to transit services.

## Organizational Description

Number of Employees	2
Number of Laguna Tribal Members	2

Employee	Title	Contact Number	Email Address
James Riley	Transit Driver	552-9850	<a href="mailto:jriley@lagunatribe.org">jriley@lagunatribe.org</a>
Russell Martin	Transit Driver	552-9850	<a href="mailto:rmartin@lagunatribe.org">rmartin@lagunatribe.org</a>
Brandon P. Mariano	Supervisor	552-9850	<a href="mailto:bpmariano@lagunatribe.org">bpmariano@lagunatribe.org</a>

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna	\$60,000

## **2010 Goals / Objectives / Status**

- **Improve Access to Dialysis Transport:** The program became operational in October 2009 and the drivers have undergone extensive training, observations, lift and tie down procedures. Two part time drivers were hired for the program. Coordination of rides for dialysis has occurred through central dispatch of the Shaasrka Transit program. Currently there are clients that utilize this service weekly to access dialysis at ACL.
- **Provide Medical Transportation:** The program has focused on dialysis and scheduled medical services transport. Per the end of the service has provided 2,636 transport for dialysis and medical services. Coordination and scheduling of riders is completed jointly with the Shâa'srk'a Transit and ACL-Benefits Coordinator, and DCI.
- **Develop contract for Non Emergency and TPA:** The program negotiations with ACL to develop a contract for services did not occur due to the prioritization of funding by ACL. The program continues to investigate third party services. The supervisor attended a third party transit meeting in Gallup on 11/9/2010.
- **Integrate Program into Consolidated system:** The LMT program is part of the overall Shaasrka transit program. This provides a central access point for coordination of all services for all dialysis transport and other medical transports that can be scheduled.

## **2010 Accomplishments**

- The Laguna Medical Transportation program has met the needs of dialysis patients. A total of 2,636 transports were provided for dialysis and general medical services. Coordination with ACL and other local agencies has strengthened communications and collaborations to navigate patients to address access issues.
- Hired 2 part time drivers to provide transit services to dialysis patients and to other patients with medical service needs.

## **2010 Challenges**

- Identification of medical transportation specific training programs.
- Perform regular PM on all vehicles to prevent major vehicle repair.
- Finding appropriate tires for the LMT vehicles for longer wear.
- Identification of feasible, cost effective options for vehicle repairs.

## **2010 Collaborations**

- Collaborations and coordination with ACL Hospital, Benefits Coordinator is on going to identify new, potential patients for the service. A single point of entry/contact was established for referrals through Shâa'srk'a transit.
- Shaasrka Transit staff has served as the primary dispatch and coordinator for all rides of the Laguna Medical Transport (LMT). Shaasrka staff has provided all observation, and operational training, in-house for the LMT Driver.

## **2010 Highlights**

- As of November 2010 the program has provided 2,636 rides to dialysis and other medical transports as scheduled, to meet the access of needs to critical dialysis services.
- Provide accident free services in this period.

## **2011 Future Plans / Goals / Objectives**

- Pending review and approval of the 2011 budget, the program proposes to implement goals related to service access, coordination and centralized service navigation.
- Improve access to dialysis services through enhanced coordination with ACL and DCI.
- Improve the overall transit operational system through brokering and scheduling of services for public, medical and other transit needs.
- LMT drivers obtaining CDL certification.
- Improve communication with DCI on patient scheduling and coordination.



# KAWAIK'A CENTER

## Mission

The mission of the Ka'waik'a center is to offer a multi-purpose use facility, and site for public and private venues and activities for all ages.

## Scope of Work

The scope of work is to provide ongoing venues that promote overall wellness, culture preservation, promotion of visual and performing arts and Artisans, and facilitate community wide public events, programs and activities for tribal community members and surrounding communities. Fee schedules for user fees for space are established for tribal membership, programs and other public users. The operational plan delineates procedures and uses of the facility. Requests for use are made through the completion of the Kawaika Center Use Agreement form. Coordination and scheduling of events is completed through the Venue Coordinator. Payment and collection of all fees is made through the POL Accounting office. Public use areas designated in 2005 are West Conference (Cafeteria), Theatre, Gallery (old Library), East Conference Room (old band room); Courtyard, specified classrooms, and grounds. Sports & Wellness has areas designated for programming.

## Organizational Description

Number of Employees	1
Number of Laguna Tribal Members	1

Employee	Title	Contact Number	Email Address
Rebecca Poncho	Venue Coordinator	(505) 552-7243	rbponcho@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna	\$29,159

## 2010 Goals / Objectives / Status

- Improve physical plant and indoor facilities: The program has made efforts to improve the physical plant by coordinating repair requests through the Public Works department for repairs and replacements. Coordination of painting doors and graffiti areas was completed. Coordinated the exterior weed removal and mowing of grounds.
- Establish 1-PTE Coordinator Position, 20 to 30 hrs per week: 1 Part-time Venue Coordinator was hired in July 2010. Provides coverage to all private events and support to program events as requested. Provides weekly reports regarding on site issues and needs.

- Increase numbers of booked public and private events: The number of private events booked in 2010 totaled 25 with one pending; the number of public events held was 78 with 3 pending for year-end.
- Increase ongoing occupancy of the facility: Increased on-going lease by 2 in 2010. A total of three tribal and entity programs have leased space within the Kawaika center for programs and staff.
- Increase community involvement at center: Involvement in public contact at the overall center has increased. Movie nights are programmed for every other week and are offered free to the community. The timeframe from summer to current has yielded 103 public/private meetings, venues, and events.

### **2010 Accomplishments**

- Provided consistent, ongoing venue site for public/private use.
- Implemented repair/replacement of exterior lighting for security to reduce break-ins. One major break-in occurred in 2010.

### **2010 Challenges**

- Implementing programs, and venues with near in-operable heating and cooling systems that are over forty-years old with obsolete and retrofitted parts.
- Funding to support exterior grounds, landscaping and beautification.
- Implementation of security measures to prevent continued building tagging-graffiti.

### **2010 Collaborations**

- Collaborations with programs such as SPIF SIG and Laguna Prevention Coalition to sponsor the annual WDTL; CHR program for health workshops, bi-weekly Health and Wisdom and Diabetes Grant programs for workshops and group meetings.
- Continued collaboration with entities for use of the facility for events; LDOE-Keresan Bingo support with in-kind use.

### **2010 Highlights**

- Increased number of entities, individuals and programs using the facility.
- Christmas at Kawaika- Family and Community event, December 17<sup>th</sup> for entire community. E-Wings sponsorship for families in need-scheduled, December 17<sup>th</sup>.

### **2011 Future Plans / Goals / Objectives**

- Increase number of booked public and private events.
- Master scheduling for public events.
- Identify funding to support facility interior and exterior physical site improvements.

## SPORTS AND WELLNESS

### **Mission**

The mission of the Pueblo of Laguna Sports & Wellness Program is to provide structured Wellness/Fitness, Educational and Leisure time activities that enhance the quality of life for the members of the Pueblo of Laguna and the surrounding communities. Through creative programming, the program will offer health and wellness initiatives, and programs, cultural preservation program and physical fitness events all aimed toward overall wellness to all who participate.

### **Scope of Work**

The Pueblo of Laguna Sports & Wellness Program provides creative and structured programs and activities that entail wellness and fitness as well as educational opportunities for the members of the Pueblo, general public and local schools. The scope of work is tied to the SDPI-Special Diabetes Grant Program for Indians (SDPI), a congressional funding award. This is accomplished by utilizing the following program features. Sports programming, special events, fitness-wellness, Kawaika Center events and cultural related programs. Within this aspect, the Sports & Wellness Program has adopted a seasonal programming concept Winter/Spring/Summer/Fall. The Pueblo of Laguna Tribal Cultural Enrichment Program is within the Sports & Wellness organizational structure.

### **Organizational Description**

Number of Employees	6
Number of Laguna Tribal Members	6

Employee	Title	Contact Number	Email Address
Ron Ray	Manager	552-7243	<a href="mailto:r-ray@lagunatribe.org">r-ray@lagunatribe.org</a>
Ronald Sarracino	Coordinator	552-7243	<a href="mailto:rsarracino@lagunatribe.org">rsarracino@lagunatribe.org</a>
Mandy Begay	Coordinator	552-7243	<a href="mailto:mbegay@lagunatribe.org">mbegay@lagunatribe.org</a>
Brandon Mariano	Coordinator	552-7243	<a href="mailto:bmariano@lagunatribe.org">bmariano@lagunatribe.org</a>
Merlynn Waconda	Admin. Assistant	552-7243	<a href="mailto:mwaconda@lagunatribe.org">mwaconda@lagunatribe.org</a>
Victoria Sarracino	TCEP Coordinator	552-7243	<a href="mailto:vsarracino@lagunatribe.org">vsarracino@lagunatribe.org</a>

### **2010 Financial Description**

Funding Source	Annual Operating Budget Amount
Special Diabetes Grant ( Congressional Appropriated Funds)	\$346,228
Pueblo of Laguna (Public Events)	\$11,330

## **2010 Goals / Objectives / Status**

- **Diabetes Grant Goal:** Increase participation levels in physical fitness and regular weekly exercise programs by community members. Target Population: School aged children 2 to 18, Young Adults age 1- 35, older adults 36-55 and over. Status: The participation levels increased approximately 30% from 2009 to an approximate total of 9,100 contacts made by participants. Incorporated the target population within local school system and initiated expansion of young adult population activities. Activities identified for this objective are detailed in the Accomplishments section of this report.
- **Public Events Goal:** Implement special programs and events: The program objectives and activities were fully completed. Details are included in the Accomplishments below.

## **2010 Accomplishments**

- **Sports Programming:** Laguna Baseball Little League (8 teams, 61 participants), 38<sup>th</sup> Annual Open Little League Tourney (11 teams, 121 participants), Little League All Star Game (2 teams), Little League Baseball Clinic (40), Jr. Golf Program Golf Lessons/Life Skills Training (32), 10<sup>th</sup> Annual Golden Trails Youth Incentive Golf Classic (14 teams, 56 participants), First Nations Golf (11), Men's and Women's 3 on 3 Basketball Tournament (14 teams, 80 participants), 3 on 3 Basketball Tournaments (16 teams, 80 participants), 2010 Adult Volleyball (6 teams, 60 participants), 29 Native Vision (23) Sports Camp.
- **Wellness/Fitness Series:** "Just Move It Series" Walk/Runs at all Villages/Fiesta Days (1014 plus), Title VI Elderly Fitness Jan. – Jun. (21), Title VI Elderly Fitness Sept. – Dec. (15), Summer Swimming (24), After School Program, Feb. – Apr. (20), After School Program (Physical Activity System) Sept. – Nov. (10), Division of Early Childhood Preschool Head Start (140), St. Joseph Elementary Physical Education (49), Laguna Middle School Physical Activity (on going). Assisted with 2010 Red Ribbon Relay Run, assisted with 2010 Walk Down The Line.
- **Public Events Programming:** Annual Fourth of July Fireworks Display (approximately 1,000 – 1,200 participants), Laguna Fiesta Parade (35 entries) 1500 to 2,000 public; 2010 Gigantic Christmas Fair (82 vendors – 500 public) 5 Christmas Holiday Light Display (every village), LES/LMS/St. Joseph/Seboyeta/Cubero Christmas Coloring Contest (on going) 100 students, Christmas Cookie Decorating (on going), Christmas Stocking Give Away- to LDOE schools and Community (250).
- **Kawaika Center Activities:** Game Room/Gym/Pool Tables/Foos Ball Table/Air Hockey, Public use of Bikes, and assorted games for public use (3,112 sign in's)

## **2010 Challenges**

- The continued challenges for the Sports & Wellness Program was to address the fully functional K'awaika Center Facility that included both indoor and outdoor sports facilities. The total K'awaika Center Facility is properly structured whereby a complete maintenance plan is implemented for year round facility maintenance to

include grounds keeping as well as continued improvements to existing sports facilities.

- Promotion of the new Sports and Wellness programs new direction despite continued stigma associated with the former Recreation program that ended in 2004.

### **2010 Collaborations**

- The Sports & Wellness Department has and will continue the collaborations with other tribal programs/departments/entities that includes; CH&W Division, Public Works, Public Safety, LDOE, LCC, LDC and other entities through sponsorships of activities and programs. Collaborated with Jack Lankhorst, private philanthropist and other private funders.

### **2010 Highlights**

- Expansion of wellness/fitness programs to the LDOE Head Start Program and the St. Joseph's School by providing a physical fitness-PAK program by staff.
- Approval received by Tribal Council of the \$42,000.00-FY 2009 request for improvement features for K'awaika Center ball fields facilities.
- The Annual Christmas Arts n Crafts Fair with over 85 paid vendors for December 11, 2010.
- Increased participation level in Sports & Wellness fitness and wellness activities by the general public.

### **2011 Future Plans / Goals / Objectives**

- The future goal of the Sports & Wellness Program is to continue to work strategically to develop the facility/complex areas at the K'awaika Center that directly impact the SOW.
- Implementation of the DM Grant goals and objectives aimed at increasing participation levels on exercise and physical activity for the entire community.
- Identify and submit one to two grants for funding to support the sports and wellness activities and scope.
- Implement renovation features at the K'awaika Center outline in the capital funding that includes; ball field areas for completion of outfield fencing, additional bleachers, shading and repairs to existing fence areas. Initiate the development of a play-ground/park area in the vicinity of ball field areas.



# TRIBAL CULTURAL ENRICHMENT PROGRAM

## **Mission**

The mission of the Pueblo of Laguna Cultural Enrichment Program (TCEP) is to enrich, Educate, and re-immense tribal membership in cultural practices of language, artistry and traditional customs. To provide awareness of the Pueblo's rich and historical heritage of its customary and traditional values that will enhance preservation and promote practices that are important in the lives of our community membership.

## **Scope of Work**

The Tribal Youth Program (TYP) was offered as youth Cultural Enrichment Program for the Pueblo. The grant period officially ended in January 2006 and the Pueblo allocated funding to continue the program as the Tribal Cultural Enrichment Program (TCEP). The Cultural Enrichment Program will be centered at the old LAHS complex (Kawaika Center) on a year round basis and will be offered at six villages as a Summer Program to our immediate Community membership. The concept will offer traditional instruction by our elder traditional crafts as well as Keresan Languages for all age groups that will also include special classes/cultural awareness series. The Cultural Enrichment Program (TCEP) is under the Sports and Wellness Program organizationally.

## **Organizational Description**

Number of Employees	1 FTE, 6 P/T Summer, 12 P/T Contractual
Number of Laguna Tribal Members	18

Victoria Sarracino	Program Coordinator	(505)-552-7243	<a href="mailto:vsarracino@lagunatribe.org">vsarracino@lagunatribe.org</a>
NA	Part-Time Aides	(505)-552-7243	NA
NA	Contractual Instructors	(505)-552-7243	NA

## **2010 Financial Description**

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna	\$102,456

## **2010 Goals / Objectives / Status**

- Increase participation 2009-2,702 to 2010-3,127. Status: 40% increase in participation.
- Increase public awareness/PR for TCEP. Status: TCEP Brochure to general public.

- Stabilize instructor schedules for K'awaika Center and Village based. Status: Schedules were stabilized which increased the participation level.

## **2010 Accomplishments**

- A 40% increase level of participation.
- Public relations in advertisement in local newspapers, posters with a new completed design of program brochure and K'awaika Center and Monthly Schedules with disbursement to the general public/village meetings through POL Tribal Council.
- Contracted TCEP Instructors provide instructions as scheduled on a consistent basis which increased the participation levels at the K'awaika Center.
- The total registration is 227 with a total yearly participation of 3,127 at village level and K'awaika Center which represented half the year due to occupancy at that K'awaika Center until June 1<sup>st</sup> 2010 with a total of over 750 items that were completed by the participants.

## **2010 Challenges**

- Concept of expanded innovation program features on a year round basis at the K'awaika Center.
- Increase participation at all six villages in the Summer Program/with instructions from own village/s to provide immediate programming for respective village community membership.
- More community involvement and taking active interest in participation of programs.
- To solicit and recruit more Keresan Language Instructors which will enable the program to concentrate more at the village level.

## **2010 Collaborations**

- Pueblo of Laguna Department of Education Division of Early Childhood; Village participation for Language classes; University of New Mexico Language Program; and other Pueblo entities and departments.

## **2010 Highlights**

- The transition of the Pueblo Cultural Enrichment Program to the K'awaika Center which allowed our program to continue to have access to office space and two large rooms that entails year round programming features.
- There were over 750 items completed that included moccasins, pouches, rattle making, pottery, sewing (dresses), shawls, kilts and language participants. Implementation of the cultural awareness/educational series and the usage of a traditional outside oven have been incorporated into the traditional cooking series.
- A 40% increased participation level from 2009 statistic.
- Incorporated the Digital series into the program.

## **2011 Future Plans / Goals / Objectives**

- The future plans for the Tribal Cultural Enrichment Program is to expand programming features on a year round basis at the K'awaika Center with emphasis on traditional languages.
- Increase participation in instructional classes (traditional moccasin, pottery, sewing, belt weaving) to include increased utilization of the traditional outside oven.
- 100% involvement of six villages for the Summer Cultural Program with emphasis of TCEP Instructors from respective villages.
- Increase the traditional language instructor pool that will allow incorporation of immediate programming into all six villages.
- Expansion of digital programming in all cultural instruction at the K'awaika Center.
- Future arts and craft Indian Markets at the K'awaika Center.



# DIABETES PROGRAM / FITNESS CENTER

## Mission

The mission of the Special Diabetes Grant Program is to provide a spectrum of primary and secondary prevention, early intervention and wellness to focus on activities to prevent diabetes, as well as to improve diabetes self management care.

## Scope of Work

The Special Diabetes Grant program is organizationally under the Department of Community Health & Wellness. The Diabetes program has two major functions: Fitness Center and Sports & Wellness. Both programs strive to implement programs and services that will aid individuals in preventing, delaying and managing Diabetes within the grant program. Funding for the program has been provided through Congressional Appropriated funds within the I.H.S. Funds have been provided for ten years to the Pueblo and have allowed for the development of the Fitness Center. Full funding of the newly created Sports & Wellness program (formerly Recreation) began in 2004.

## Organizational Description

Number of Employees	4
Number of Laguna Tribal Members	4

Employee	Title	Contact Number	Email Address
Sue Lorenzo	Diabetes Coordinator	(505)552-6652	slorenzo@lagunatribe.org
Jennifer Wecker	Fitness Technician	(505)552-6889	jwecker@lagunatribe.org
Tina Jojola	Fitness Technician	(505)552-6889	tjojola@lagunatribe.org
Emiliano Chavez	Fitness Technician	(505)552-6889	echavez@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Congressional Appropriated Funds-Special Diabetes Program for Indians	\$346,228

## **2010 Goals / Objectives / Status**

Goal: Increase physical activity and abilities for all age groups through a wide spectrum of activities ranging from community based sports and exercise programs:

### **Fitness Center activities:**

- Total enrollment is 1062 client contacts: includes community members, tribal employees and inmates. Average daily participation is 31; average monthly participation is 929.
- **Get Fit Challenge** focused on village member participation at the fitness center and in the community. Total participation was 58 with a breakdown of participants from the following villages: Laguna 14; Paguete 13; Encinal 7; Mesita 12; Paraje 7; Seama 5.
- **Summer Fitness Series** consisted of aerobic, circuit training and walking sessions. Participant numbers were: 46 circuit training; 71 walking; 95 aerobics. A **fall series** consisted of step aerobics/line dancing, circuit training/kickboxing and walking sessions. Participant numbers were: 109 circuit training/kickboxing; 86 walking; 97 step aerobics/line dancing. **Winter series** participant numbers are: 17 circuit training.
- Elder exercise sessions were held at the Kawaika Center/LRC Senior site on M-W-F. The focus of this program was to get elders moving, get their blood pressure and blood glucose levels lowered and to focus on slow controlled movements aiding them in flexibility and endurance. There are 22 participants. Chair back massages were provided to elders on Fridays.
- St. Joseph Parochial school PE/exercise program. Staff assists with an exercise session for the students K-6 on Wednesday afternoon utilizing the PAK curriculum. The session started in September and will continue until May 2011. They have approximately 51 students.
- LDoE Head Start exercise program. Staff assists with an exercise session on Tuesday for kids ages 3-5 utilizing the PAK and TRAILS curriculum. They have approximately 140 students.
- Detention – ongoing. Inmates are able to utilize the Fitness Center on T-TH mornings from 8:00 – 9:30.

### **Sports & Wellness activities:**

- Monthly 'Just Move It' Fun Run/Walk events were scheduled throughout the year. These events were held in the different villages and co-sponsored by local resource programs. Participation was anywhere from 47 – 100+.
- See Sports & Wellness report for information on activities.

### **Improve knowledge on Nutrition education and healthier eating habits.**

- During the Diabetes Support Group meetings snacks and light meals were provided to participants – recipes were provided to participants to try at home.
- Nutrition education was provided by the Public Health Nutritionist on one to one contacts as well as group presentations.

- During the Diabetes Wellness Group sessions, snacks were provided to participants – recipes were provided to participants to try at home.

#### **Improve self-care management skills of persons with Diabetes**

- Collaborated with other resource programs to provide mini health screenings as part of their annual conference/workshops. Provided health screenings for LDC's annual health/career fairs.
- Assisted with the coordination and implementation of the Diabetes Wellness Group held on Tuesday afternoon 1:00-3:00, this session is held at the Fitness Center and the Kawaika center. Participation varies from 3 -14.
- Provided transit passes to clients for rides to the Fitness Center for exercise sessions.
- Assist clients with one on one education for glucose monitoring. Checked blood glucose, cholesterol and blood pressure for individuals who stopped by the office. Assist CHRs with home visits to monitor vitals.
- As part of all programs, biometric screenings/vital are measured before and after. Vitals are measured to see if any changes are made as a result of participating in the programs.

#### **2010 Accomplishments:**

- Starting and sustaining the Diabetes Wellness Group which met weekly. Observed participants A1c levels decrease from 10+ down to 5.5. Having a physician and dietician on site was a great asset to the program because participants were able to meet with them on a one to one basis. Participants enjoyed the support of each other.
- Submitted and received annual funding per the new national proposal process.
- Increased participation in numbers for monthly Fun Run/Walks and other program sponsored events. Collaboration of resource programs to sponsor the Walk/Run events.
- Sustaining Diabetes Support Group which met biweekly at 5:30pm on Tuesdays.
- Planned and coordinated a Diabetes Conference for the community which was scheduled in May 2010 and held at the Kawaika Center. Participation was small but everyone learned from the information that was provided.

#### **2010 Challenges:**

- To get people living with diabetes to make their appointments. To take better care of themselves and to do some type of physical activity on a regular basis.
- To get community members to take interest in health education sessions being offered.
- Community and individual readiness to address Diabetes.

#### **2010 Collaborations:**

- Worked with LDC to co-sponsor Just Move It Walk/Run events. Provided blood glucose and cholesterol screenings for their annual health/career fairs.

- Continue to work closely with CHR program to provide mini health screenings for programs, conferences and other community events. Staff provided a PAK exercise session for the Cancer conference on May 16. There were 7 children and 20+ adults who participated. During National Women's Health Week, staff provided Chair Back massages on 5/10 and 13 participants.
- Assisted with planning and coordinating the POL Wellness conference held at Route 66 Casino on November 18-19. Staff assisted with health screening and chair back massages. Conducted breakout sessions utilizing the PAK curriculum. Participation was 19 and 25 respectively.
- Staff provided an exercise in-service for LDoE Head Start staff on September 23 and had 46 participants.
- Staff participated in the Native Vision Sports Camp held in Santa Fe, June 9-12. They took 24 students from Laguna and were among other tribes from NM, CO and AZ.

### **2010 Highlights:**

- Collaboration of program staff and CHRs working together with other resource programs to plan and implement various programs throughout the year.
- Planned and coordinated a Diabetes conference for the community. The conference was held on May 1, 2010 at the Kawaika Center Gallery. The attendance was minimal but everyone learned from the information that was provided.

### **2011 Future Plans / Goals / Objectives**

- Continue with the implementation of Goals and Objectives stated in the grant.
- Implementation of an Evening Diabetes Wellness Group, tentative start date is January 18, 2011.
- Implementation of a Community Diabetes Care and Urgent Care Clinic to be held at the Kawaika center-2011(pending approval).
- Continue to collaborate with local resource programs to provide activities/programs and services to the community an effort to become a healthy community.
- Continue to be visible in the community providing diabetes education, health screenings and other exercise sessions.
- Collaborate with local schools to provide nutrition education and physical activity sessions for children of all ages.
- Continue to meet grant goals, objectives and evaluative requirements.

# HEALTHY HEART PROGRAM

## Mission

The mission of the Healthy Heart program is to positively affect the spiritual, physical, and mental well-being of the community by promoting heart-health.

## Scope of Work

The Healthy Heart program has used the Honoring the Gift of Heart Health curriculum within the community since 2002 to increase awareness on cardiovascular health. Because of this, our focus is on the holistic health of the individual which includes family and extended families within the community. Our tradition recognizes that all things are connected and by addressing one aspect that is out of balance it will affect the overall health of the individual. We currently are using our agriculture knowledge to grow natural tobacco to address the abuse of commercial tobacco as well as work with local farmers to grow produce for a healthier diet for our tribal members.

## Organizational Description

Number of Employees	1
Number of Laguna Tribal Members	1

Employee	Title	Contact Number	Email Address
Natalie Thomas	Healthy Heart Coordinator	505-552-5751	nthomas@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Indian Affairs Department- Tobacco education and cessation program	39,000

## 2010 Goals / Objectives / Status

- Goal 1: Sustain established tobacco cessation activities of the current program.
  - Activities: Contact with Behavioral Health to establish coordination with staff to work on tobacco cessation.
  - Measurable outcome: one LBH staff established to work with HH to provide cessation.
  - Status: readiness surveys have been conducted with groups from Behavioral Health to establish cessation classes.

- Goal 2: Increase availability of natural tobacco grown from individual growers.
  - Activities: Tobacco seeds harvested.
  - Measurable outcome: one grower was able to harvest seeds from two plants and these were distributed to others.
  - Monitor and network with growers to help distribute when needed or requested by community members.
  - Measurable outcome: At least two growers confirmed they are available to share tobacco they grew. The Paguate greenhouse committee has offered to grow 25% natural tobacco for distribution.
  - Status: male growers have been established of producing natural tobacco and have distributed to others for to use in ceremonies.
  
- Goal 3: Support and encourage the return to the traditional sharing of goods and services with tribal members via a growers farmers market.
  - Measurable outcome: a training session is planned for the next quarter in market selling. Farmers will be asked to participate.
  - Measurable outcome: three farmers have been contacted to consider selling produce at a grower's market.
  - Establish network for sharing natural tobacco.
  - Measurable outcome: Identified two male community members with tobacco are established to share natural tobacco on an on-going basis.
  - Status: Several farmers prefer to give the produce away to those who needs it instead of selling. Fresh produce is provided to community members. The Diabetes program class now has several growers who provide produce for cooking classes. A workshop is being planned to further discuss how the funds made from the produce sells could help buy seeds or soil or equipment for continued farming. The program will continue to work with the farmers to get a grower's market established.

### **2010 Accomplishments**

- One major accomplishment for this year was establishing a working relationship with the Behavioral Health Department to partner in providing the first ever tobacco cessation classes.
- The program is now identified as a resource for the 1-800-QUITNOW tobacco cessation quit line.
- Three additional Laguna male members currently grow natural tobacco.
- Distribution of natural tobacco, from this past year's crop, was provided to the men for ceremonies.

### **2010 Challenges**

- The grant from IAD was late in being executed and staff was furloughed for six weeks.
- The greenhouse construction in Paguate was delayed due to improper foundation construction.

- Delayed hiring of peer/mentor staff to assist with project.
- Funding reimbursement was delayed last year by IAD.

### **2010 Collaborations**

- Collaborations begin this year with the Laguna Behavioral Health program, Family Services and Natural Resources. Coordination will be made with ACL Dentist Dr. Montoya to begin referrals from ACL for tobacco cessation classes.

### **2010 Highlights**

- Hosted two visits with Mayan Farmers from Guatemala. Seed saving workshops, and harvesting of plants were part of the event.
- Started Tobacco Cessation readiness groups to assess understanding and willingness to participate in tobacco cessation classes.

### **2011 Future Plans / Goals / Objectives**

- Utilize the greenhouse at Paguante to grow natural tobacco year round for continuous availability for all traditional ceremonies in all villages.
- Traditional tobacco becomes the standard for ceremonial use.
- Established on-going tobacco cessation classes.
- Decreased use of commercial tobacco.
- Improved health from commercial tobacco related illnesses.
- Nutritious foods available for all tribal members.
- Greenhouses or Hoop houses in all villages for tobacco and food production in longer growing sessions.
- To reduce CVD in women ages 40-60 by providing education about the risk factors of Heart Disease from the Heart Truth material.



# LAGUNA BEHAVIORAL HEALTH

## **Mission**

The mission of the Laguna Behavioral Health Services program is to provide quality mental health and alcohol and drug abuse counseling and psychotherapeutic services for the Pueblo and its members. To meet this mission, program staff provides a variety of services for persons of all ages and advocate a multidisciplinary client centered treatment approach within a culturally appropriate context that promotes self -awareness, self-responsibility, and self-reliance.

## **Scope of Work**

Laguna Behavioral Health Services provides a wide array of services including a mental health program, substance abuse program and a prevention program. Within these three main components, many program services are offered. Laguna Behavioral Health also provides on-call crisis services to the community 24 hours a day, seven days a week. This support is provided either on a drop in basis or on request by Laguna Police or Laguna Detention.

Laguna Behavioral Health Services provides individual and group psycho educational and psychotherapeutic programs and offers a variety of specialized services that focus on persons seeking to address childhood trauma, anger management, a women's issues group, and a men's issues group.

A wide variety of services are offered for persons involved in the criminal justice system, including a program for incarcerated persons, and post incarceration services for individuals. Other specialized treatment services address problem gambling, sex offender treatment, sexual abuse victims, domestic abuse, substance abuse, marriage and family therapy, acute depression, loss and grieving, parenting and child concerns, coordinated services for psychiatric patients and case management services.

Laguna Behavioral Health operates a State of New Mexico Certified DWI School. Currently three staff are now certified as DWI instructors. New classes are formed on a six-week cycle. The Laguna Behavioral Health prevention program conducts regular in school and after school prevention activities that include substance prevention education and healthy choices/healthy lifestyle education.

## **Organizational Description**

Number of Employees	8
Number of Laguna Tribal Members	5

Employee	Title	Contact Number	Email Address
Ken Thomas	Program Manager	552-5727	kthomas@lagunatribe.org
Adele Scott	Administrative Asst.	552-5725	ascott@lagunatribe.org
Kristina Pacheco	Lead Counselor	552-5723	kpacheco@lagunatribe.org
Nelda Martinez	Counselor	552-5724	nmartinez@lagunatribe.org
Paul Pino	Counselor	552-5728	ppino@lagunatribe.org
Marie Poncho	Counselor	552-5730	mdockter@lagunatribe.org
Ryan Bowman	Camp Facilitator	552-7243	rbowman@lagunatribe.org
Antonette Silva-Jose	Prevention Coord.	552-5732	asilva@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
IHS /638	\$774,108
LDC G LDC Grant	\$96,000
Drug Free Communities Support Program Grant	\$125,000
OptumHealth/BHSD – OSAP Grant	\$100,000

## 2010 Goals / Objectives / Status

- A goal projected for 2010 cited the need to expand qualified and licensed service providers. In 2009 the merger of Family Services under Behavioral Health provided the opportunity for staff to pursue licensing or credentialing.
- Goal projected for 2009 included the continuing process to re-organized Family Services and Social Services with Behavioral Health to more effectively integrate client services, strategize and to promote better coordination of service provider activities.
- OptumHealth/BHSD Grant goals are an active core team of individuals that will support a larger, inclusive community initiative. The team will plan and sustain a Strategic Prevention Framework plan to reduce the behaviors that lead to alcohol related traffic fatalities; increase the enforcement of underage drinking and DWI laws in the Pueblo of Laguna; increased perceived risk of contributing to a minor or risk of being caught for DWI; increase community support of stronger prevention program, policies and practices; and increase alcohol pricing and increase counter promotion.
- Drug Free Communities Grant goals to establish and strengthen collaboration among communities to support efforts of community coalitions; and reduce substance abuse among youth and, over time, among adults.

## **2010 Accomplishments**

- A significant accomplishment for 2010 is the continuation of the Wellness Court. This project is conducted in collaboration with the Laguna Tribal Court, Tribal Prosecutor, Tribal Public Defender and Behavioral Health. This activity is designed as a diversion from the incarceration program. In this program, participants are offered the opportunity to participate in an intensive counseling program and defer incarceration. Program counselors meet with the participants to discuss progress in achieving personal goals.
- Laguna Behavioral Health sponsored and conducted the annual Men's and Women's Wellness conference. This conference was held at Route 66 casino. This was the first year that the men's and women's conference was held together. Over 200 community members attended the 2-day event.
- Family Service staff completed its first year of training through the UNM alcohol/drug studies program. This training will enhance and strengthen staff skills in assisting victims of IP-domestic violence.
- Obtained a classroom at the Ka Waika center to provide more youth prevention activities.
- Successfully obtained two competitive substance abuse prevention grants and two suicide prevention/intervention grants.
- In collaboration with Laguna Prevention Coalition, several Town Hall Meetings were held in 5 of the 6 villages. The Meetings were held to share data and gather feedback from the community.
- Continued collaboration with Laguna Prevention Coalition resulted in a successful 8<sup>th</sup> Annual Walk Down the Line.
- Successful collaboration with Pueblo Council to approve a Resolution to ban packaged alcohol sales during Prom and Graduation.

## **2010 Challenges**

- Staff retention, staff recruitment. As many other programs have experienced, staff retention and new staff remains a problem. The field of behavioral health has experienced a concurrent increase in a need for new service providers coupled with a decrease in the number of students in the colleges and Universities. Also, due to the economy, providers are choosing to pursue employment that is in close proximity of where they reside. It is anticipated that greater than 50% of the existing Laguna Behavioral Health staff will retire within the next five years.
- Adequate space to handle the re-design and merger of the BHSD programs.
- Maintain and enhance communication with the Tribal Judicial, Education and provider systems.
- Substance Abuse Prevention grants/SPF-SIG: Recruitment and retention of Laguna Prevention Coalition Membership. Very little sharing of alcohol merchants compliance check data.

## **2010 Collaborations**

- Wellness Court: collaborations with the Tribal Court, Probation, Prosecutor, Public Defender and Behavioral Health.
- Therapeutic groups and education: a collaboration with the Laguna Detention, Laguna CHR, and Laguna Sports and Wellness.
- Laguna Rainbow Center: collaboration with the Laguna Elderly Center and Laguna CHR programs. This activity provides on-going talking groups for the elderly to discuss cultural topics and issues associated with aging.
- Laguna Middle School: providing preventive educational services to students.
- Developed youth activities with the Elev8 program.
- Men and Women's Wellness Conference implemented- 210 attendees over 2 days.
- Substance Abuse Prevention grants; collaboration with the Laguna Prevention Coalition to coordinate environmental strategies, evidenced-based prevention programs, policies and practices.

## **2010 Highlights**

- Annual Men's and Women's Wellness Conference.
- Red Ribbon Substance use prevention activity.
- Co-Sponsored the March Get Fit Series Run/Walk to Promote Gambling Awareness.
- Held gambling awareness conference in March to community members.
- Annual 3D presentation to Laguna Tribal Employees.
- Sponsored two JMI events for the community with Diabetes Grant-Sports and Wellness.
- Substance Abuse Prevention Grant: Town Hall Meetings in 5 of the 6 Villages, Prom Partnership, Walk Down the Line, 2010 Youth Summit.

## **2011 Future Plans / Goals / Objectives**

- Continue efforts to reduce duplication of services through the integration of Pueblo of Laguna Human Services programs and promote a more efficient and, in particular, more effective service delivery system for community members.
- To continue and expand services to individual and group elderly community members.
- To expand services for incarcerated residents in collaboration with Laguna Detention. This focus will seek to provide long-term residents with increased rehabilitation opportunities.
- Expand Responsible Gaming/Problem Gambling activities including in-service training for Pueblo of Laguna entities.
- To continue to promote the development and upgrade clinical skills for Behavioral personnel through in-service trainings, seminars and conferences.
- Substance Abuse Prevention Grants: To continue to recruit more members to the Laguna Prevention Coalition and increase youth participation.
- Initiate after-school and community-based Suicide Prevention/Intervention programs and activities.

## SOCIAL SERVICES

### Mission

To provide child, adult and elderly protective services through crisis intervention for neglected, abused, exploited, and sexually abused individuals. Ensuring ICWA protection, placement, case management, and permanency planning requirements is implemented to the highest level.

### Scope of Work

Located in Laguna Village, the Social Services program provides 24-hour on-call crisis services to respond to emergency reports of abuse, neglect, exploitation, deprivation of children and elderly who are Laguna tribal members and other Native Americans residing within the boundaries of the Laguna reservation.

The program licenses Foster Homes on the reservation for the temporary care of children who require out-of-home placement, permanency planning, and case management. Child Welfare funds are utilized to pay for Foster Care and out-of-home placement needs. The program provides temporary short-term income assistance to eligible adults living on the reservation who cannot meet basic needs through the General Assistance program.

### Organizational Description:

Number of Employees	5
Number of Laguna Tribal Members	3

Employee	Title	Contact Number	Email Address
Marie A. Alarid, MSW	Program Manager	(505) 552-9712	malarid@Lagunatribe.org
Geraldine Cheromiah	Administrative Assistance	(505) 552-9712	jcheromiah@Lagunatribe.org
Rebecca Quam	Social Services Specialist II	(505) 552-9712	rquam@Lagunatribe.org
Verna Solomon	Social Services Specialist I	(505) 552-9712	vsolomon@Lagunatribe.org
Erika Poncho	Social Services Specialist I	(505) 552-9712	eponcho@Lagunatribe.org

## 2010 Financial Description:

Funding Source	Annual Operating Budget Amount
93-638 BIA	\$304,693
Title IV-B Child Welfare Plan	\$ 32,149
Title IV-B Promoting Safe Families	\$ 57,417

## 2010 Goals / Objectives / Status:

- To develop the Foster Care Parent Training curriculum, recruit, and license appropriate foster care parents. This goal is ongoing; the curriculum, when needed, is re-evaluated and updated for purposes of providing current and appropriate information, materials, and resources to recruiters.
- To maintain and update client case files and program procedures for contractual compliance based on BIA program yearly review. This goal is ongoing.
- The program continues to experienced a high volume of referrals and complex cases in which we have provided services in the following:

### Clients per quarter:

Child Welfare	Averaging	12 Foster Care clients
General Assistance	Averaging	10 clients
Residential	Averaging	6 clients
Adoption	Averaging	1 client
Pre-Adoption	Averaging	3 clients
Guardianship	Averaging	11 clients

### Service Only cases per quarter:

Child Protective Services	60 cases
Adult Protective Services	6 cases

### Serviced/Assisted with ICWA cases:

ICWA	74 cases
------	----------

## 2010 Accomplishments:

- Developed and completed the program's Standard Operating Procedures (SOPs).
- Filled one of two FTE program positions.

## 2010 Challenges:

- Continue to work closely with the State, Federal, Title IV, Tribal, and other grant funding to secure further and current funding for foster care and program funds.
- To work closely with foster care parents and other collaborating programs to ensure compliance.

- To work with the Tribal Courts for compliance with Title IV to secure the Foster Care funds.
- Continue to recruit eligible applicants for purposes of program being fully staffed.

### **2010 Collaborations:**

- Collaborated and provided assistance and resources to other tribal programs.
- Collaborated and provided statistical information to a private agency that is contracted with the state CYFD for children in need of independent living skills training services.
- Program became a participant and interested party in submitting and collaborating with other Laguna tribal departments in the U.S. Department of Justice Coordinated Tribal Assistance Solicitation grant.
- Assisted Regional BIA office in evaluating another tribal program.

### **2010 Highlights:**

- Provided training to the Early Head Start Personnel on Child Abuse and Neglect reporting.
- In April 2010 (Child Abuse Month) and May 2010 (Elderly Abuse Month) LSS sponsored the Laguna Health & Wellness Program 5K Fun Runs.
- May 2010 LSS received and attended an invitation to the Laguna Rainbow Center event that was promoting awareness among the community in regards to protecting community children, elders, and high-risk adults from abuse and neglect.
- Since February of this year, the program provided information and has assisted our children and foster families with TANF subsidy to enhance services. An estimated eighty-five percent of our foster families are receiving or have applied for such services.
- Two SS staff attended the 2010 National Symposium on Child Protection in Indian Country. Collaboration was put into effort to develop action plans through tribal team discussion on the hopes of developing such plans that outline proposed responses to addressing child protection issues in the Pueblo of Laguna community, including developing partnerships between other agencies within the Pueblo regarding child protection.
- LSS provided assistance in food preparation for Laguna Behavioral Health program's Red Ribbon event.
- LSS entered and participated in Laguna's 2010 Feast parade. The feast parade's theme this year was "Celebrating Our Children". The program won 4<sup>th</sup> place entry in the event and was given public recognition for float design. Program incentives were handed out during the parade; all staff participated and assisted in the design and development of the float. The program staff also participated in an information/resource booth during the afternoon hours of the Pueblo feast.
- Attended BIA and other various Child/Adult Protective Service trainings throughout the reported year.
- Attended monthly IIM Conference Meetings to provide continual care to our special needs clients that are being supervised by the program.

**2011 Future Plans / Goals / Objectives:**

- To maintain foster care parent compliance and ongoing training for the purposes of providing appropriate out-of-home placement and quality assurance for the needs of our tribal children and any other Indian children within the service area.
- Update and make any changes in the use of case files for the purpose of easier accessibility for maintaining efficient client files.
- To increase prevention, outreach, resources, training, and education to the community and service area.
- Continue to improve services to the community and service area.

# LAGUNA FAMILY SERVICES

## **Mission**

The Laguna Family Services program is to decrease violence among intimate partners within Laguna families and the community by continuing to provide safety planning, victims, family and child assistance through crisis intervention, sheltering and long-term housing as determined. We will promote awareness of domestic violence through prevention activities, community outreach and education.

## **Scope of Work**

Laguna Family Services provides 24 hours, 7 days a week crisis response to violence among intimate partners/DV. Provides short-term crisis and long-term sheltering of individuals in crisis. Develops short or long-term care/treatment plans for individuals and their children. Provides advocacy support and assistance in the areas of legal matters, education, housing, and financial, as well as provide assistance in the filing of restraining orders and other legal documents. Provides women's and men's groups, and parenting group. Facilitates supervised visitation through the visitation-safe house initiative.

## **Organizational Description**

Number of Employees	3
Number of Laguna Tribal Members	2

Employee	Title	Contact Number	Email Address
April Joy Delores	Service Coordinator	(505)-552-9701	<a href="mailto:adelores@lagunatribe.org">adelores@lagunatribe.org</a>
Denise Hunt	Service Coordinator	(505)-552-9701	<a href="mailto:dhunt@lagunatribe.org">dhunt@lagunatribe.org</a>
Elizabeth Reifel-Skeans	Service Coordinator	(505)-552-9701	<a href="mailto:ereifelskeans@lagunatribe.org">ereifelskeans@lagunatribe.org</a>

## **2010 Financial Description**

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna	\$74,568
I.H.S. Behavioral Health-638 funds	\$70,000

## **2010 Goals / Objectives / Status**

- Improve referrals between critical providers and LFS: Meetings are held weekly with key providers such as BHSD staff, and Victim Witness Advocate to discuss cases. A mid-year joint meeting was held with LPD to discuss domestic violence-intimate partner violence calls and the parameters for response times, and handling of cases. A total of 44 cases were referred by midyear. At year end, approximately 23 additional cases were added.
- To establish a Visitation Center: Visitation cases have increased within the BHSD Programs. LFS serves as the lead program in coordinating supervised and unsupervised visits for clients. Coordination of visits with Social Services has occurred. The program has begun to work on the development of a community based visitation center/site for all programs in need.
- Improve Case Management of shelter/transitional clients: Staff has begun to provide regular/daily contact with clients within these facilities. Care plans with identified substance use issues are developed and staffed with Family Services and Behavioral Health staff as needed. Staff attends weekly case staffing with BHSD. The program was re-organized under the BHSD program, and 2 FTE positions and operational costs are supported. Efforts to integrate services and enhance service delivery have occurred and include staff being trained via UNM ADTOD studies program, staff integration into weekly case consultation, and cross-training staff.
- Reduce DV rates among intimate partners: Efforts to reduce intimate partner violence are focused on public education and outreach. Presentations were made to: EPICS (a support group for parents/guardians of disabled Native American children) on stress reduction; RTC on dating violence and domestic violence awareness, and the Laguna Men's and Women's wellness Conference on healthy relationships. Hosted family violence awareness and prevention events on Mothers' day and Fathers' day. Hosted an informational brunch for tribal agencies, village officials, governor's staff, etc, on domestic violence. The presentation also offered direction on how to refer people to the program. Increased classes and support groups to Laguna Detention that include parenting and DV education classes. Established a Detention Advanced Parenting class, to assist parents in reunification with children and other family members and to reduce recidivism and family violence. Laguna Family Services events planned for October's National Domestic Violence Awareness Month included the Purple Ribbon Campaign, bon fire, fun run/walk, candlelight vigil, and silent witness campaign. These activities promoted awareness on domestic violence.

## **2010 Accomplishments**

- A significant accomplishment for 2010 is the continuation of the Men's Re-Education classes, Women Survivor's Hope groups and Parenting classes.
- Increased classes and support groups for Laguna Detention. These include parenting and DV education classes. Established a Detention Advanced Parenting class, to assist parents in reunification with children and other family members and to reduce recidivism and family violence.

- Expanded the Men's Re-Education classes from one evening class to a second daytime class.
- The proposed supervised visitation center program will help to promote healthy relationships between children and parents and has increased with clientele and utilization.

### **2010 Challenges**

- To develop and implement a children's support group for victims of domestic violence.
- To enhance teamwork efforts with the Tribal DV Investigator in establishing predominant aggressor.
- To re-establish a connection with the law enforcement department when it comes to domestic violence crisis calls.
- To get community members to take interest in the activities in order to better educate themselves about domestic violence.
- Establishing support groups for sexual assault victims.

### **2010 Collaborations**

- Continue collaborating with the Tribal Prosecutors Office and the Crime Victim Witness Advocate.
- Joint efforts with the Laguna Sports and Wellness Program to sponsor the Fun Run/Walk.
- Collaborates with Laguna Elementary, Middle and High School by providing prevention educational services to students.
- Collaborate with other services providers to ensure that all possible services are provided to clientele.

### **2010 Highlights**

- October's National Domestic Violence Campaign which included The Purple Ribbon Campaign, Fun Run/Walk, Bon Fire, candlelight vigil, and Silent Witness Campaign.
- As part of the campaign, collaborative efforts were made with the Laguna Acoma High School to promote the Purple Ribbon event by getting the support of people who attended the Homecoming event, to wear the ribbon throughout the game. A special public announcement was made during halftime.
- Sponsored the annual Thanksgiving Holiday Food Drive. Collected perishable and non-perishable food, fixed food baskets and gave to families in need.
- Collaborated with other programs to provide for needy families for the Christmas at Kawaika E-Wings event.

### **2011 Future Plans / Goals / Objectives**

- To continue to expand and improve services to the community members.
- Increase outreach and awareness to schools, villages and community.

- To provide training for service providers, LPD, tribal agencies, tribal employees and community members.
- Updating security and facilities at the shelter, transitional home and offices.
- Apply for funding for the Supervised Visitation/Safe Exchange program (Safe House).
- Increase collaboration with the Crime Victim Witness Advocate and other key providers.
- Increase services to sexual assault victims, to include: support groups, individual counseling, shelter, and access to SANE.

# ENVIRONMENTAL PROGRAM

## **Mission**

To build tribal environmental capabilities, while providing comprehensive environmental services for the Pueblo, and to protect and enhance the surface water quality on the Laguna reservation.

## **Scope of Work**

The Environmental Program is one of the four programs within the Environmental and Natural Resources Department and is comprised of the Environmental Management/Administration, General Assistance Program (GAP) and Water Quality Program under the CWA Section 106.

Environmental Management is responsible for the supervision of all federally funded environmental programs and is responsible for the administrative and financial accountability of the Environmental Program.

The GAP is responsible for implementing the Environmental Protection Agency's policies to ensure compliance with federal regulations, provides technical assistance to the Pueblo and consultation on environmental issues, supervises the ongoing implementation projects, continues post-closure monitoring of former dump sites, and disseminates educational materials to public/schools.

The WQ Program conducts reservation-wide surface water monitoring by collecting analytical and physical data for the development of Water Quality Standards.

## **Organizational Description**

Number of Employees	4
Number of Laguna Tribal Members	3

Employee	Title	Contact Number	Email Address
Barbara Cywinska-Bernacik	Environmental Program Manager	552-7534	<a href="mailto:bbernacik@lagunatribe.org">bbernacik@lagunatribe.org</a>
Curtis Francisco	Water Quality Specialist	552-7546 ext. 11	<a href="mailto:cfrancisco@lagunatribe.org">cfrancisco@lagunatribe.org</a>
Colleen Garcia	Environmental Specialist	552-7546 ext.14	<a href="mailto:cgarcia@lagunatribe.org">cgarcia@lagunatribe.org</a>
Dorothy Beecher	Environmental Technician	553-7546 ext.13	<a href="mailto:dbeecher@lagunatribe.org">dbeecher@lagunatribe.org</a>

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Tribal	\$ 98,590 (26%)
Federal – EPA Region 6	\$266,000 (74%)

## 2010 Goals / Objectives / Status

- The Environmental Management goal is to provide administrative and operational supervision of the Environmental Program. Main objectives include: coordination and monitoring of ongoing projects, corrective actions, financial accountability, reporting requirements, development of program policies and regulations, conducting environmental reviews, and seeking additional funding sources.
- GAP goal is to continue to build the environmental capacity and administrative infrastructure for tribal environmental program. The main objectives include: document the Pueblo's environmental management capabilities by providing oversight on tribal priority projects, update of Quality Management Plan (QMP), continue implementation of GIS/GPS capabilities and update GIS/GPS Quality Assurance Project Plan (QAPP), provide outreach to community, which will result in increasing public knowledge of how to protect the environment and natural resources, and build capacity to address tribal solid waste/hazardous waste issues.
- WQ Program goal is to build/maintain a surface water quality program for the protection of public health and aquatic ecosystems. The main objectives include: build analytical/physical parameters database for Laguna surface waters, develop program design (update QAPP), and implement basic water quality monitoring program.
- Status: All programs activities have been completed as noted above with the exception of the Annual Progress Reports to EPA, which are in progress.

## 2010 Accomplishments

- Two funding applications were submitted and approved by the EPA for FY 2011 GAP (total amount \$127,000) and WQ Program (total amount \$130,000).
- All revisions and updates of QA/QC documents, such as Quality Management Plan and two Quality Assurance Project Plans were submitted and approved by EPA Region 6. The quarterly progress reports were submitted to EPA. Submission of annual progress reports is pending.
- Superfund Designation for Jackpile Mine Site was approved by the Pueblo Council in February (Resolution No. 10-10). Legal work started on the Memorandum of Understanding (MOU) between the POL and EPA Region 6 and after several revisions, the final MOU regarding the ongoing CERCLA activities was approved by Pueblo Council in June (Resolution No. 58-10). Jackpile site reconnaissance was conducted by EPA team and environmental staff during February and sampling activities took place in March. Preliminary Assessment (PA) and Site Inspection (SI) Reports were completed in June 2010. The Expedited SI is planned under FY 2011.

- Uranium Residential Assessments started during the first quarter. Protocol for Uranium Home Site Assessment and QA Sampling Plan were reviewed by the Environmental Program Manager. Grants Mineral Belt Residential Questionnaire was approved for general distribution. Phase I Radiation Assessments started in the Village of Paguete for all residents, which agreed to have their homes and yards tested and continue in the Villages of Encinal, Paraje, Seama, Mesita and Laguna. Phase II Radiation Assessments started during fall of 2010 for all residences with elevated radon levels and are in progress. Two removal of petrified wood with elevated to high levels of radioactivity were conducted from several residences in Paguete and Laguna. The radioactive materials were safely disposed on Jackpile mine.
- Laguna Pueblo Mart bio-remediation project continues. State contractor, EA Engineering, conducts weekly/monthly maintenance and quarterly sampling of groundwater. The results indicate that the system is effective in containing and reducing the mass and volume of contamination.
- Transwestern Compressor Station PCBs contaminated site – annual sampling continues. The Transwestern Pipeline Company was acquired by Energy Transfer but no name change took place for Station #6 in Laguna.
- Paraje Trading Post petroleum contaminated site - federally-lead project continues. Sampling event took place in August 2010. The project is planned for completion under FY 2011.
- Speedway Property Cleanup Project was successfully completed on three areas (large dump, abandoned corral and old homestead site) located in the Rio Puerco Valley on Laguna reservation. Environmental Program was responsible for the bidding process, all project logistics, supervision of contracting work with LCC, and final completion inspections.
- Water Quality Program completed four rounds of physical parameters data from 34 locations, four rounds of full analytical data from primary streams, and two rounds of ambient toxicity samples from 12 locations reservation-wide.
- Installation of “NO DUMPING” signs was completed at 47 locations, including former dump sites, reservation boundary areas and other littering sites.
- Laguna Community Recycling Program Statistics for the last 12 months included disposal of 13.2 tons of recycling materials (plastic, newspaper, cans) and 24.2 tons of corrugated cardboard at Albuquerque recycling facilities.
- Outreach to community included presentations to Staff and Council on environmental projects/initiatives, articles in “Towncrier”, and a meeting was hosted for L-AHS seniors to promote the college level education in environmental field.

## **2010 Challenges**

- The Environmental Program office space issue has not been resolved and still remains our main concern. During the reporting period, IHS Albuquerque Area Office revoked the “zero” lease for the program office and discussion continues between IHS and POL regarding future ownership of the Laguna Health Clinic building. Costly abatement of asbestos and lead-base paint will be needed, either for renovation or demolition of the building.

- Frequent power brakes continues, which impacts office operations and access to Internet and e-mail services.

## **2010 Collaborations**

- Environmental Protection Agency (EPA) Region 6.
- New Mexico Environmental Department (NMED) Petroleum Storage Tanks Bureau.
- Eight Northern Indian Pueblos/Office of Environmental Technical Assistance.
- Inter-Tribal Resource Advisory Committee (IRAC).
- Bureau of Indian Affairs (BIA) Laguna Agency.
- Inter-Tribal Council (ITEC) in Tahlequah, OK.
- New Mexico Tech.
- Tribal Departments and Entities, such as: ENRD, Public Works, Dept. of Education, Laguna Development Corp., Laguna Utility Authority and Laguna Construction Co.

## **2010 Highlights**

- Council's approval for two EPA projects: Superfund Designation of Jackpile Mine Site and Uranium Residential Assessments.
- 2010 Environmental Excellence Award for the outstanding effort in negotiation and signing the first Memorandum of Understanding with EPA Region 6 to address mining issues on the POL. The award was presented to the environmental staff during the EPA/Tribal Summit in Dallas, TX.
- Successful completion of Speedway Property Clean-up Project under GAP Solid Waste Implementation Project.
- Expansion of reservation-wide surface water monitoring program under FY2010 grant included additional analytical sampling for volatile, semi-volatile and organic compounds.

## **2011 Future Plans / Goals / Objectives**

- Resolve the office space issue for the Environmental Program.
- Continue to secure federal funds for future program operations under GAP and CWA Section 106.
- Complete, in collaboration with the Office of Environmental Technical Assistance, POL Air Emission Inventory.
- Apply for federal grant under CAA Section 103 and/or Section 105.
- Continue cleanup of illegal dump sites under GAP Solid Waste Implementation Project.
- Continue to build analytical/physical parameters database for Laguna surface waters.
- Conduct annual revisions and updates of QA/QS documents.
- Comply with federal and tribal reporting requirements.

# NATURAL RESOURCES PROGRAM

## Mission

The Natural Resources Program is responsible for the protection and sustainable management of all natural resources within the exterior boundaries of the Pueblo of Laguna. Our primary goal is proper utilization and management of resources from a culturally sensitive, biological, and economically sustainable perspective.

## Scope of Work

The Natural Resources Program (NRP) is responsible for the proper management of the following resource areas: Wildlife, Fisheries, Range, Forestry and Woodlands, Watershed and Wetlands, Agriculture and Irrigation, Safety of Dams, Lands and Property, Minerals and Special Use, and Aviation and Air Space. Services includes: distributing hunting permits for big/small game to Tribal and Non-Tribal members, seasonal wood hauling, and Christmas trees permits for the tribal community. The program provides administrative and technical support to the seven (7) Livestock Associations, and the POL Livestock Board. To accomplish program initiatives, Federal and State funded projects continue to be part of our Scope of Work on the over 500,000-acres of Laguna tribal and lease land.

Currently, the Program has twelve (12) externally funded projects and Sub-programs, and one tribally funded sub-program, these include several PL-93-638 Contracts and Grants with the BIA and BOR: Natural Resources, Agriculture and Range; Natural Resources, Water and Irrigation; Range Inventory; Wild Land Urban Interface and Hazardous Fuels Reduction Project (separate contract and grant); and Endangered Species Management. Additionally, we are finishing the U.S. Fish and Wildlife Service (USFWS), Tribal Wildlife Grant (TWG); the NM Environmental Department (NMED) River Ecosystem Restoration Initiative (RERI) project; the NM Water Trust Board Seama Reservoir Rehabilitation was just funded.

The program also monitors and maintains the separately funded Silver Dollar Ranch (890). The Mount Taylor Game Ranch has just come back under POL control, and will be managed though the Natural Resources Program as well.

## Organizational Description

Number of Employees	5
Number of Laguna Tribal Members	2

Employee	Title	Contact Number	Email Address
Adam Ringia	ENRD Director/NR Manager	505-552-7512	<a href="mailto:aringia@lagunatribe.org">aringia@lagunatribe.org</a>
Patricia Romero	Administrative Assistant	505-552-7512	<a href="mailto:promero@lagunatribe.org">promero@lagunatribe.org</a>
Robert Alexander	Range Specialist	505-552-7512	<a href="mailto:balexander@lagunatribe.org">balexander@lagunatribe.org</a>
Alisha Antonio	Natural Resources Specialist	505-552-7512	<a href="mailto:aantonio@lagunatribe.org">aantonio@lagunatribe.org</a>
Frank Ortiz- Cerno	Natural Resources Technician	505-552-7512	<a href="mailto:fortizcerno@lagunatribe.org">fortizcerno@lagunatribe.org</a>

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna General Fund	\$359,064
BIA – Natural Resources – Agriculture and Range	\$108,154 – Awarded in August 2010
BIA – Natural Resources – Water and Irrigation	\$74,474 – Awarded in August 2010
BIA – Endangered Species	\$18,246 – Remained for 2010
BIA – Hazardous Fuels Contract	\$278,438 – Remained for 2010
NMED River Ecosystem Restoration Grant	\$111,816 – Remained for 2010
USFWS – Paguete Fish Passage	\$12,000 – ended August 2010
USFWS Tribal Wildlife Grant	\$119,372 – Remained for 2010
BIA – Hazardous Fuels Grant	\$330,000 – Awarded in September 2010
BIA – Range Inventory	\$280,000 – Awarded in August 2010
BOR – Irrigation Planning	\$18,000 – Award Pending
NM Water Trust Board – Seama Reservoir	\$226,097 – Awarded in November 2010
USDA – Animal Disease Traceability	\$10,000 – Awarded in May 2010
Program Fees – Hunting, Wood Hauling etc...	\$1,284
General Fund Revenue – Big and Small Game Permits	\$50,415

Pueblo – \$359,064 – 19%, State – \$337,913 – 18%, Federal – \$1,188,684 – 63%  
Revenue (Internal) – \$1284 – <1%  
Total Program Funding – \$1,886,945  
Revenue (Tribal) – \$50,415

## **2010 Goals / Objectives / Status**

- Sustainably manage the POL Natural Resources; within this goal the objectives are to properly monitor wildlife populations and generate hunting revenue, to improve habitat, and to assist the livestock associations in range management.
- Increase financial stability; to achieve this, the objectives are to increase external funding, investigate business opportunities, improve advertising for the hunting program and develop cost saving measures.
- Increase the outdoor and educational opportunities for tribal members through volunteerism, hunting, and other related activities.
- Develop relevant POL infrastructure; the Natural Resource Program helps monitor and maintain exterior fencing, works to develop springs for wildlife, and assists the villages and livestock associations in irrigation and range water resources.
- To improve operational efficiency, the program is working to increase staffing levels and optimize its roles within the program.

## **2010 Accomplishments**

- Over \$1,000,000 in new contracts and grants in 2010.
- Over \$50,000 in tribal revenue from non-tribal big and small game hunting permits.
- Distributed 211 tribal big game permits, and 44 tribal small game permits.
- Offered a SIPI internship.
- Brought out school children to plant native trees.
- Conducted two (2) hunters education classes and public livestock presentations.
- New Wood and Forest Management Ordinance.
- 2010 Big Game Proclamation.
- Assisted BIA in their Hazardous Fuels Plan and Forest Plan proposals.
- Over 600 Wood hauling permits.
- Completed earthworks for Mesita Diversion Wetlands.
- Completed earthworks and salt cedar removal at Big Spring.
- Re-treated over 1100 acres of salt cedar with aerial herbicide.
- Conducted Big Game, Bird, Small Mammal and Fish Surveys around the POL.
- Stocked the Paguete Reservoir with Rainbow Trout.
- Published three (3) issues of the Natural Resources Program Newsletter "On the Wind".
- Presented talks at the Native American Fish and Wildlife Societies SW Regional Conference.
- Attended trainings and conferences for Dam Safety, White Nose Syndrome, Range Management, and a variety of other Natural Resources Topics.
- Consulted on Mine development and other environmental impacts.
- Assisted with the redevelopment of the POL Livestock Board.
- Developed Range Management Plans with the Livestock Associations.
- Worked with the village Mayordomos to present the village irrigation needs to the CIP.

## **2010 Challenges**

- Lack of usable vehicles for a large part of the year.
- Huge reservation, many responsibilities, small staff.

## **2010 Collaborations**

- Tribal: POL tribal community, POL/village officials, Planning Office, Livestock Associations, POL Livestock Board, Department of Public Safety, Public Works, LDoE, Community Health and Wellness, UA, LDC, Acoma Realty and DNR Office, Alchesay and Mescalero Tribal Fish Hatcheries.
- State: NM Environment Department, NM Livestock Board, NM Dept. of Game and Fish, NMSU/SIPI, NM Water Trust Board.
- Federal: USFWS, USDA, NRCS, APHIS, BIA, BOR, USFS, EPA, Kirtland AFB, US Army Corps of Engineers.
- Private/Other Organizations: Southwest Consulting Agency (SWCA), Parametrix, AeroTech Helicopters, Boss Reclamation, Adobe 2000 Plus, Western Regional Partnership, Native American Fish and Wildlife Society, Society for Range Management, and others.

## **2010 Highlights**

- Contracting several programs from the BIA under PL 93-638.
- Regaining control of the Mount Taylor Game Ranch.
- Moving Silver Dollar Ranch into Trust Status.
- Hired Silver Dollar Ranch Manager.
- Presenting at the Native American Fish and Wildlife Society SW regional meeting.
- Completed earth moving for wetlands in Mesita.

## **2011 Future Plans / Goals / Objectives**

- Continue to develop NR opportunities for tribal members and youth.
- Develop new Hunting and Wildlife Management Ordinance.
- Complete grant and contract requirements.
- Salt Cedar management across the POL.
- Develop range and village irrigation systems.
- Hire additional tribal employees for at least two new positions.
- Continue to remove feral horses.

# SILVER DOLLAR RANCH

## Mission Statement

To sustainably manage the Silver Dollar Ranch from a biological, economical and culturally sensitive perspective.

## Scope of Work

The function of the Silver Dollar Ranch program is to monitor and maintain the boundary fences & structures; protect the property against trespass; develop tribal opportunities; provide annual hunting opportunities; manage the feral horse herds and to sustainably manage the natural resources of the property.

## Organizational Description

Reports to Natural Resources Manager/ENRD Director

Number of Employees	1
Number of Laguna Tribal Members	0

Employee	Title	Contact Number	Email Address
Jed Elrod	Ranch Manager	505-250-6321	jelrod@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Tribal General Fund	\$130,000

## 2010 Goals / Objectives / Status

- Set up office at SDR Headquarters with internet and mobile phone service – Completed.
- Purchase equipment for ranch maintenance & management (hand tools, trailer & welder) – Completed.
- Conduct an Assessment of SDR – Completed.
- Repair various pieces of POL DNR equipment (trailers, mulcher, log splitter, tractor) for departmental use – Done.
- Provide/present a comprehensive Plan to Council for consideration for SDR – Done.
- Monitor /remove feral horses and their movements – Ongoing.
- Monitor wildlife species and their movements – Ongoing.
- Provide comprehensive Environmental tour for inspections prior to attaining Trust Status – Completed.

- Advise /assist in SDR hunting programs – Completed.
- Trespass (cattle &/or illegal) abatement work – Ongoing.
- Attended and interacted several professional meetings – Completed.
- Habitat improvement – limited erosion & fuel wood control measures near SDR Lodge – Completed.
- Restore water resources – Ongoing.

## **2010 Accomplishments**

- Hired Ranch Manager.
- Established working contacts/relationships with many POL departments & individuals.
- Reduced incidence of trespass (by livestock &/or poaching).
- Set up SDR office with internet & mobile phone response service.
- Purchased many needed tools for normal ranch maintenance and repaired existing equipment and SDR infrastructure, i.e. gates, trailers and buildings.
- Provided the ENRD Director with an assessment of the SDR for consideration.
- Presented a short term, mid-term & long range SDR Management Plan to Council for consideration.
- Attended the ceremony designating the SDR with Trust Status and helped design a Celebratory muzzle loader elk hunt on the SDR for that honor.
- Attended the Mount Taylor Game Ranch transfer of management from LDC to DNR and assisted Accounting Department personnel in an inventory count.
- Prompted the Public Works Department to repair rain compromised water retaining structures on SDR.
- Hosted both tribal archery and muzzle loader hunts (14 total hunters; 50% & 68% success rates, respectively).
- Established a working relationship with the Cebolleta Land Grant Cattlemen's Association to reduce livestock trespass and fence repair.
- Prompted Public Works Department to repair broken water lines and winterize the SDR Lodge.
- Worked with Public Works to repair compromised dirt tanks and repair roads.
- Assisted DNR staff in designing several spring developments/improvements.
- Assisted in the disposal of dead livestock for several POL residents.
- Began thinning of SDR woodlands for woodland health.

## **2010 Challenges**

- Poor road access to SDR.
- 25 miles of SDR perimeter fence in marginal condition.
- Presence of feral horse herd(s).
- Purchasing process - Purchase Orders for all (large or small) purchases.

## **2010 Collaborations**

- Tribal - POL Conservation Officers, POL Detention Center, POL Tribal Court NALEMP, POL Reclamation, POL Environmental Program, Public Works Engineering, Public Works Maintenance, Tribal Garage, Accounting Department, Laguna Transfer Station.
- Federal - Laguna BIA Agency and SWRO, EPA, Laguna Post Office.
- State – NM Livestock Board, NM Department of Game & Fish.
- Private/Other – Tribal Members, Cebolleta Land Grant Cattlemen’s Association, Villa de Cubero owner and in-holder at the MTGR, Presbyterian Sacred Mountain Retreat Camp.

## **2010 Highlights**

- Hired Ranch Manager.
- Established numerous excellent working relationships and collaborations.
- Repaired compromised water retaining structures.
- Numerous successful hunts.
- Transfer from fee simple to Trust Status of the SDR.
- Conditional approval of the SDR Plan.
- Transfer of MTGR from LDC to POL management.

## **2011 Future Plans / Goals / Objectives**

- Improve access of SDR to Laguna tribal members.
- Develop outdoor opportunities for Laguna members on SDR.
- Improve boundary fence.
- Reduce feral horse herd.
- Reduction of the elk population and the increase in mule deer populations.



# JACKPILE RECLAMATION PROJECT

## Mission

Under the supervision of the Natural Resources & Environmental Director, the Reclamation Tech is responsible for monitoring the Health and Safety requirements of the Jackpile Reclamation Project to insure compliance with all regulatory policies in the Record of Decision (ROD) adopted by the Pueblo of Laguna and the Bureau of Indian Affairs.

## Scope of Work

This office serves as the oversight management of the reclaimed Jackpile Mine Site. This office is tasked to bring the mine into compliance with the requirements of the ROD. The programs carried out to meet the ROD compliance are: the monitoring of ground water recovery, all surface water conditions, evaluating vegetation, radiological surveys, mine stabilization success and addressing corrective actions and repairs when needed.

## Organizational Description

Number of Employees	1
Number of Laguna Tribal Members	1

Employee	Title	Contact Number	Email Address
Marvin Sarracino	Reclamation Technician II	(505)-552-6011	msarracino@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
POL Reclamation Funds	\$148,798

## 2010 Goals / Objectives / Status

- Monitored Surface and Ground Water as required by the ROD – compliance met.
- Vegetation monitoring met ROD compliance – program recommends continued monitoring.
- Radiological survey met ROD compliance – continue monitoring as needed.
- Game fence around North Paguete Pit Pond meets ROD compliance – program recommends continued monitoring.
- Maintenance and repair of roads, fences and any distressed areas – ongoing.
- Perform corrective actions due to erosions caused by weather as needed.
- Represent POL at: Southwest Tribal Institutional Review Board (SWT-IRB).

## **2010 Accomplishments**

- 7 - Surface water sites sampled; compliance met in 2010.
- 15 - Groundwater monitoring wells sampled; compliance met in 2010.
- Last 2 ROD compliance issues met; Groundwater level data & MW sampling.
- Ground cover on access road hot spots to be completed by end of 2010.
- Access roads and boundary fences; continue to be repaired and maintained.
- Mine tour given to EPA Region 6, local students, DC dignitaries & mining companies.
- Elected Chairman of Southwest Tribal Institutional Review Board (SWT-IRB).
- FEMA training for Emergency Management Framework for Tribal Governments.
- FEMA training for Emergency Operations Center - Management & Operations.
- AAIHB training for Individual and Community Research Protections Training.

## **2010 Challenges**

- Monitor the pond in the North Paguate pit due to potential radiological hazards.
- Monitor Fence around North Paguate pit pond for Safety and Trespass.
- Monitor all surface water and groundwater for hazardous constituents.
- Monitoring of the mine site for the long term stability of reclamation.
- Continue to look for other sources of funding for monitoring of Jackpile mine.
- Continue to work with the local Livestock Association to curb trespass livestock.
- Continue as Chairman of the Southwest Tribal Institutional Review Board (SWT-IRB).

## **2010 Collaborations**

- Continue working with POL Environmental dept on Superfund issues regarding Jackpile.
- Providing EPA Region 6 with reports, maps, surveys and other documents as requested.
- Continue working with Natural Resources departments on radiological and water issues.
- Share resources and information with Natural Resources & Environmental Departments.
- Maintain brochure/booklet on the Jackpile Reclamation Project for public use.
- Continue to participate/comment with Mining Companies on Uranium Mining/ Reclamation/Permitting and Exploration in the local area.
- Continue to participate /comment with NM State agencies on Uranium Mining/ Reclamation/Permitting and Exploration in the local area.

## **2010 Highlights**

- Completed surface and groundwater sampling and met ROD compliance in 2010.
- Completed monitoring of groundwater wells levels and met ROD compliance in 2010.

- Last 2 ROD compliance issues met in 2010; (1) groundwater level data collection and (2) surface and groundwater sampling analysis.
- All 13 POL-ROD Requirements/Concerns are now in compliance.
- Working with EPA on possible listing of Jackpile as superfund site.
- Elected Chairman of Southwest Tribal Institutional Review Board (SWT-IRB).

### **2011 Future Plans / Goals / Objectives**

- Continue to support investigations into local issues due to past mining at Jackpile mine.
- Continue planning for long term usage of the Jackpile Mine area and its resources.
- Continue to maintain the ROD compliance at the Jackpile Mine.
- Continue to support the Traditional Cultural Protection related to Mt Taylor.
- Continue to support the tribes moratorium on mining on Laguna lands and surrounding areas.
- Continue to participate in Southwest Tribal Institutional Review Board.
- Continue to be diversified in working with all departments of the Pueblo of Laguna.



# NATIVE AMERICAN LANDS ENVIRONMENTAL PROGRAM (NALEMP)

## **Mission**

To reclaim and enhance the impacted FUDS lands for the utilization by all tribal members, visitors and future generations. The uses include, but are not limited to; hunting, camping, livestock grazing, wildlife habitat, and cultural uses.

## **Scope of Work**

The Pueblo of Laguna, in cooperation with the U.S. Army Corps of Engineers (USACE), and the Pueblo's contractor(s) will complete and establish all items put forth into Cooperative Agreement (CA) between the Pueblo, Department of Defense (DoD), USACE and NALEMP's main responsibilities are to assess, mitigate and remediate Formally Used Defense Sites (FUDS) used by the United States Army Air Corps during World War II from the Former Kirtland Air Field and any other Department of Defense Sites that have been newly discovered.

## **Organizational Description**

Number of Employees	1
Number of Laguna Tribal Members	1

Employee	Title	Contact Number	Email Address
Sabin Chavez	NALEMP Specialist	505-552-7114	smchavez@lagunatribe.org

## **2010 Financial Description**

Funding Source	Annual Operating Budget Amount
CA thru USACE/Dept. of Defense	\$587,449

## **2010 Goals / Objectives / Status**

- Commence RI/FS Study for PBR S-12 (Lucero Mesa).
- Update the SPIP for PBR S-12 site.
- Continue Administrative Record Database updates.
- Continue with monitoring of PBR sites N-10 and N-11, per LTM Plan.

## **2010 Accomplishments**

- Awarding of FY10 CA for PBR S-12 project.
- Completion of CERCLA training in Arlington, VA.
- Completion of program management training in Denver, CO.
- Finalized the Community Relations Plan (CRP) for PBR S-12.
- Surface Clearance of two PBR site(s), N-10 & N-11.
- Final Long Term Monitoring Plans for N-10 & N-11 site(s).

## **2010 Challenges**

- Inclement weather has been and will continue to be one of the programs biggest challenges, due to the site being located in a remote area on pueblo lands.
- Obligating time to perform NALEMP duties while keeping my responsibilities as a staff officer.

## **2010 Collaborations**

- POL NALEMP will continue to work closely with USACE with the recently awarded CA to Remediate/mitigate PBR site S-12, along potential contractor. NALEMP program will continue to work closely with ENRD to assist with wildlife management counts and livestock concerns that may arise while being out in the field.

## **2010 Highlights**

- Awarded CA for Pueblo of Laguna NALEMP program \$587,449.00 by the DoD for remediation/mitigation of PBR site S-12.
- Completing and closing out FY07 Cooperative Agreement.
- Finalized SPIP for FY07 completions of surface clearances and LTM plans on two PBR sites (N-10 and N-11).
- Establishment of Administrative Records Database, located in at Natural Resources Bldg.

## **2011 Future Plans / Goals / Objectives**

- To select a potential contractor for upcoming PBR S-12 site project.
- Fully mitigate PBR site S-12.
- Assess other PBR sites outlined as "Optional Tasks" in FY10 CA.

## PUBLIC WORKS / TRIBAL ENGINEERING

### **Mission**

To maintain a department program that provides service and support with consultation, design, development and construction management for the Pueblo of Laguna Tribal Government, tribal programs and the general membership, striving for a positive outcome in projects, services, government and community support.

### **Scope of Work**

The department program provides Engineering and Construction Management services that generally support the Government, Villages, Departments, and Tribal Entities with consultation, technical services, design, research, project development and quality assurance. The program projects/tasks includes, but not limited to; FEMA Projects Management (by February 2010), Department program administration, consultation, recommendations, project development, design & construction management of Federal & State Allocations and community service requests. The program also supports continual efforts in comprehensive planning with infrastructure improvements and the Infrastructure Capital Improvement Program (ICIP), and Transportation Planning (including the POL-Transportation Improvement Plan).

### **Organizational Description**

Number of Employees	7
Number of Laguna Tribal Members	6

Employee	Title	Contact Number	Email Address
Ray P. Lucero	Director/Tribal Engineer	(505) 552-1217	rlucero@lagunatribe.org
Judi Douma	Administrative Assistant II	(505) 552-1218	jdouma@lagunatribe.org
Loretta K. Ashley	Staff Engineer	(505) 552-1219	kashley@lagunatribe.org
Robert Analla III	Construction Supervisor	(505) 552-1215	ranalla@lagunatribe.org
Ryan Aragon Sr	Construction Inspector	(505) 552-1214	raragon@lagunatribe.org
Tammy Arkie	FEMA Accounting Coordinator	(505) 552-1226	tarkie@lagunatribe.org
Gaylord Siow	Transportation Specialist	(505) 552-1213	gsiow@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna, Operations Budget	\$ 418,830
SWRO-BIA DOT-F36	\$20,445

\*Annual Amount from SWRO BIA DOT, F36 are based on a funding formula

## 2010 Goals / Objectives / Status

- Goal: Provides consultation and recommendations, or point of contact for Tribal programs & Tribal Entities, Tribal administration and General membership: This goal was met and supported Tribal programs & Tribal Entities, Tribal administration and General membership. Some examples include projects and requests that dealt with buildings, infrastructure and roadway improvements.
- Goal: Implement project development with Preliminary Engineering Studies and Report, Calculations/Design, Construction Management and all construction documents. Provides drafting services, environmental/archeological review and coordination: The objectives and categories within this goal were met and was a one of the primary focus for the fiscal year covering service support for the following categories: reports, presentation documents, drafting services, project development, design, construction documents and reviews covered in the following areas; construction, project awards, transportation planning and master planning items.
- Goal: Manage Federal & State Construction Projects, Contract Administration, including Budget management, Reporting; Project Monitoring; Implementation protocol and Point of contact: This goal was another major focus for the Engineering Program and was successfully completed and maintained throughout the Fiscal Year. Project management organization and implementation was a key component in supporting the number of successfully completed projects for this fiscal year.
- Goal: Provide adequate and concise Transportation Planning for Road and Bridge projects: Transportation Planning activities were managed and completed in the following categories; Indian Reservation Roads data base updates, attendance & participation with NM State and BIA DOT transportation planning meetings, workshops and training. Presentations to Pueblo Council for Transportation Improvement Plan (TIP) priority setting, the Stimulus –American Recovery and Reinvestment Act participation and award of funds occurred throughout the fiscal year. Submitted and received additional funds to support the FY 10 Control Schedule, in the amount of \$652,978.
- Goal: Provide quality construction management and inspection services for assigned Tribal, Federal and State funded projects, with management capacity: The program submitted project reporting, contractual documents-construction awards and Notice to proceed, for ten (10) bid projects. Completed the projects and provided documentation compliant to requirements under Public Law 93-638 Self Determination Act. The program also provided the same reporting and construction related documents to the NM State Indian Affairs Department.

- Goal: Conduct accurate field surveys, survey control and mapping, in support of Tribal, Federal and State projects supporting Tribal Programs, Tribal Administration and Mayordomas: The Engineering program completed necessary survey control and mapping for the ten (10) projects that were bid and assisted a project by transferring survey control to a location for reference by the contractor
- Goal: Establish & maintain data-base supporting Master Planning, in coordination with Tribal Departments, Tribal Programs and Village Mayordomas: The Capital Improvement Plan, approved by Council in November 2010, showed this collaboration with project support and project worksheet completion assistance by the Engineering program.
- Goal: Conduct design work to new technologies, cost effectiveness, management strategies, investigate, explore and implement new solutions to design of infrastructure improvements: The program has met this goal and has attempted to implement cost effectiveness and new solutions with its approach to Preservation of Pavement Surfaces and other transportation items. The ARRA R & R projects in Seama and Paraje show this approach with the new road surface.
- Goal: Manage the Service Line agreements & Electrical Compliance Form support services, providing sufficient service and public education to all participating with utility connections: Completed Service Line Agreements totaling; 6 for electricity (CDEC), 9 for telephones services (Qwest) and 1 for natural gas service (NM GAS).

## **2010 Accomplishments**

- The Engineering program managed two (2) road designs under a third party agreement, with the primary and foremost accomplishment are the completion of three (3) replacement bridges, two (2) road projects and the renovation/improvement to the Community Bldgs in Seama, Paraje and Mesita Villages.
- The program also bid two (2) irrigation projects in New Laguna and Pagate, and a road project for New Laguna Community.
- The implementation of new initiatives to support program management goals, supported by a in progress Short Term Management Plan.
- The continued effort to complete planning and design for major projects maintaining schedule dates and coordination with all stakeholders. Included with this were three (3) road improvement project scoping that support upcoming improvement for routes L22 Casa Blanca Road, L55 Agency Road and L501 Capital Drive.
- The program completed five (5) Project Construction drawing sets including five (5) project development tasks, field surveys, survey control and mapping.
- All projects were cooperatively managed and inspected by the program staff and the contracted designers.

## **2010 Challenges**

- A major challenge for the Engineering program was providing sufficient project oversight on the projects that were completed this fiscal year. In a cooperative effort, with the SWRO BIA DOT and the Consultants, all project matters were resolved and the projects accepted by the funding agencies.

- Adapting to new department initiatives by the programs and providing additional managerial duties was a challenge that was met by mid year.
- Revising the Standard Operating Procedures to include more effective management and procedures.
- Maintaining funding award deadlines and requests for grant extension that supported Transportation Improvement Projects, Stimulus Act-ARRA funding and BIA Road Maintenance Contracting opportunities.

### **2010 Collaborations**

- The Tribal Engineering Department collaborated efforts with Laguna Construction Company, POL-Utility Authority, Laguna Development Corporation, Laguna Industries, BIA Area Office and Laguna Agency, New Mexico State Department of Transportation, New Mexico Office of Indian Affairs, and the New Mexico Emergency Management Program for projects and services to the Pueblo of Laguna.
- Additional collaboration included Tribal Programs and Departments with successful outcomes and completion of projects and other tasks.

### **2010 Highlights**

- The Engineering Program participated in various events sponsored by the Tribal Administration for project awards.

### **2011 Future Plans / Goals / Objectives**

- What is planned for the Engineering Program in FY 2011, consists of multiple categories of project planning, development, design and construction management services based on successful funding acquisition, by programs from respective funding sources.
- The economy and budget limits controlled the boundary of services and required that some services be maintained, based on quantity in an effort to manage cost more effectively.
- The Tribal Engineering Program is part of a Department Wide Redesign that will focus operation budget on additional staffing to meet services needs for projects scheduled for FY 2011.

# MAINTENANCE MANAGER

## Mission

Provide a courteous and timely response towards the tribal government, tribal programs, tribal membership and to the entities of the Pueblo on calls for services from Facilities Maintenance Programs. Our mission is to communicate effectively and provide the most efficient, quality workmanship and assurance to attention, for all who seek our assistance for help.

## Scope of Work

The Maintenance Manager's Office is responsible for management of services and scheduling with the following programs of the department: General Maintenance, Roads & Range and Tribal Garage. With direct communications with the general membership of the Pueblo, Tribal Administration, Pueblo Council, Village Representatives, Schools, BIA Agency, Outside Utilities and Tribal Entities, the Maintenance Manager processes work requests, provides administrative assistance, scheduling and processing for the department programs. This program is the first contact for tribal emergencies and coordinates with the Emergency Management Coordinator (EMC) and the Tribal Emergency Response Commission (TERC) in dealing with emergency situations on the Pueblo.

## Organizational Description

Number of Employees	2
Number of Laguna Tribal Members	2

Employee	Title	Contact Number	Email Address
Arden Martin	Maintenance Manager	(505) 552-1200	amartin@lagunatribe.org
Dianne Suina	Administrative Assistant	(505) 552-1220	dsuina@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna Operating Budget	\$116,862

## 2010 Goals / Objectives / Status

- Receives, logs and assigns tasks to appropriate Maintenance programs: The Maintenance Manager's office collected and scheduled work order requests through weekly meetings and emergency situations.
- To provide a cost effective service to the tribal government, tribal programs, membership and tribal entities: The program provided management and guidance information to staff on directives from the Public Works Director and the Chief of Operations.

- **Communication:** The program managed and coordinated communication with tribal administration, community membership, entities, schools, federal agencies, state agencies and vendors as needed to support services and supplies.
- **Emergency Management Coordinator's Office (EMC) and Tribal Emergency Response Commission (TERC):** There were no incidents or occurrences that occurred.
- **Road Maintenance Program:** The program provided input on program guidelines on planning, implementation and resources that supported the development of the new program to be administered by the department.

## **2010 Accomplishments**

- To continue to record and compile all data received through the office for requests for service from programs to develop a plan to be more responsive with service.
- Overall, the Maintenance Manager's management and scheduling efforts are shown in each of the Facilities Maintenance Programs statistics.

## **2010 Challenges**

- A major challenge was to coordinate and maintain services to the large number of requests, all while prioritizing those requests against a maintenance staff that has limitations in manpower and equipment.

## **2010 Collaborations**

- During the fiscal year, the program worked with the following programs and organizations: all tribal programs, Laguna Fire/Rescue, Laguna Public Safety, BIA Agency, Cattle Associations, Laguna Middle School, Laguna Elementary School, Laguna Head Start, all six Villages of the Pueblo, Emergency Management Coordinator (EMC), Tribal Emergency Response Commission (TERC), Governor's Office and Tribal Secretary's Office.

## **2010 Highlights**

- Participated and coordinated Facilities Maintenance programs in the Flu Exercise at the Kawaike Center that vaccinated community members.

## **2011 Future Plans / Goals / Objectives**

- The Maintenance Manager's program will be redesigned to support the Department need for maintaining services as a result of limitation on the annual operation targeted amount.

# GENERAL MAINTENANCE

## **Mission**

To provide quality service to the Tribal Government and Departments while maintaining a safe working environment through effective, efficient and proficiency standards of upkeep of all tribally owned buildings, structures, and grounds. Community service goals and challenges are to provide quality, effective and efficient service maintaining respect and courtesy while educating homeowner on home care responsibilities.

## **Scope of Work**

The General Maintenance Department is responsible for the daily maintenance and services of all operating Tribal Buildings. Maintenance services for all tribal buildings are the first priority which consists of the following: janitorial services, general building repairs/maintenance, grounds maintenance and other requests that are received from tribal programs. Major repairs or renovations are limited, with the maintenance projects being scheduled and the work performed is in accordance to the work order submitted.

Types of services provided for the Tribal members were as follows: service and minor repair of both air conditioning & heating systems; installation of furnaces provided by the homeowner; electric/gas stoves, water heaters; electrical components, roof repairs items, doors, windows, plumbing fixtures & associated items, and repairs to water and sewer service lines. All labor and equipment used to perform the work was provided at no charge to the Tribal Members.

## **Organizational Description**

Number of Employees	14
Number of Laguna Tribal Members	14

Employee	Title	Contact Number	Email Address
Anthony Sarracino, Sr.	Maintenance Foreman	552-1209	asarracino@lagunatribe.org
Arnold Arkie	Maintenance Technician	552-9611	aarkie@lagunatribe.org
Darryl Rueben	Maintenance Technician	552-9611	drueben@lagunatribe.org
Mariano Francis	Maintenance Technician	552-9611	mfrancis@lagunatribe.org
Norman Riley	Maintenance Helper	552-9611	nriley@lagunatribe.org

Employee	Title	Contact Number	Email Address
Cornavan Yazzen	Maintenance Helper	552-9611	cyazzen@lagunatribe.org
Donald Bautista	Maintenance Helper	552-9611	dbautista@lagunatribe.org
Carl Sarracino	Plumber	552-9611	csarracino@lagunatribe.org
John Aragon	Plumber	552-9611	jaragon@lagunatribe.org
Will Garcia	Plumber	552-9611	wgarcia@lagunatribe.org
Cheryl Mariano	Custodian	552-1209	cmariano@lagunatribe.org
Valentina Cheromiah	Custodian	552-1209	vcheromiah@lagunatribe.org
Trina Vallo	Custodian	552-1209	tvallo@lagunatribe.org
Lucinda Elwood	Custodian	552-1209	lelwood@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Funding Source:	Annual Operating Budget Amount:
Pueblo of Laguna Operations Budget	\$701,625

## 2010 Goals / Objectives / Status

- Provide tribally owned buildings minor renovations & maintenance, (11 Buildings): Completed improvements to building exterior and interior areas, and providing safe use & occupancy.
- Maintaining heating / cooling unit repairs at Library, Rehab, Detention Center & Natural Resources: Provided sufficient levels of heating and cooling maintenance to both systems to keep the building comfortable for all the occupants.
- Provide electrical service to all tribal buildings: The program maintained and operated a safe working electrical system in all the operating tribal buildings.
- Provide plumbing service to all tribal buildings: The program provided plumbing services for all tribal buildings.
- Provide Community Members Services: The program completed daily work orders from all villages for furnace, heating & air conditioning repairs.
- Provide plumbing services to the general public: The program strived to complete all plumbing work orders from the communities that included calls for emergencies during after hours and on weekends.
- To maintain a high level of service and proficiency standard: All work orders and service calls were completed with this goal as a guide. The majority of the

community service calls for assistance were completed as best repair methods because of various types of plumbing and heating systems.

- Improve communications with all tribal programs and the general public: This goal has been implemented and continues to be a priority for the program.

## **2010 Accomplishments**

- Maintenance services for Tribal buildings and the general public have increased and are addressed monthly leaving a short list of pending work orders by the beginning of the following month.
- Renovations and improvements to the operating sections of the Kawaik'a Center.
- Repair to the sidewalks at the main Tribal Building.
- Renovation and repair assistance to the Fire and Rescue building and facilities that include: new living quarters, installation of power service, plumbing, HVAC system repair and construction of front & rear porches.
- Gas main and service line repair at certain boiler rooms at the Kawaik'a Center.

### **Program Statistics:**

- |   |       |
|---|-------|
| • Maintenance work orders for Community Members | 221   |
| • Maintenance work orders for Tribal Buildings  | 947   |
| • HVAC work orders for Tribal Buildings         | 238   |
| • HVAC work orders for Community Members        | 140   |
| • Electrical work orders for Tribal Buildings   | 154   |
| • Electrical work orders for Community Members  | 121   |
| • Plumbing work orders for Tribal Buildings     | 308   |
| • Plumbing work orders for Community Members    | 1,396 |

## **2010 Challenges**

- Educating the general public on the proper maintenance and care of their homes.
- Obtaining needed program materials and supplies while implementing cost saving initiatives. The challenge is to obtain quality materials at a lower cost.
- Maintaining quality building repairs, maintenance and other services to the Tribal government and to the general public.
- Implement a viable renovation plan for all tribal buildings to accommodate programs for occupancy and the expansion of programs.
- Support and maintain the expected upgrades to the HVAC units for the Rehab Center, all of Tribal Administration buildings, Community Health & Wellness, Department of Natural Resources buildings, and the Kawaik'a Center.

## **2010 Collaborations**

- The program worked with the other departments and programs in completing the work orders and other tasks.

## **2010 Highlights**

- The program provided additional operation and maintenance support for the Silver Dollar Ranch, Mount Taylor Ranch, Laguna Industries complex and the old I.H.S. Clinic building in FY 2010, as they were transferred to the Tribe.

## **2011 Future Plans / Goals / Objectives**

- Infrastructure operation and maintenance, ensuring all tribal buildings are being properly maintained with greater efficiency.
- Operations Efficiency, improving productivity for the department, improving better communications, customer service, employee responsibility and accountability.
- Accountability – Ensuring the General Maintenance program is being held accountable for its staff and projects.
- Improve management and implementation of the “Work Order” process for both Tribal Operations and the general public.
- Improvements in support and services for plumbing, HVAC, electrical, & carpentry, including formal classroom training.
- Conduct more training seminars for the public in homeowner responsibility, in FY 2011.
- Implement a better “Prioritization Process” with all General Maintenance service and project schedules.

## ROADS AND RANGE

### **Mission**

To provide the services of maintenance and improvements to all roads, rangeland and boundary stewardship through sound workmanship, care and effective management for the Tribal Government, Tribal Department and the Tribal Membership. Support and implement program efforts, handling times of inclement weather, hazardous incidents and man made situations that impact community safety and well being.

### **Scope of Work:**

The Roads and Range Program primarily focuses on maintenance and services on tribal and Indian Reservation roadways and structures, community preparation and cleaning for village events, boundary fence, and rangeland structures and systems maintenance. The program provides, supports and participates with other Tribal Departments, Village Mayordomas, Tribal Entities, Schools and the Federal Government on various projects and improvements. The program is also involved and supports the government in situation of emergencies, road safety during times of inclement weather, hazardous incidents, with manpower and equipment due to natural and man made situations.

### **Organizational Description**

Number of Employees	12
Number of Laguna Tribal Members	11

Employee	Title	Contact Number	Email Address
Loren P. Maria	Foreman	(505) 552-1210	lmaria@lagunatribe.org
Nathan Lucero	Heavy Equipment Operator	(505) 917-5656	nlucero@lagunatribe.org
Byron Cheromiah	Heavy Equipment Operator	(505) 917-5656	bcheromiah@lagunatribe.org
Gary Day	Heavy Equipment Operator	(505) 917-5656	gday@lagunatribe.org
Delbert Siow	Heavy equipment Operator	(505) 917-5656	desiow@lagunatribe.org
Randy Jose	Heavy Equipment Operator	(505) 917-5656	rjose@lagunatribe.org
Felipe Lorenzo	Heavy Equipment Operator	(505) 917-5656	florenzo@lagunatribe.org
Aaron Lorenzo	Heavy Equipment Operator	(505) 917-5656	alorenzo@lagunatribe.org
Mienrad Antonio	Range Maintenance Technician	(505) 917-5656	mantonio@lagunatribe.org

Employee	Title	Contact Number	Email Address
Thomas Creager	Range Maintenance Technician	(505) 917-5656	tcreager@lagunatribe.org
Billy Delores	Windmill Technician	(505) 917-5656	bdelores@lagunatribe.org
Vacant W	indmill Technician	(505) 917-5656	

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna Operating Budget	\$ 756,489

## 2010 Goals / Objectives / Status

- Transportation Management – Road Maintenance Program: Perform road surface maintenance and minor improvements on arterial dirt roads. The Heavy Equipment Operators maintained 639.5 miles of arterial dirt roads from January to December.
- Program and community member needs for fill dirt and gravel requests: This is done to assist the tribal programs, the Mayordomos and the general public of the six villages. The Heavy Equipment Operators hauled 623 loads of fill dirt and gravel (3,115 yards) to the tribal programs and the general public.
- Rangeland Program support and services: Maintenance was completed on existing earthen structures throughout the Pueblo rangelands that serve the domestic stock and wildlife and focused on the Livestock Units.
- Fence Program: Repairs continued on the fence within the exterior boundaries of the Pueblo. The Range Maintenance Technicians repaired 19,986 ft. and 10.5 miles of Pueblo boundary fence.
- Mayordomos Needs for equipment resources: The program addressed the Mayordoma's needs based on the schedule for the fiscal year.
- Bus Routes: Maintain bus routes within the six villages during the regular school year. The Heavy Equipment Operators maintained 42 miles of bus routes from January to December.
- Windmill Maintenance: Maintenance of the windmills within the seven cattle associations and reservation wide. The Windmill Technicians repaired 217 windmills and changed motor oil on 14 windmills from January to December.
- Irrigation: Assistance with this goal was provided to all six villages in clearing of silt in the irrigation ditches and grading the embankments. The Heavy Equipment Operators assisted the Paraje Village Majordomos with cleaning out the Philadelphia diversion dam of silt at the head gates. No fence repairs were made nor road grading was done along the irrigation ditches.
- Hauling Material Requests: This goal was completed which assisted the tribal programs, the Mayordomos and the general public of the six villages.

- Earthen Stock Dams: Maintenance to existing earthen structures throughout the Pueblo rangelands that serve the domestic stock and wildlife. The Heavy Equipment Operators repaired 37 Earthen Dam Structures.
- Erosion Control: This goal was not a major concern for the fiscal year and merged with the work performed with the earthen stock dams.

## **2010 Accomplishments**

- The program continued with the effort to complete road maintenance of the E-911 roads in all six villages.
- The program assisted all six villages without problems or issues for their religious dances and fiestas.
- Continued to grade and provide regular scheduled road maintenance for the bus routes within all six villages.
- Continued to cross train all employees on equipment and encouraged employees to maintain certifications.
- Program staff received CPR/AED certification and participated in a Commercial Drivers License Training in May, provided by New Mexico LTAP.
- A best effort for the program is the maintenance of 639.5 miles of arterial dirt roads for the fiscal year, in conjunction with completing all the work orders.
- The program staff participated in the following: Rubber Asphalt Training, Drainage Training, Motor grader Training and Backhoe Training.

## **2010 Challenges**

- The program completed electronic time sheet entry successfully.
- The program completed the remaining projects under the FEMA and ERFO FY 2006 Disaster Project.
- Emergency Road Closure in Seama Village: The program closed Rainfall Road due to the heavy flooding that occurred during the rainfall in July. The road was closed for 2 hours until the water subsided in the Rio San Jose.

## **2010 Collaborations**

- The program worked with the Mayordomo Association Officers from all the six villages to fulfill requests.
- The program collaborated with vendors on purchases of supplies, parts and repairs.
- The program worked cooperatively with all Tribal Programs and POL entities.
- The program continued working with the Office of Emergency Management with exercises and training. Attended Tribal Emergency Response Commission meetings.

## **2010 Highlights**

- The program participated in the H1N1 Pandemic Flu Exercise at the Kawaik'a Center on October 27, 2010.
- On October 1, 2010 the transition of the Laguna Agency B.I.A. Road Maintenance Program to the Pueblo of Laguna Roads and Range Program occurred.

- The program assisted Albuquerque B.I.A. Office of the Special Trustee with core sampling exploratory holes to support the Pueblo of Laguna's effort in a study being performed for water rights.
- The Rock Yard Quonset Office was upgraded with four (4) propane heaters.
- The program achieved and implemented a new electronic time sheet entry initiative.
- The program completed pothole patching in March on Capital Drive Road at Laguna Village.
- Completed ERFO and FEMA Projects in February and September.
- Repaired, clear and grubbed road ways at Seama, Paguata and Encinal villages after the flooding due to heavy rainfall in July.
- Repaired 3 dams at the Silver Dollar Ranch (Elk Field Pond, Fence Lake Pond and Triangle Pond).

### **2011 Future Plans / Goals / Objectives**

- The Roads and Range Program will be administering the Road Maintenance Program under a Public Law 93-638 Self Determination process, with the objective to preserve, repair, maintain and restore the system of roadways listed in the Indian Reservation Roads and tribal public access routes in accordance with Federal and Tribal Guidelines, as applicable.
- Program redesign – The Program goals is to merge and complete transition with the BIA Road Maintenance Program and the Department of Public Works Redesign.

# TRIBAL GARAGE

## **Mission**

To provide services and maintenance to the Pueblo of Laguna Vehicle Fleet, Heavy Equipment and all other equipment through a Vehicle Preventive Maintenance Schedule. Maintaining a high proficiency standard with the employees in the fleet management program while educating the staff in the latest technology to provide safe and operational vehicles for the Pueblo of Laguna work force.

## **Scope of Work**

The Tribal Garage provides all fleet management activities and is responsible for preventive maintenance of the Pueblo of Laguna Vehicle Fleet. Maintenance services are based on a vehicle deficiency checklist, and shown in a program monitored vehicles folder. Basic services include preventive maintenance checks, 3,000 mile service, vehicle diagnosing, minor/major welding repairs, minor component removal and replacement, and outsourcing major component repair for the fleet vehicles. In the event of an emergency, a Mechanic and a Mechanic's Helper will be dispatched to repair on site or provide a recovery vehicle. The Tribal Garage also manages the POL Vehicle Pool Program that supports program vehicles for use by tribal employees and other authorized users.

## **Organizational Description**

Number of Employees	7
Number of Laguna Tribal Members	7

Employee	Title	Contact Number	Email Address
Kevin P Lucero	Garage Foreman	(505) 552-1211	klucero@lagunatribe.org
Erwin Coriz	Mechanic	(505) 552-6749	TribalGarage@lagunatribe.org
Kenneth L. Day	Mechanic	(505) 552-6749	TribalGarage@lagunatribe.org
Frederick Waconda Jr.	Mechanic	(505) 552-6749	TribalGarage@lagunatribe.org
Herman Sousea	Mechanic Helper	(505) 552-6749	TribalGarage@lagunatribe.org
Filbert Antonio	Mechanic Helper	(505) 552-6749	TribalGarage@lagunatribe.org
Robert Lucero	Welder	(505) 552-6749	TribalGarage@lagunatribe.org

## **2010 Financial Description**

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna, Operations Budget	\$446,950

## **2010 Goals / Objectives / Status**

- Implement a POL Tribal Vehicle preventive maintenance program. Objective: Implement and provide cost savings with a rotating maintenance schedule for a 3000 mile preventive maintenance service to achieving longevity of the fleet vehicles. Provide major component, engine compartment and transmission components repair/replacement/service.
- Provide service for unscheduled emergencies and vehicle diagnosing. Objective: conducts diagnostics and unscheduled repairs to the tribal fleet vehicles.
- New tools and equipment acquisition. Objective: To purchase & stock equipment to support and expedite more efficient services.
- Update Mitchell's Manager Five (5) Software to aid diagnostics on vehicles. Objective: To expedite diagnosing of vehicles, acquire Mitchell's on demand 5 manager program.
- Provide vehicle component repairs, i.e., tires, brakes, shocks, etc. Objective: To ensure the Pueblo of Laguna vehicle fleet is operational and safe for the tribal employees.
- Emergency Tribal Vehicle Recovery. Objective: To recover tribal vehicles that have broken down or no longer operational.
- Minor/major welding, repair and projects. Objective: Provide welding services to the tribal entities, major or minor.
- Improve the capacity of the tribal garage. Objective: Improve the capacity of the automotive technicians in the latest in vehicle maintenance and certifications for different areas of automotive repair and service.
- Manage Tribal vehicle pool program. Objective: Provide an effective and optimum tribal vehicle pool program.
- Maintain emergency vehicles on scheduled days. Objective: To maintain and provide preventive maintenance every Tuesday and Thursday of every week which includes a 3,000 mile oil change and fluids check, when needed. Manage the Laguna Police department preventive maintenance program.
- Provide preventive maintenance to Heavy Equipment Machinery. Objective: Provide preventive maintenance and repairs during heavy equipment week to extend the longevity of the heavy equipment.
- Amend Vehicle Policy. Objective: Amend Vehicle Policy to fit the specifications.
- Develop vehicle abuse policy. Objective: Develop vehicle abuse policy to provide guidelines when vehicle abuse is evident or suspected.

### **Program Statistics:**

- Completed 334 Preventive Maintenance service checks for the tribal vehicle fleet as scheduled in 2010, and includes; 3,000 mile service without oil change.
- A total of unscheduled repair work orders were 127 (for various reasons of cause).
- The program purchase specialized tools and equipment such as: Genesis scope, tire pressure monitoring system, 4 new gear wrench sets for shop tools boxes, three 10 ton end lift jacks, one 2 ton jack and two cordless hammer drills and minor equipment.
- The diagnostics program was enhanced with Four-quarters of the Mitchell's on demand 5 Manager software.

- Repaired and replaced parts for 285 vehicles, including Public Safety Vehicles.
- Three emergency vehicle recoveries recorded for FY2010.
- The program provided 118 welding tasks for Tribal entities.
- The program sent 3 mechanics and supervisor to; N.A.P.A. Autotech classes, Automotive Training Group classes, and AC Delco classes.
- The vehicle pool program assigned 97 pool vehicles to various tribal programs.
- The garage completed 159 combined preventive maintenance checks and services for the Laguna Police Department and the Fire & Rescue Department.
- The program provided 88 services and repairs on the heavy equipment.
- The program amended the Vehicle Policy to fit the specifications of today's advanced vehicles and submitted the amendments for approval.
- The program is conducting research on available abuse policies and is expected to be complete by December 2011.

## **2010 Accomplishments**

- The program staff and Foreman participated in the following trainings and workshops to enhance services within the program:

A.T.G. Advanced Body Security & Chassis System Class  
 The Advanced Lab Scope Voltage & Current Testing Class  
 N.A.P.A. Autotech Enhanced Ignition & Fuel Class  
 The Mode 6 Diagnostic Class  
 The Evaporative Emissions Diagnostics class  
 AC Delco Network Communications Diagnostics  
 The Braking System Class April 15, 2010

- The Tribal Pool Program was approved to purchase four more vehicles to enhance the pool program.

## **2010 Challenges**

- The program maintained cost cutting measures implementing the preventive maintenance program.
- The program kept all scheduled vehicle maintenance service on track and lowered the number of vehicle "no shows".
- Implement a replacement program for pool vehicles and tribal garage vehicles, where excessive costs were shown, and submitted a recommendation for revised replacement standards and guidelines according to policy.

## **2010 Collaborations**

- The program worked with all tribal departments, programs and tribal entities with the rotating preventive maintenance schedule.
- The program participated with the following distributors and suppliers to improve service and part acquisition:

N.A.P.A. in Albuquerque and Grants  
Rich Ford in Albuquerque  
U.S. Distributing in Albuquerque  
Tire Distribution Systems  
Purcell Tire  
Lewis Brake & Clutch  
Clark; U-Joints  
Budget Transmission  
Lawson Products  
Sign FX in Grants New Mexico

## **2010 Highlights**

- The program implemented a successful six month action plan with staffing changes.
- Improved services by creating and filling a temporary Mechanic's Helper.
- Received funding for two vehicles for the Garage, an E-250 and an F-250.

## **2011 Future Plans / Goals / Objectives**

- The program intends to improve the preventive maintenance program through enhancements.
- Maintain new vehicle stock for the Vehicles Pool Program through Tribal and other funding resources.
- Improve security at the garage to prevent loss of equipment and theft.
- Manage and operate the new garage proposed to be constructed in 2011.

# LAGUNA POLICE DEPARTMENT

## **Mission**

The primary mission of the police department is the protection of life and property within the boundaries of the Pueblo. The primary focus of the police department is to improve the overall quality of life of the residents of the Pueblo and to make a safe environment for those who visit the Pueblo.

## **Scope of Work**

Patrol is responsible for enforcement of the tribal criminal code, tribal civil traffic laws, DUI enforcement, accident investigations, court process, and responding to all calls for service. These calls for service include, but are not limited to: reports of domestic violence, assaults, batteries, drug possession, neighbor disputes, and juvenile status offenses. These calls for service or requests for officers, may, on occasion, warrant an arrest. The patrol officers also offer, upon request and approval, mutual aid to neighboring law enforcement agencies and communities.

## **Organizational Description**

Number of Employees	28
Number of Laguna Tribal Members	13

Employee	Title	Contact Number	Email Address
Michelle Ray	Chief of Police	(505)552-5895	<a href="mailto:mray@lagunatribe.org">mray@lagunatribe.org</a>
Billy Pena	Lieutenant	(505)552-5899	<a href="mailto:bpena@lagunatribe.org">bpena@lagunatribe.org</a>
Francis Valencia Jr.	Patrol Sergeant	(505)552-5860	<a href="mailto:fvalencia@lagunatribe.org">fvalencia@lagunatribe.org</a>
David Chavez	Patrol Sergeant	(505)552-5860	<a href="mailto:dchavez@lagunatribe.org">dchavez@lagunatribe.org</a>
Eltheya Blackie	Acting Sergeant	(505)552-5860	<a href="mailto:eblackie@lagunatribe.org">eblackie@lagunatribe.org</a>
Frances Flores	Crim. Investigator	(505)552-5896	<a href="mailto:fflores@lagunatribe.org">fflores@lagunatribe.org</a>
Greg Concho	Narcotics Invest.	(505)552-5889	<a href="mailto:gconcho@lagunatribe.org">gconcho@lagunatribe.org</a>
Raphael Jose Jr.	Police Officer	(505)552-6685	<a href="mailto:rjose@lagunatribe.org">rjose@lagunatribe.org</a>
Peter Tanzilli	Lead Highway Safety Officer	(505)552-6685	<a href="mailto:ptanzilli@lagunatribe.org">ptanzilli@lagunatribe.org</a>
David Zilink	Police Officer	(505)552-6685	<a href="mailto:dzilink@lagunatribe.org">dzilink@lagunatribe.org</a>
Tony Romero	Police Officer	(505)552-6685	<a href="mailto:tromero@lagunatribe.org">tromero@lagunatribe.org</a>
Richard Aragon Jr	Highway Safety Officer	(505)552-6685	<a href="mailto:rdaragon@lagunatribe.org">rdaragon@lagunatribe.org</a>
Val Panteah Jr.	Police Officer	(505)552-6685	<a href="mailto:vpanteah@lagunatribe.org">vpanteah@lagunatribe.org</a>
Elias Chavez	Police Officer	(505)552-6685	<a href="mailto:edchavez@lagunatribe.org">edchavez@lagunatribe.org</a>
Albert Abeita	School Resource Officer	(505)552-6685	<a href="mailto:aabeita@lagunatribe.org">aabeita@lagunatribe.org</a>

Employee	Title	Contact Number	Email Address
Brandi Kie	Police Officer	(505)552-6685	<a href="mailto:bkie@lagunatribe.org">bkie@lagunatribe.org</a>
Lance Lister	Police Officer	(505)552-6685	<a href="mailto:llister@lagunatribe.org">llister@lagunatribe.org</a>
Maria Galvan	Police Officer	(505)552-6685	<a href="mailto:mgalvan@lagunatribe.org">mgalvan@lagunatribe.org</a>
Barbara Kohn	Police Officer	(505)552-6685	<a href="mailto:bkohn@lagunatribe.org">bkohn@lagunatribe.org</a>
Karleen Riley	Dispatch Supervisor	(505)552-6685	<a href="mailto:kriley@lagunatribe.org">kriley@lagunatribe.org</a>
Richard Kie	Dispatcher	(505)552-6685	<a href="mailto:rkie@lagunatribe.org">rkie@lagunatribe.org</a>
Carla Deutsawe	Dispatcher	(505)552-6685	<a href="mailto:cdeutsawe@lagunatribe.org">cdeutsawe@lagunatribe.org</a>
Chris Kie	Dispatcher	(505)552-6685	<a href="mailto:ckie@lagunatribe.org">ckie@lagunatribe.org</a>
Lesley Tharpe	Dispatcher	(505)552-6685	<a href="mailto:ltharpe@lagunatribe.org">ltharpe@lagunatribe.org</a>
Shaunde Kie	Dispatcher	(505)552-6685	<a href="mailto:skie@lagunatribe.org">skie@lagunatribe.org</a>
Davonna Kie	Admin. Assistant	(505)552-6685	<a href="mailto:dkie@lagunatribe.org">dkie@lagunatribe.org</a>
Wilmer Greene	Security Officer	(505)552-6685	
Lawrence Riley Sr.	Security Officer	(505)552-6685	

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna	\$1,040,067
BIA PL-638	\$852,364
BIA Indian Highway Safety Grant (10/1/09 – 9/30/10)	\$190,000
BIA Indian Highway Safety Grant (10/1/10 – 9/30/11)	\$200,000
Department of Justice COPS Grant (9/1/10 – 8/31/12)	\$494,152

## 2010 Goals / Objectives / Status

- The department was able to continue to address traffic safety by participating, through saturation patrols and checkpoints, in the national traffic safety mobilizations utilizing the highway safety overtime.
- The department received funds through the 2010 COPS grant to purchase bikes and related equipment for the community policing bike patrol program. These are expected to be purchased in December or in early January.
- The officers continued to attend village meetings and several presentations have been completed.
- The department was able to increase staffing levels and fill key supervisory positions. The four remaining vacancies will be advertised before the end of the year and filled in January.
- Training for the department drug dog, Kate, began this year and will continue. Kate received several certifications and conducted several searches in the detention facility

as well as with the New Mexico Department of Corrections, BIA and DEA. Kate is available to conduct searches at the schools pending superintendent approval.

- Training for the department bloodhound tracking dogs, Jimmy and Zeus, continues. Jimmy and Zeus have been called out to assist the police officers several times throughout the year in finding endangered subjects who have fled from the officers and to assist in locating missing children.

## **2010 Accomplishments**

- The program was awarded \$494,152 through the 2010 COPS grant to purchase much needed equipment to include patrol vehicles and bikes.
- Received additional funding from BIA to add two positions to increase the current staffing level. These positions have been filled and all officers are now certified and on patrol.
- The program is close to being able to utilize the sub-station at the Route 66 Casino and will be able to assign officers to this station in December or early January.

## **2010 Challenges**

- To continue to provide and improve the level of service to the community despite current funding levels.
- Maintaining current staffing levels.
- To have all officers state certified through the New Mexico Department of Public Safety.

## **2010 Collaborations**

- The police department collaborates with many agencies and tribal organizations. The following is an all inclusive list:
  - Tribal:** Laguna Housing, Social Services, Family Services, Behavioral Health, Probation, Laguna Tribal Courts, Emergency Management, Tribal Administration, Fire Services, Fitness Center, Mayordomos and various elected officials, Acoma Police Department.
  - State:** New Mexico State Police, Department of Transportation, Highway Department, State-Tribal DWI Task Force, New Mexico Gang Task Force, Department of Corrections.
  - County:** All of the overlapping County Fire Departments, Cibola County Sheriff's Office, Bernalillo County Sheriff's Office, Valencia County Sheriff's Office, Sandoval County Sheriff's Office, Bernalillo County District Attorney's Office, Cibola County District Attorney's Office.
  - Federal:** Bureau of Indian Affairs (BIA), Federal Bureau of Investigation (FBI), Drug Enforcement Administration (DEA), United States Marshall's Service (USMS), United State Attorney's Office (USAO), and the United States Federal Probation department.

## **2010 Highlights**

- The department received its first drug dog and training for this dog has begun.
- Pueblo Council authorized the department to participate in the New Mexico Gang Task Force.
- Continued sharing of DWI information with the New Mexico Motor Vehicle Division for license revocation.
- A design has been developed for the Integrated Justice Facility.
- Implementation of the WeTip program (to receive anonymous information on crimes committed on the reservation).
- The department Criminal Investigators successfully solved several graffiti cases – several individuals were arrested and convicted.

## **2011 Future Plans / Goals / Objectives**

- Continue with the monthly sobriety check points and/or saturation patrols.
- Continue to work toward the completion of the Integrated Justice Facility.
- Establish the community bike patrol now that funds have been received to purchase the bikes.
- Continue with the WeTip program to assist in solving more cases.
- To have all officers state certified to receive their county commissions which would enable the officers to arrest non-Indian offenders and process them through the state judicial system.
- Support all officers to attend training to receive Special Law Enforcement Commissions issued by BIA which would enable officers to enforce federal laws committed within the Pueblo boundaries.

# **LAGUNA DETENTION FACILITY**

## **Mission**

The mission of the Detention Facility is to protect the persons and property of the community. The facility accomplishes this mission by the secure and humane holding of inmates legally detained by the police or committed by the court. The Detention Facility has three basic functions: 1) to maintain the security of the institution, 2) to ensure that inmates, staff and visitors to the facility are safe; and 3) to provide the basic services required by the recognized standards to its inmate population.

The philosophy of the facility is expressed in the following statements: Productive activity is preferable to idleness; the facility has an obligation to provide opportunities for positive change through basic programs and services; inmates are part of the community and will return to it. Understanding one's relationship and obligation to the community is an aspect of positive growth and change.

## **Scope of Work**

In accordance with the Pueblo organizational structure and approved position description, under the general supervision of the Director of Public Safety, the Laguna Detention Commander continually develops to enhance the effectiveness of the operation of the detention facility to accomplish its goals and objectives. The Laguna Detention Facility will house male and female adult inmates in accordance with the BIA Adult Detention Handbook and all court decisions and other applicable regulations, ordinances and statutes.

A health and suicide screening form shall be completed on each inmate at the time of booking. Any inmates who are sick or injured shall not be admitted to the facility without a medical release provided by a physician. Any suicidal inmates shall be referred to the local mental health professional for evaluation and monitored until the assessment has been completed.

Twenty-four hour emergency care will be provided to the inmates by the Laguna Fire and Rescue department. Proper precautions will be taken to ensure the safekeeping of property belonging to the inmates.

The facility shall maintain a 24 hour, seven days a week supervision for all inmates confined. The level of supervision for inmates must be consistent with the type of inmate being supervised. To ensure that neither staff nor inmate are placed at risk, the facility administrator ensures there are male and female staff available in the facility in adequate numbers to supervise male and female inmates and to provide immediate back up for staff. If male and female inmates participate in programs and services at the same time and in the same place, they are continuously supervised. The facility commander identifies which inmates need 30 minute welfare check, 15 minute check or one-on-one supervision.

## Organizational Description

Number of Employees	14
Number of Laguna Tribal Members	09

Employee	Title	Contact Number	Email Address
Billy Emanuel	Detention Commander	(505)-917-4259	<a href="mailto:bmanuel@lagunatribe.org">bmanuel@lagunatribe.org</a>
Vacant Detention	Sergeant	(505)-552-5894	
Donna Gonzales	Detention Transport Officer	(505)-552-5894	<a href="mailto:dgonzales@lagunatribe.org">dgonzales@lagunatribe.org</a>
Ian Garcia	Detention Officer	(505)-552-5894	<a href="mailto:lgarcia@lagunatribe.org">lgarcia@lagunatribe.org</a>
Kevin Torivio Sr	Detention Officer	(505)-552-5894	<a href="mailto:ktorivo@lagunatribe.org">ktorivo@lagunatribe.org</a>
Walter Johnson Jr	Detention Officer	(505)-552-5894	<a href="mailto:wjohnson@lagunatribe.org">wjohnson@lagunatribe.org</a>
Christy Cheromiah	Detention Officer	(505)-552-5894	<a href="mailto:ccheromiah@lagunatribe.org">ccheromiah@lagunatribe.org</a>
Todd Garcia	Detention Officer	(505)-552-5894	<a href="mailto:tgarcia@lagunatribe.org">tgarcia@lagunatribe.org</a>
Robert Touchin Jr	Detention Officer	(505)-552-5894	<a href="mailto:rtouchin@lagunatribe.org">rtouchin@lagunatribe.org</a>
Jamie Poncho	Detention Officer	(505)-552-5894	<a href="mailto:iponcho@lagunatribe.org">iponcho@lagunatribe.org</a>
Gary Lujan Sr	Detention Officer	(505)-552-5894	<a href="mailto:glujan@lagunatribe.org">glujan@lagunatribe.org</a>
Rosemary Gearhart	Detention Officer	(505)-552-5894	<a href="mailto:rgearhart@lagunatribe.org">rgearhart@lagunatribe.org</a>
Nelva Cheromiah	Detention Cook	(505)-552-5890	<a href="mailto:ncheromiah@lagunatribe.org">ncheromiah@lagunatribe.org</a>
Oliver Torivio	Detention Cook	(505)-552-5890	<a href="mailto:otorivio@lagunatribe.org">otorivio@lagunatribe.org</a>

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna	\$254,889
BIA PL-638	\$337,672

## 2010 Goals / Objectives / Status

- Reduce incarceration expenses. The detention facility has been using maximum space available here to prevent or minimize the need for outsourcing space. The detention facility cannot house or hold juvenile offenders and this year the program has switched from Gallup Juvenile Facility to Santa Fe. The cost is nearly the same, but the services afforded to the detainees and intake far exceeded the need from Gallup. Due to an "unmet needs in Indian country" request to the BIA, the program was given a one-time incarceration increase of \$102,000 which has been exhausted. The program has since submitted another request for continued assistance.

- To fill and certify all positions within the department. The current staff consists of: 11 detention officer positions, 2 cook positions and 1 detention commander position. This is an increase of 3 officer positions from the beginning of 2009.
- Facilitate and maintain programming. Currently MRT, Alcohol Assessment, Anger Management, fitness center and religious programming occur in the facility. Alcohol Education, Domestic Violence and Parenting classes have been added. This is being accomplished with the support and assistance of the Service Center.
- Provide the community with information about the overall goals and objectives of the detention facility. The Detention Commander provided a detention and K-9 presentation to the Village of Seama. This presentation was also offered to other villages. Public awareness, education and continued participation in community activities will be planned.
- To keep costs at a minimum for the K-9 program for both the police department and the detention facility. This has been accomplished by the collaborative training effort with the New Mexico Department of Corrections and the program. The program has been expanded by one narcotics detection K-9.
- To have a workable classification system for security purposes and housing of inmates received by Laguna Detention.

## **2010 Accomplishments**

- Through a consolidated grant submitted in May 2010, the detention facility has received \$767,373 for improvements that will benefit the entire facility including the police department and tribal courts. Improvements will include replacement of toilet clusters, facility wiring from aluminum to copper, air system heating and cooling, kitchen ventilation and perimeter fence extension.
- The program's annual BIA budget has been increased by more than \$125,000 annually resulting in 2 additional officer positions. The remaining dollar amounts will develop a base pay increase in 2011.
- The program has been expanded by one narcotics detection K-9. This K-9 was received at no expense to the Pueblo due to the donation of two AKC bloodhounds to the department of corrections (donated by the Detention Commander). The narcotics K-9 was trained by the Detention Commander and certified in October with the National Narcotics Detection Dog Association (NNDDA). The K-9 is certified in odor detection of marijuana, cocaine, heroin and methamphetamines.

## **2010 Challenges**

- The detention facility adult population has increased due to sentencing adjustments in courts. The intake of new bookings has dropped by nearly 200 this year compared to 2009.
- The juvenile booking and incarceration rate has increased from less than 10 in 2009 to more than 48 in 2010. From August to October 2010, the average juvenile incarceration expense has been more than \$15,000 a month.

## 2010 Collaborations

- The detention facility collaborates with many agencies. The following is an all inclusive list:

**Tribal:** Laguna Housing , Social Services, Family Services, Behavioral Health, Probation, Courts, Emergency Management, Tribal Administration, Fire Services, Fitness Center and Village Mayordomos

**State:** NM Department of Corrections and State SAR

**County:** McKinley County Adult and Juvenile Facility, Santa Fe Juvenile Facility, Cibola Child Abduction Team

**Federal:** BIA, IPA, FBI, BJA and DEA

**Other:** AMA, AJA and ACA

## 2010 Highlights

- On December 22, 2010, the detention facility anticipates 2 officers to be certified which will result in 9 certified officers and a certified commander with only one officer to certify. This has never been accomplished in the history of the detention facility. Historically, the detention facility has only had 2 to 4 officers certified at a time. The remaining officer has been accepted to the academy January 5<sup>th</sup>, 2011.
- The detention facility has received a new transport van and trailer. The transport van is equipped with an in-vehicle camera and will record during transports. This will eliminate the need for a second officer (in most cases) reducing the overtime and manpower concerns. This vehicle will also be used for community policing and facilitating a road crew for trash pickup.
- The K-9 man trailing teams have been dispatched on several occasions this year. Most calls on Laguna have been for missing children ranging in ages 4-15yrs old. There were many positive results including the locating of an endangered adult threatening suicide. Laguna police took the individual into protective custody, after the K-9 located him about a mile and a half from his home.

## 2011 Future Plans / Goals / Objectives

- Maintain the staff currently employed and achieve 100% employee certification of the department. Certify the kitchen staff as "Safe Food Handling" instructors.
- Expand the staffing level of detention to meet or exceed the recommended staffing level as suggested by the Office of Inspector General.
- Continue to enhance and develop programming for the individuals incarcerated here.
- Seek additional training and certifications from other accredited correction training organizations.
- Continue to work with the planning and development team on the new criminal justice complex.
- Receive training and apply for new detention and facility grants.
- Continue and maintain the detention K-9 program.

# FIRE AND RESCUE

## **Mission**

The members of the Laguna Fire and Rescue Department promise to provide a professional and caring environment that is fair, honest, and ethical to everyone. The department will treat all individuals with respect, dignity, and honor in its efforts to serve the public. The mission is to protect and preserve lives, property and the environment through fire suppression, rescue services, disaster preparedness, hazardous materials mitigation as well as to participate in community involvement activities. The Laguna Fire and Rescue Department prides itself on striving to meet any and all needs of the Pueblo of Laguna and its members

## **Scope of Work**

The Laguna Fire and Rescue Department provides fire protection, rescue, and ambulance transport service. Fire suppression, high-angle rescue, automobile extrication, hazardous materials mitigation and advanced emergency medical services are all services that are provided to the Pueblo of Laguna and surrounding areas including non-tribal communities, federal and state properties. The Laguna Fire and Rescue Department is a revenue-generating department unlike most Fire and Rescue departments around the country. The department operates 24 hours a day and 365 days a year. Fire and Rescue personnel are divided into three rotating shifts with each working 48-hour shifts followed by four days off. The staff is full-time, career personnel, and also consists of volunteer firefighters that provide a limited service for the Laguna Fire and Rescue Department. Beginning in January, 2011 the department will have at least one Paramedic on duty 24/7, thus allowing the department to provide a higher level of care to its medical patients with more options for the patient including invasive treatment.

## **Organizational Description**

Number of Employees	16
Number of Laguna Tribal Members	9

Employee	Title	Contact Number	Email Address
Art De La O	Fire/EMS Chief	(505)-238-9546	<a href="mailto:adelao@lagunatribe.org">adelao@lagunatribe.org</a>
Jacky Mooney	Lieutenant Firefighter EMT-B	(505)-239-7416	<a href="mailto:jmooney@lagunatribe.org">jmooney@lagunatribe.org</a>
Beverly Charles	Lieutenant Firefighter EMT-I	(505)-681-6619	<a href="mailto:bcharles@lagunatribe.org">bcharles@lagunatribe.org</a>
Mike Romero	Lieutenant Firefighter EMT-B	(505)-980-3806	<a href="mailto:mromero@lagunatribe.org">mromero@lagunatribe.org</a>

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna Tribal Budget (183)	\$946,171
State Fire Fund	\$ 34,944
Indian Health Services	\$ 67,581
BIA Funds	\$ 15,000
State EMS Fund	\$ 8,243
Pueblo of Laguna Billing Budget (186)	\$ 60,898

## 2010 Goals / Objectives / Status

- Our Insurance Service Office (ISO) rating remains unchanged. The primary reason is that ISO will not evaluate the department and its firefighting capabilities until our communications issues are addressed first. We have addressed the paging system and the intercom system. The only challenge left is the E911 implementation. Once this is completed, the department will see a significant improvement in our ISO rating.
- Response times cannot decrease until the department is able to utilize the substation in Old Laguna (currently occupied by the Emergency Management department).
- The department will have four Paramedics by January, 2011 which represent a 400% increase. This will allow us to provide a higher level of care to all medical patients. The department currently has two full-time Paramedics and two others that will be completing Paramedic school by the end of December, 2010.
- The department will be able to hire one more additional firefighter utilizing the billing budget. The billing position will not be filled. The department has five Firefighter/EMTs per shift which will benefit the department when the new substation in Old Laguna takes effect. This will definitely effect emergency response times by decreasing them significantly.

## 2010 Accomplishments

- The department sent two of the EMT/Firefighters to Paramedic School at the Albuquerque Fire and EMS Academy beginning in March, 2010.
- Shift Supervisors received an upgrade in pay and position titles were changed to Lieutenant in order to adhere closer to a paramilitary structure as recommended by National Interagency Integrated Management System (NIIMS) and Homeland Security.
- Incorporated a Paging System for the portable radios as required by the State Fire Marshall and an intercom system for the new mobile home and the Dispatch Center.
- A second Paramedic was hired allowing the department to utilize the ambulances as Advanced Life Support (ALS) units more frequently and giving the Pueblo of Laguna Paramedic coverage 24/7. The department also has two other staff members currently attending Paramedic School.
- Received new mobile home to replace mobile home that was in disrepair.

- The department began putting up street signs and mapping the villages with the new GIS system currently in place with equipment purchased with the \$100,000 grant received from the State Fire Fund.
- Refurbished the 1992 Pierce Arrow fire truck including an overhaul, repairing the pump system, replacing tires and painting entire apparatus. This apparatus will be housed in the new substation that will be opening up in the very near future in Old Laguna.
- The program is in the process of handling final arrangements for remodeling a second fire station located in Old Laguna. The new substation will allow us to significantly cut back on response times to New Laguna, Old Laguna, Mesita, and the surrounding areas.

### **2010 Challenges**

- The department was short-staffed for the majority of the year due to two resignations and the two Paramedic candidates attending school in Albuquerque. Staying under the overtime budget was a great challenge and keeping the staff at a minimum level of three was also difficult, but managed well.
- Generating significant revenue with our EMS transport service and third party billing along with meeting all other transport demands from the POL and ACL hospital.
- Handling all administrative duties without the service of an Administrative Assistant, even though challenging, has allowed the Fire Chief to gain valuable insight into several areas of the administrative responsibilities of the Fire and EMS administration. A full-time Administrative Assistant will be a welcome sight and is pending the re-opening of the substation in Old Laguna.
- Handling all Fire and EMS data entry in a timely fashion in order to remain eligible for State EMS and Fire funds.

### **2010 Collaborations**

- Continue to work closely with the State Fire Marshall in fire-related issues including the lowering of the ISO rating which is awaiting the implementation of the E911 system.
- Continue to work closely with the Public Regulations Committee (PRC) and all EMS transport issues in an effort to remain in compliance with all PRC regulations. The department is currently working on a Random Drug Testing policy as required by PRC.
- Started communication with the Insurance Service Office (ISO) with the intent of lowering the ISO rating which in turn will provide more grant money opportunities as well as lower home insurance rates.

### **2010 Highlights**

- Two personnel have been attending Paramedic School at the Albuquerque Fire Academy and will be completing school in December, 2010. The department recently hired another Paramedic for a total of four by January, 2011. This is a

significant increase from previous years when only one Paramedic was on staff. All three shifts will now have at least one Paramedic on duty and Advanced Life Support (ALS) capabilities.

- The refurbishing of the 1992 Pierce Arrow fire truck provided a cost savings for the department. The substation at Old Laguna, when acquired, will be equipped with this refurbished apparatus along with an ambulance. (Total cost of refurbishment: \$35,000; compared to the cost of a new fire truck at \$250,000).
- The department was able to overcome several communication issues such as implementing a paging system and an intercom system. As the department draws near to implementing the E911 system, it will help to lower the current ISO rating significantly.
- Adapting to a paramilitary structure by implementing Lieutenant positions in order to more closely reflect an Incident Command System as required by Homeland Security.

### **2011 Future Plans / Goals / Objectives**

- To upgrade at least two of the EMT-Basic personnel to EMT-Intermediate level. This will provide at least one Paramedic and one Intermediate per shift. This will also allow Advanced Life Support (ALS) on almost every emergency medical call the department responds to. In addition, it will improve the quality level of care.
- A rough-draft proposal requesting coverage of the Route 66 Casino and Rio Puerco area is currently being prepared and will allow the Laguna Fire and Rescue Department to cover the entire 900 square miles of the Pueblo more thoroughly and with less dependence on other outside departments such as the Bernalillo County and Fire Department and the Albuquerque Fire Department.
- In the first quarter of 2011, the department plans to invite the Insurance Service Office to come and evaluate the department and the ISO rating. Currently, the department is rated as a 10, which is the least desirable rating. However, the department is prepared to lower its rating significantly, but are awaiting the completion of the E911 system as requested by the State Fire Marshall, before following through with an ISO evaluation.
- The department is seeking to cover Paguete and Encinal villages more thoroughly and will be looking at recruiting volunteers as a temporary solution for this recurring problem. Volunteers should be individuals that live in these areas and several villages and their tribal residents have expressed an interest in volunteering. Considering current economic conditions, this would be the most feasible approach, however career personnel our most desirable.
- The department is expecting an increase in the Tariff rate for ambulance billing. This will allow the department to increase revenues. Protocols will be developed for transporting patients from ACL for non tribal members.
- The department may conduct staffing changes in order to continue to improve on the implemented paramilitary structure and chain of command. Costs will be minimal and will be absorb in our current budget.

# EMERGENCY MANAGEMENT

## Mission

The Emergency Management Office provides assistance to the Pueblo on planning, development, and implementation of emergency preparedness for all natural and human-caused disasters that occur on or near Pueblo lands. The Emergency Management Program for the Pueblo consists of trained response personnel, managers, equipment, information resources, and facilities integrated into a coordinated whole. The Tribal Emergency Response Committee (TERC), the Emergency Management Coordinator and Tribal Officials work in tandem to achieve the goals of the Emergency Management Program.

## Scope of Work

The Emergency Management Office provides assistance to the Pueblo on planning, development and implementation of emergency preparedness for all natural and human-caused disasters that occur on or near Pueblo lands. In part, this is accomplished by developing a well-trained Haz-Mat response team that will be capable of responding to any incident involving Haz-Mat, chemical, biological, weapons of mass destruction and radiological incidents. Therefore, basic, intermediate and advanced training in these areas is necessary. The majority of the funding will provide on-going training to first responders and TERC members that have received basic Haz-Mat training. New employees that may respond to incidents of hazardous materials will also receive basic and advanced training. Good working relationships that include routine interface and a basic knowledge of the job duties and capabilities of other organizations can greatly facilitate regional response capabilities during an emergency. The Pueblo's Emergency Management Coordinator will research effective training opportunities that will benefit the Pueblo's response to incidents involving hazardous materials.

## Organizational Description

Number of Employees	2
Number of Laguna Tribal Members	2

Employee	Title	Contact Number	Email Address
Kenneth J. Tiller	Emergency Management Coordinator	(505) 552-5794	ktiller@lagunatribe.org
Vincent P. Rodriguez	EM Assistant	(505) 552-5793	vrodriguez@lagunatribe.org

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Department of Energy WIPP	\$50,000
Department of Transportation	\$40,575
Pueblo of Laguna	\$50,000

## 2010 Goals / Objectives / Status

- Continue to search for grants to improve emergency response for training of our Police, Fire, Public Works, the Tribal Emergency Response Commission and Tribal Leaders.
- Continue to update all Emergency Response Plans and building efficient emergency response capabilities within the Department of Public Safety and Public Works Department.

## 2010 Accomplishments

- Received funding for the HAZ-MAT Command vehicle, communication radios, computers, printers, fax and other necessities in the amount of \$72,000 from Homeland Security.

## 2010 Challenges

- Finding ways to provide and encourage all departments and entities to attend TERC meetings and participate in Emergency Preparedness trainings.
- Elevating the awareness on “The importance of the Emergency Management Office within the Pueblo structure and community”.

## 2010 Collaborations

- Tribal Emergency Response Commission (TERC)
- Pueblo of Laguna
- Police Department
- Fire & Rescue Department
- Health & Wellness Department
- Laguna Department of Education
- Natural Resource Department
- NALEMP
- Public Works Department
- Laguna Rainbow Center
- Dancing Eagle/Route 66 Casino
- Cibola County

## **2010 Highlights**

- In August and September the Office of Emergency Management activated the POL Emergency Operations Center to assist the Office of the Governor, POL Utility Authority, LCC, POL Public Works, Community Health and Wellness and the two villages of Mesita and Laguna during the 11 day water outage. Emergency Management coordinated the effort of providing potable and non-potable water to the residents.
- Through the Joint Jurisdiction Committee, a Pandemic Flu Exercise which was held on October 8, 2009 at the Old Laguna-Acoma High School / K'awaike Center. 1028 participants were vaccinated with the annual influenza vaccine.

## **2011 Future Plans / Goals / Objectives**

- Currently, negotiating with Department of Energy for the upcoming Yucca Mt. storage of spent fuel rods regarding the route for transportation. This project has been canceled due to protests by Native Americans across the country supporting the Wells Ban of Te-Moak Western Shoshone Tribe in Nevada.
- Continue training for those tribal departments who participate in the activities/exercises and in responding to any and all emergencies within the exterior boundaries of the Pueblo and supporting the neighboring communities.



# ANIMAL CONTROL

## Mission

The primary mission of the animal control program is to ensure the public health, safety and welfare of tribal members and animals. This is done by enforcing the Animal Control Ordinance which regulates the vaccination, impoundment, treatment, quarantine and disposal of animals on Pueblo lands.

## Scope of Work

The Animal Control Officer maintains the necessary records for the implementation and enforcement of the Animal Control Ordinance. The officer coordinates with the Public Health Service Unit personnel, the Tribal Health Authorities and Village Mayordomos, for the prescribed vaccination, tagging and registration of dogs and cats. The officer captures and impounds all at-large stray and/or vicious dogs and cats pursuant to authorized procedures. The officer impounds any dog or cat that bites a person(s) for rabies observation pursuant to the Animal Control Ordinance. The officer maintains and cleans the kennels, and provides water and food for the animals at the pound. The officer disposes of unclaimed animals in a humane manner. He promptly notifies dog or cat owners if the same is identified by a tag.

## Organizational Description

Number of Employees	1
Number of Laguna Tribal Members	1

Employee	Title	Contact Number	Email Address
Duane Jose	Animal Control Officer	(505)552-6685	<a href="mailto:djose@lagunatribe.org">djose@lagunatribe.org</a>

## 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna	\$41,306

## 2010 Goals / Objectives / Status

- A laptop computer was purchased for the animal control officer to begin pet registration. The registration schedule has been developed and will begin in January 2011. This scheduled will be printed in the January issue of the Town Crier.
- Rabies vaccination clinics were conducted in all villages.

## **2010 Accomplishments**

- A new vehicle was purchased for the animal control officer utilizing approved capital outlay funds. This will cut down on vehicle maintenance costs.

## **2010 Challenges**

- With 1 staff member, it has been difficult for the animal control officer to respond to all requests for immediate service.
- Pet owners are not being responsible when it comes to keeping their pets tied up or leashed; spayed or neutered thus helping to control the at-large population.
- Problem in scheduling the amended Animal Control Ordinance presentation before Pueblo Council for approval.
- Development and approval of an assessment scheduled to go hand in hand with the Animal Control Ordinance (once amended).

## **2010 Collaborations**

- Laguna Police Department, Laguna Transfer Station, Grants Animal Shelter, the Mayordomos, other village officials and Laguna Detention for use of inmates.

## **2010 Highlights**

- Purchasing a new vehicle and laptop for the animal control officer.

## **2011 Future Plans / Goals / Objectives**

- To complete pet registrations. Also, the process of picking up at-large unregistered animals will begin.
- Development of an assessment schedule to be able to cite and hold pet owners responsible for not registering and not having their pets restrained at all times.

## RANGE / CONSERVATION

### Mission

The mission of the Pueblo of Laguna Range/Conservation department is to assist the Division of Law and Order and the Department of Natural Resources with enforcing the Pueblo of Laguna Laws and Ordinances, for the safety, health and well being of all tribal members and non-members and to minimize the loss of natural resources and property within the jurisdictional boundaries of the Pueblo of Laguna.

### Scope of Work

Under direct supervision of the Police Lieutenant, protects Pueblo of Laguna natural resources, fish, and wildlife through enforcement of wildlife and law and order codes, ordinances, and regulations. Ensure a safe environment for hunters and non-hunters. Maintains confidentiality of all privileged information.

### Organizational Description

Number of Employees	6
Number of Laguna Tribal Members	5

Employee	Title	Contact Number	Email Address
Alfred Romero	Range/Conservation Officer	505-552-6685	aromero@lagunatribe.org
Angus Martinez	Range/Conservation Officer	505-552-6685	amartinez@lagunatribe.org
Jimmy Cheromiah	Range/Conservation Officer	505-552-6685	jcheromiah@lagunatribe.org
Darwin DeLoris	Range/Conservation Officer	505-552-6685	ddeloris@lagunatribe.org
Ricky Speakman	Range/Conservation Officer	505-552-6685	rspeakman@lagunatribe.org
Leon Sarracino	Patrol Sergeant	505-552-6685 505-331-9613	ldsarracino@lagunatribe.org

### 2010 Financial Description

Funding Source	Annual Operating Budget Amount
Pueblo of Laguna	Part of police department budget
PL 93-638	Part of police department budget
2010 COPS grant	Part of police department budget
BIA Indian Highway Safety grant	Part of police department budget

## **2010 Goals / Objectives / Status**

### **Goals:**

- The major goal of the Range/Conservation Unit is to become its own department and to increase its personnel to ten (10) officers. The Sergeant will be under the direct supervision of the Director of the Public Safety Department and the officers will be supervised by the Sergeant.
- To start an Operation Game Thief fund for information leading to the conviction of individuals who violate the wildlife code, grazing ordinance, illegal wood hauling, etc.
- To get all Range/Conservation Officers certified as livestock inspectors to assist the POL, DNR and the Livestock Board.

### **Objectives:**

- The objectives of the Range/Conservation Department is to assist the Police Department by taking calls in rural areas of the reservation such as, vehicle accidents, crimes against person or property and traffic violations that occur in the rural areas of the reservation. By doing so, this will keep Police Officers available to take calls in the populated areas (Villages, LDC properties and Highways) on the reservation.
- The Range/Conservation officers assist the Department of Natural Resources (DNR) with enforcing the Pueblo of Laguna Wildlife code, Grazing Ordinance, Wood and Forest Management Code and assist in revising the codes, ordinances, policies and hunting proclamation when needed.

### **Status:**

- The major goal of the Range/Conservation Department will need approval by the Director of Public Safety, Tribal Administration and Pueblo Council.
- Goal #2: Policies and procedures still need to be developed to formulate the program. This will also require Council approve.
- Goal #3: range officers becoming certified livestock inspectors is on hold for further review from the Livestock Board.

## **2010 Accomplishments**

- The Range/Conservation Department successfully prosecuted two (2) tribal members for the unlawful taking of game.
- The Range/Conservation Department confiscated fifteen (15) firearms and charged four (4) Non-Indians with Trespass in one incident (all pled guilty).
- The Range/Conservation Department assisted in the round up of feral horses in the Dough Mountain unit.
- The Range/Conservation Department assisted with the round up of trespass cattle in the Armijo unit.

## **2010 Challenges**

- With the encroachment of the surrounding communities on the reservation boundaries, and the vast uninhabited areas of over HALF A MILLION acres of land

now owned, and future purchases of land by the Pueblo to be used by tribal members and non-members for recreational and agricultural use, it is with the Pueblo's interests that the department utilize its full potential and services by obtaining more Range/Conservation Officers for ample coverage throughout the Pueblo.

## 2010 Collaborations

- The Range/Conservation Department currently collaborates with the New Mexico Livestock Inspectors, U.S. Fish and Wildlife Service, Natural Resources Department, Emergency Management, 7 Livestock Associations, the Pueblo of Laguna Livestock Board, Pueblo of Laguna Roads and Range, BIA Agency, the Pueblo of Acoma Range/Conservation Officers, Pueblo of Acoma Public Works and the Acoma Cattle Association.

## 2010 Highlights

Suspicious Activities	43	Animals Put Down	4
Tribal Hunters	33	Cattle Association Contacts	118
Non-Tribal Hunters	16	Citizens Contacted	382
Livestock/Wildlife on Roadways	7	Other Rangers Contacted	12
Traffic Citations	198	Check Points	50
Arrests	4	DNR Assists	20
Motorist Assists	17	Poaching	2
Police Assists	63	Weapons Seized	17
Trespass Citations	4	Calls for Service	93
Shots Fired	1	Reports Written	103
Fence Repair	5 @ 3.258 miles	Self Initiated Field Activities	434
Wood Haulers	31	Total Incidents	525
Training	376 hrs	Total Miles	72,716

## 2011 Future Plans / Goals / Objectives

### Future Plans:

- To obtain additional Range/Conservation Officers.
- To request all Range/Conservation Officers attend the National Native American Fish and Wildlife Society Conference to receive training related to Conservation and Wildlife. This will help in the uniformity of training received by the Range/Conservation Officers.
- To have more Range/Conservation Officers certified as New Mexico Hunter Safety Instructors to instruct Hunter Safety class.
- Complete the fence project at Jack Ward.

**Goals/Objectives:**

- To hold at least 3 Hunter Safety Classes this year.
- Find an instructor's class nearby to obtain 4 more instructors.
- Conduct random check points throughout the Pueblo. This will be accomplished by Range/Conservation Officers submitting a Tac-Plan for an area chosen by a Range/Conservation Officer.

# LAGUNA DEVELOPMENT CORPORATION

## Mission

Laguna Development Corporation: World Class

Laguna Development Corporation's vision is to be a multi-billion dollar diversified corporation. Through its people and successful business development we will achieve 500 million dollars in revenue and double our EBITDA by 2023.

## Scope of Work

Laguna Development Corporation: Improving Lives

We are a Laguna owned business pursuing opportunities that improve and strengthen the Laguna Community and its economy. Through our high performance culture we provide unparalleled entertainment, extraordinary customer service and quality products. We honor our core values and with an enterprising spirit we foster growth opportunities for the LDC family.

## Organizational Description

Contact Information:
Laguna Development Corporation P.O. Box 550 Casa Blanca, NM 87007 Phone: (505) 352-7866 Fax: (505) 352-7880 <a href="http://www.lagunadevcorp.com/news/archive.html">http://www.lagunadevcorp.com/news/archive.html</a> <a href="http://www.rt66casino.com">www.rt66casino.com</a>

LDC manages and operates: Route 66 Casino, restaurants, bars & gift shops; Casino Xpress; Route 66 Travel Center; 66 Pit Stop Gas Station & Convenience Store; Route 66 Casino Hotel; Thunder Road Restaurant; KXX Night Club; 360 Lounge; Main Street Restaurant; Kid Quest; Dancing Eagle Casino; Dancing Eagle Travel Center; Dancing Eagle RV Park; Dancing Eagle Restaurant; Dancing Eagle Supermarket & Ace Hardware; Superette; Paguete Mart and Transmix Plant.

Board or Staff Members:
Floyd Correa, Chairperson
Margaret Cerno, Vice-Chairperson
Ron Solimon
John Black
Debra Haaland
Marvin Trujillo, Ex Officio

Employee	Title	Contact Number	Email Address
Jerry Smith	Chief Executive Officer		
Kevin Greer	Chief Operations Officer, Board Treasurer		
Howard Funchess	Chief Financial Officer		
Dan Hall	Chief of Gaming Operations		
Earl Carrasco	Chief of Retail Operations		
Jorge Brasil	Chief of Food & Beverage		
Skip Sayre	Chief of Sales & Marketing		
Kathy Gorospe	Director of Government Relations, General Counsel, Board Secretary		
G.T. Mason	Director, Facilities & Development		
Steve Chovanec	Director of Human Resources		
Abel Cardenas	Director of Risk Management		

Number of Employees	1154
Number of Laguna Tribal Members	324

### 2010 Financial Description

Gross Revenue	\$208,698,666
Net Income	\$16,423,855
Fixed Assets, net of depreciation	\$110,805,603
Net Assets	\$74,543

### Estimated Payments to POL 2010

Regulatory Fees	\$1,045,085
20 Gaming Devices	\$506,513
Beer & Wine Tax	\$154,646
Cigarette Tax	\$672,622
In-Kind Services/Contributions	\$368,966
Cash Sharing Payment	\$14,031,930
Gasoline Tax	\$991,675

Development Tax

\$1,507,276

---

**Total**

**\$19,278,713**

### **2010 Goals / Objectives / Status**

- Incremental growth in gaming and food & beverage with renovated Dancing Eagle Casino and Travel Center.
- Continue EBITDA growth.
- Continue contribution and involvement with Laguna Sports Academy and other workforce initiatives.
- Investigate new opportunities:
  - Slot technologies
  - New business opportunities
- Manage payroll to current levels.

### **2010 Accomplishments**

- Strengthened position as second largest tribal gaming enterprise in New Mexico despite competitive improvement e.g. conversion of Isleta to Hard Rock Casino Hotel.
- Achieved annual revenue sharing objective in the face of ongoing national and regional recession.
- Achieved five consecutive months of year-over-year revenue growth at Route 66 by successful opening of Phase III expansion. (July – November)
- Grew food and beverage revenues with the successful opening of 360 Lounge, Thunder Road Steakhouse and Cantina and expanded Snack Bar.
- Continued to generate double digit gaming revenue improvements at Dancing Eagle by effectively promoting and utilizing facility improvements opened in November 2009.
- Significantly increased gaming visits and new players club card sign-ups at both Dancing Eagle and Route 66.
- Completed management reorganization by promoting home-grown talent including tribal members to higher management positions.

### **2010 Challenges**

- Average gaming budget per customer visit has declined 15% since onset of national recession in Q4 2008.
- Continued adverse economic conditions including high unemployment, declining house values and tighter credit.
- Several months of construction of new off-ramp at Interstate 40 Exit 140.
- New world-wide recognized brand (Hard Rock) introduced to Albuquerque market by a key competitor.

- A federal EPA mandate, effective 6-1-2010, requires all on-road diesels to meet a requirement of less than 15ppm of sulfur. LDC has not been able to source a process to meet this requirement. Currently working to procure a process that will enable LDC to reduce sulfur content in LDC produced diesel to meet EPA requirements.
- An additional state cigarette tax, effective 7-1-2010, will negatively impact cigarette sales and result in anticipated declines in retail and gaming revenues as cigarette related consumer visits decline.

## **2010 Collaborations**

- U.S. Congress: Worked with NM tribes and other tribes nationally to provide comments and positions on internet gaming, land into trust transactions, credit card reforms
- NM: Worked with tribes on protection of tribal cigarette, gas, and other tax exemptions; provided support and assistance to the New Mexico Indian Gaming Association.
- Elections and Transitions: Worked with other tribes in getting out the Pueblo vote and have been assisting in getting acquainted and briefing the Martinez Administration on tribal issues.
- Pueblo of Laguna: Worked with TGRA on revisions to Pueblo's gaming ordinance; Worked with Tribal Court and Tribal Attorney on establishing a Service Of Process Procedure; Worked with POL HR Director and other POL agencies and entities on improvements to tribal 401K plan; Worked with POL's COO and Planning Department on the return of the Mt. Taylor Ranch property to the Pueblo

## **2010 Highlights**

- Completed \$15 million renovations and improvements at Route 66 on time and on budget.
- Received "Albuquerque's Best Buffet" award for the second consecutive year by Albuquerque the Magazine.
- Trademarked Route 66 Casino name.
- Financial contributions for problem gambling made to: Laguna Behavioral Health, The Evolution Group (*2 recovery houses 1 male & 1 female*), NM Council on Problem Gambling (*1-800 Hotline*), Responsible Gaming Association of NM
- Published final "POL Eastern Reservation Master Plan" and distributed to Pueblo officials and compiled, organized and transmitted a land-use planning research library containing valuable reference materials.
- Supported Laguna Sports Academy

## **2011 Future Plans / Goals / Objectives**

- Expansion of Dancing Eagle Casino facilities including additional slot units, new meeting space, entertainment and bingo facilities and a new restaurant to replace the existing dining outlet.

- Extensive re-modeling of KXX Nightclub to reinvigorate the facility and restore the levels of revenue and guest visits experienced in 2008.
- Construction of a 50-space RV Park (location to be determined) is designed to capture a portion of RV traffic from Interstate 40. The current RV facility at Dancing Eagle indicates a gaming revenue contribution from these guests to help achieve a profitable Return on Investment.
- Complete recruitment and establish new business development function with hiring of Director of Business Development.
- Achieve financial objectives in 2011 Business Plan with 2.2% increase in gaming revenue and 4.9% increase in food and beverage revenue.



# LAGUNA GAMING CONTROL / TRIBAL GAMING REGULATORY AUTHORITY (“LGCB/TGRA”)

## **Mission**

The LGCB/TGRA is committed to providing licensing, regulatory, and compliance oversight on all matters related to gaming activities on pueblo lands.

This commitment includes the establishment of a cooperative, professional relationship with the gaming enterprise and the public; to take any action required to protect the public interest pursuant to applicable law; to enact and regulate the conduct of gaming activities by ensuring the highest standards of integrity is present in the conduct of gaming activities; to assure games are operated in a fair and honest manner; to enforce health and safety standards applicable to any gaming facility, for the protection of Tribal members and the public; and to initiate procedures for matters necessary to carry out its duties pursuant to the Pueblo of Laguna Tribal Ordinance No.100-95, the Tribal/State Compact, and applicable law.

## **Scope of Work**

To provide licensing and regulatory compliance oversight in all matters relating to Class II and Class III gaming activities on Pueblo lands. This is accomplished by continual observations, and interaction of the TGRA staff with the gaming enterprise, Federal, State agencies and the public.

## **Organizational Description**

<b>Contact Information:</b>	
The LGCB/TGRA Administration Office is located on-site at the Route 66 Casino property. Compliance offices are located at both Dancing Eagle Casino (Casa Blanca) and Route 66 Casino (Rio Puerco) for continuous on-site monitoring of regulatory and compliance issues and requirements.	
TGRA Office Route 66 Casino	(505)-352-8240
TGRA Fax Route 66 Casino.	(505)-352-8241
TGRA Office Dancing Eagle Casino	(505)-552-6423
TGRA Fax Dancing Eagle Casino	(505)-552-6410
Mailing Address: P.O. Drawer 225, Laguna, N.M. 87026	

<b>Board or Staff Members:</b>
Maxine R. Velasquez, Chair
Helen B. Padilla, Vice-Chair
George Pratt, Member

Employee	Title	Contact Number	Email Address
Robert Johnson	Executive Director	(505) 352-8242	rjohnson@ltgra.org
Andrew DeLoris	Internal Audit Mgr	(505) 352-8243	adeloris@ltgra.org
Edward Bautista	Compliance Mgr	(505) 352-8240	jbautista@lgra.org
Florinda Brito	Licensing Mgr	(505) 352-8244	cbrito@ltgra.org
Roland Pino	Compliance Super.	(505) 552-6423	rpino@ltgra.org
Jon Sarracino	Compliance Super.	(505) 352- 8240	jfsarracino@ltgra.org
Isaiah Aragon	Compliance Inv.	(505) 552-6423	iaragon@ltgra.org
Tom Aragon	Compliance Inv.	(505) 352-8240	taragon@ltgra.org
Rochelle Arkie	Compliance Inv.	(505) 352-8240	carkie@ltgra.org
Ryan Bahe	Compliance Inv.	(505) 352-8240	rbahe@ltgra.org
Melvin Cheromiah	Compliance Inv.	(505) 552-6423	mcheromiah@ltgra.org
Clairessa Lucas	License Spec.	(505) 352-8240	clucas@ltgra.org
Bernadette Meastas	Internal Auditor	(505) 352-8240	bmaestas@ltgra.org
Felipe Marmalejo	Compliance Inv.	(505) 352-8240	fmarmalejo@ltgra.org
Kermit Pearman	Internal Auditor	(505) 352-8240	kpearman@ltgra.org
Richard Smith	Compliance Inv.	(505) 552-6423	rsmith@ltgra.org
Veon Valencia	Admin Assistant	(505) 352-8240	vvalencia@ltgra.org
Anton Velasquez	Compliance Inv.	(505) 352-8240	avelasquez@ltgra.org

Number of Employees	20
Number of Laguna Tribal Members	15 & 2 spouses of Laguna Members

## 2010 Financial Description

Total Operating Budget	\$1,078,486.00
Total Revenue / Payments to POL	~\$1,337,835.32

## 2010 Goals / Objectives / Status

- To provide the Pueblo of Laguna and the gaming enterprise with accurate and precise regulatory oversight;
- To minimize the requirement(s) for Federal/State gaming authority to be on-site at the Pueblo's gaming facilities;
- To provide on-site licensing and audit assistance to Dancing Eagle Casino which will benefit LDC employees by eliminating the need to travel to the administrative TGRA office located at Rio Puerco. Current Status: Discontinued at the end of October 2009 due to lack of participation by gaming employees;
- To provide training for TGRA Staff for due to the continued changing of Gaming Technology; and
- Protect Pueblo of Laguna assets.

## **2010 Accomplishments**

- Certified, licensed and assisted with the installation of 225 gaming machines in the newest section at Route 66 Casino.
- Attendance by TGRA staff for the NIGC 3-day training held at Route 66 Casino
- TGRA Supervisors attended and completed Supervisory Training Seminar at the POL
- Establishment of a “Employee of the Quarter” recognition program of the TGRA staff.

## **2010 Challenges**

- The LGCB/TGRA continues to be proactive in anticipating regulatory needs as they relate to the gaming enterprise development/expansion on pueblo land

## **2010 Collaborations**

- The LGCB/TGRA continues to collaborate with the New Mexico Association of Indian Gaming Commissions (“NMAIGC”) along with their sub-chapters; Intelligence Network, Audit, and Licensing Chapters, whose goals among others are to rapidly disseminate information regarding individuals, or groups of individuals known to attempt illegal activities at gaming establishments;
- To provide better communications, and proven processes’ to eliminate the duplication of un-needed documents;
- The TGRA staff meets regularly with other Gaming Regulatory Authorities and participates in the development of a more efficient information-sharing network for vendors, gaming license applicants, and gaming activities; and
- The LGCB/TGRA has also collaborated with the other gaming associations, federal and state agencies to provide open communication among the New Mexico Tribal Gaming facilities.

## **2010 Highlights**

- The TGRA completed four quarterly inspections throughout 2010 from the National Indian Gaming Commission without any findings or violations.
- The LGCB has been working on a revised Gaming Ordinance to present to Council for their review and approval.
- The TGRA staff played a vital role in the expansion of the Route 66 Casino Floor which added approximately 225 more slot machines.

## **2011 Future Plans / Goals / Objectives**

- Administration: To complete phase II and III of remodeling of Administrative Office. Phase I completed November 22, 2010.
- Compliance: Continued training for Compliance Floor Investigators. Research and develop additional electronic capabilities for on the floor usage by staff to assist in eliminating “human error.”

- **Licensing:** The completion of a New Vendor Base (Begun 2009) to include generating Vendor Certificates. Cross training of additional TGRA staff for Vendor and Licensing processing.
- **Audit:** upgrade the internal audit process to provide new computer hardware and an updated database which will allow the internal audit team to enter findings directly onto the Audit Database instead of printing hardcopy forms to complete in the field. This would also eliminate paper usage along with streamline the auditing process in man-hours currently utilized.

# LAGUNA CONSTRUCTION COMPANY, INC.

## Mission

To develop and pursue State and Federal government and private sector construction contracts, that maximize return on investment while minimizing risk to the company and the pueblo of Laguna, as well as increase the level of participation from the Pueblo of Laguna on projects from planning through construction.

## Scope of Work

Laguna Construction has the capacity to perform a diverse range of projects because of our 20 + years of experience in performing multi-faceted and complex construction projects in the heavy, highway, utility, civil, vertical, general and environmental remediation industries. In addition, the company has performed a number of construction management and design-build projects. Laguna Construction has evolved into a unique contractor with the resources and experience to provide professional construction services to our clients worldwide.

Laguna Construction has successfully executed construction projects in National Forests, National Parks, public lands, and on Indian reservations near cultural, religious, and archeological sites. Environmental cleanup and reclamation projects have been successfully completed on active Air Force and Army bases near sensitive training operations and active flight lines. Laguna Construction has extensive experience in military installations and utility construction of base facilities.

Laguna Construction has been awarded two IDIQ construction contracts: The Worldwide Environmental Remediation Contract (WERC) and Heavy Engineering, Repair, and Construction (HERC) contracts, which have a combined period of performance that will continue through the next **10-12 years**. Laguna Construction's capability and commitment to quality, for all of our customers, allows us to capture and perform contracts of this nature. Although in the most recent of times, the market and other factors have made it extremely challenging for Laguna Construction. However, the company and its employees will continue to move forward and do the best we can to grow the company and provide benefit back to the Pueblo of Laguna.

## Organizational Description

Contact Information:
President, Rudy Lorenzo
<a href="mailto:Monique.blackman@lccabq.com">Monique.blackman@lccabq.com</a>

Board or Key Staff Members:	
Maxine Velasquez, Chair	
Roland Johnson, Vice-Chair	
John Ulrich, Member	
Russ Powers, Member	
David Martinez Ex Officio	

Number of Employees	41
Number of Laguna Tribal Members	34

### 2010 Financial Description

Total Operating Budget	16,100,000
Total Revenue / Payments to POL	POL Tax \$189,270

### 2010 Goals / Objectives / Status

- Build backlog – Construction market continues to extremely competitive and difficult
- Reduce overhead and redesign company for efficiency – Management actions executed
- Address contracting challenges – Responding to federal government in relation to Iraq is an ongoing task that will continue to be performed
- Re-establish a strong presence in local market – Visibility of LCC in local market continues to improve.

### 2010 Accomplishments

- Financials records for current year reconciled. Financial statement prepared monthly. Prepared new policies, job descriptions and salary structures. Implementing new project management and accounting system. Completed several audits during the year.

### 2010 Challenges

- Secure work for Laguna and sustainable back log. Develop new entities to pursue 8A and other types of government contracting. Hire the appropriate staff to provide stability to the Company. Continued audits from DCAA that are expensive and costly.

## **2010 Collaborations**

- Laguna Construction Company, Inc. is now being sought out by other contractors for teaming and partnering opportunities on both local and federal jobs. This is an area that LCC will especially build on as it is a mechanism that will allow for faster penetration of new markets.

## **2010 Highlights**

- Bonding increased
- Policies developed
- Wage & Salary realignments
- Increased control of DCAA requests
- Closing of books on a monthly basis
- Accurate financial data

## **2011 Future Plans / Goals / Objectives**

- Development of a new 8(a) company
- Continued implementation of new policies, organizational strategies, and renewed market visibility
- Continued pursuit of new business and enhance bidding capacity



# LAGUNA INDUSTRIES, INC.

## Scope of Work

In response to Pueblo of Laguna Tribal Council Resolution #43-09 Laguna Industries, Inc. has commenced planning for an orderly suspension of the business. Although it is difficult to initiate, the Board of Directors is committed to ensuring that all wind down activities are executed in an orderly manner to protect the integrity of Laguna Industries, Inc., and the Pueblo of Laguna as Shareholder

## Organizational Description

Contact Information:
Anthony M. Riley; 505 259 7942 (cell); Email: <a href="mailto:amriley356@yahoo.com">amriley356@yahoo.com</a> ;
Mailing: Laguna Industries, Inc. P.O. Box 1001, Laguna NM

Board or Key Staff Members:
Anthony M. Riley, BoD
David Adams, BoD
Wayne Bladh, BoD Attorney
Richard Cerno, BoD Ex Officio
Crieg Dill, Consultant

Number of Employees	0
Number of Laguna Tribal Members	0

## 2010 Financial Description

Total Operating Budget	\$0
Total Revenue / Payments to POL	\$0

## 2010 Goals / Objectives / Status

- Goal 1: Suspend the business / *Waiting on closeout for DCMA contracts and approval from BIA*
- Goal 2: Successfully negotiate terms of loan payback with Deutsche Bank / *Satisfaction and Release was signed by all parties on 10/12/10 releasing the Pueblo of all obligations under the original loan.*

## 2010 Accomplishments

- All employment ended as of September 16 and all employees were paid all amounts due. Industries paid the payroll processing company to handle the entire final payroll closing including mailing of W2's at year-end.
- Two contracts have been completely closed and payment received from DCMA. Of the seven remaining contracts to close with DCMA closing vouchers have been submitted on two and are awaiting approval from DCMA before final submission to WAWF.
- Laguna Industries is looking at collecting \$348,299 on remaining vouchers
  - *It will likely be difficult to collect on money owed by government*
- The accounting records have been moved for storage to MATIC. The remaining contracting books have been moved to Albuquerque to save time and gas.
- The auction was held August 24th and all the equipment and material sold at the auction has been picked up.
- The net proceeds from the auction was approximately \$300,000, which was collected by Deutche Bank as part of collateral for the loan

## 2010 Challenges

- The biggest challenge LII faced was the Deutche Bank finalizing the claim on PoL's guarantee.
- LII completed final layoff of remaining employees in September.
- LII is awaiting final vouchers payments from DCMA. It is unlikely that funds owed will not be retrieved.

## 2010 Highlights

Resolving the default terms of the Deutsche Bank loan could have ended up in Court taking years to resolve and would have likely costs hundreds of thousands of dollars in attorney's fees. The BoD is of the opinion that receipt of the Satisfaction and Release from Deutsche Bank releasing the Pueblo of all financial obligations other than their portion of the guaranty was a huge success for the Board on behalf of the shareholder. Considering the company defaulted on a rather large loan the Pueblo walked away under the best possible terms considering the circumstances that LII was facing at the time.

## 2011 Future Plans / Goals / Objectives

- Deutche Bank must make claim on BIA Guaranty within 30 days after POL

payment to DB

- BIA has right to collect the Guaranty Payment from LII (not from POL)
- No fixed time frame for collecting or abandoning the claim
- Nothing of value owned by LII remains at Mesita
- MATIC equipment is still at issue
- CECOM and DCMA will decide who owns the MATIC equipment when contract terminates
- BIA will decide whether to liquidate that collateral or abandon it to LII



# **LAGUNA HOUSING DEVELOPMENT AND MANAGEMENT ENTERPRISE (LHDME)**

## **Mission**

We are dedicated to enhancing and contributing to the quality of life of the Laguna people by providing safe, sanitary, and affordable housing. Our programs are developed by consulting with the tribal government and community, in collaboration with federal, state and local governments. LHDME strives to provide housing-related opportunities reflecting the range of traditional and modern values of the community. We are committed to respecting Pueblo traditions and supporting individual Village choices regarding their housing needs.

## **Scope of Work**

Since 1997, LHDME has served as the Tribally Designated Housing Entity (TDHE) and provides housing related planning, development, construction, and management for the Pueblo of Laguna. In the past year, we have placed 18 rental and 4 lease/purchase modular units, as well as successfully rehabbed 34 privately owned units. We continue to manage 79 Tax Credit Project units, the 40 unit Rainbow Village apartments, as well as 35 lease/purchase units not yet conveyed and 26 Mutual Help units. Three areas of concentration exist within the organization:

- Administration-Oversees the administration and financing of the overall organization.
- Construction Management Office-Develops and implements new construction and rehabilitation projects.
- Tenant Service Office-Guides residents through the process of receiving housing services and oversees regular maintenance of managed rental units.

As the TDHE, we offer housing-related programs which address the social, economic, health and welfare needs of the Pueblo. Housing opportunities are available to low-income individuals and families through our managed housing stock, which includes homeownership, rental units, and lease/purchase units. We also provide other lending opportunities for middle to high-income tribal members of the Pueblo of Laguna.

We are working towards a future where homes are a source of pride and consistently reflect the traditional values of the Pueblo. LHDME is also committed to:

- Promoting green design and energy efficient buildings to replace inadequate and unsustainable housing.
- Developing location efficient communities that maintain traditional values, as well as access to amenities and employment.
- Assisting in the improvement of the community's health and safety, especially children and other vulnerable populations by providing adequate housing opportunities.
- Contributing to the economic development and job creation, while enhancing and preserving the community.

## Organizational Description

Contact Information:
3 Rodeo, PO Box 178 Laguna, NM 87026 Phone: (505) 552-6430 FAX: (505) 552-9409 Website: www.LagunaHousing.org

Board or Key Staff Members:
Board Members:
Marshall Thomas, Chairman
Richard Cerno, Vice-Chairman
Wilbur Lockwood, Secretary
Paul Lujan, Member
Jim Sims, Member
Tina Granger-Vaio, Ex Officio
Key Staff:
Jeffrey Harrison, Executive Director
Jackie Torivio, Chief Financial Officer
Nadine Encino, Tenant Services Manager
Delyliah Felipe, Human Resource Generalist
Genevieve Giaccardo, Planning Manager

Number of Employees	19
Number of Laguna Tribal Members	11

## 2010 Financial Description

Total Operating Budget	\$2,019,039
Total Revenue / Payments to POL	\$1,539,131

## 2010 Goals / Objectives / Status

- Strengthen community outreach program.
- Collaborate with other organizations within the Pueblo.
- Stabilize staff and further develop capacity to perform functions efficiently.
- Increase the housing stock of the community with unit construction and rehabilitation.
- Continue maintenance of rental and lease/purchase units.

- Develop a portfolio of products and services to meet 40% of market demand.
- Implement housing pre-planning process within organization.

## **2010 Accomplishments**

- Completed new construction project consisting of 22 modular homes distributed in each village, with 4 lease/purchase units and 18 rental units.
- Rehabilitated 34 privately owned homes, which were of both traditional and non-traditional design.
- Submitted 2010 Indian Housing Block Grant successfully, including the development of the 2010 Indian Housing Plan.
- Submitted 2011 Indian Community Development Block Grant before the deadline for the Rainbow Village Revitalization and Renewal Project.
- Expended American Recovery and Revitalization Act (ARRA) funding within the allotted time and scope on one new construction project and one rehabilitation project.
- Initiated collaboration with Tribal Planner to ensure information sharing and efficient planning processes. Continued successful management and maintenance of 106 rental units.
- Employed temporary workers to begin development of force account.

## **2010 Challenges**

- Encountered a 75% turnover of rental units due to tenant non-compliance with rental agreement. Only two units were voluntarily vacated.
- Efficient, productive collaboration with other tribal entities.
- Finding capable, responsive, contractors willing to work out here, developing relationships with professional licensed contractors.

## **2010 Collaborations**

- Opened communication between village mayordomos and Tenant Services Office.
- Opened communication between Construction Management Office and Tribal Planner office.

## **2010 Highlights**

- Launched a new website design to provide more detailed information to the community, as well as to advertise RFPs more effectively and to a wider audience.
- Installed hardware in lobby to enable residents without internet access to view website.
- Implemented equity incentive for tenants to transition from rental to lease/purchase.
- Passed the annual audit of the Tax Credit Program units successfully.
- Named one of the best examples of the program on tribal lands in the United States by Raymond James.

- Received results of 2009 financial audits indicating no issues.
- Hired Executive Director Jeffrey Harrison, who holds a strong background in housing development.
- Streamlined the processes and staff responsibilities to provide exceptional service to the community, which meets or exceeds standards and expectations.
- Conducted an Open House Event for the entire community to tour the new modular units.
- Held the 2<sup>nd</sup> annual Laguna Housing Fair successfully in June.
- Instituted rigorous training program schedule for staff in both individual area of expertise and general workplace procedures.

### **2011 Future Plans / Goals / Objectives**

- Pre-plan new construction projects for LHDME's land leases in each village to coordinate with infrastructure plans of the Tribe, in anticipation of new funding opportunities.
- Maintain regular interaction with each village by attending village meetings.
- Institute a fair and efficient process to gain community comment.
- Strengthen and uphold design and construction standards for traditional and non-traditional housing structures.
- Estimate to begin activities in January 2011 on the Rainbow Village Renewal and Revitalization project pending funding, in order to address ongoing environmental and infrastructure issues. Phase I of this project consists of planning activities, such as studies, assessments, engineering and conceptual development. Phase 2 consists of relocation, demolition, and installation of modern, efficient infrastructure. During Phase 3, new construction of 60 multi-income units will occur.
- Sustain the annual Laguna Housing Fair yearly.
- Seek additional and untapped funding to enable the increased creation of a variety development projects.
- Conduct an employee compensation study to remain fair and competitive.
- Organize and automate maintenance inventory for increased cost and time efficiency.
- Centralize procurement procedure for cost and time efficiency.
- Identify opportunities and establish relationships with external organizations to further improve on the quality and quantity of services provided.
- Streamline processes within each LHDME office to increase efficiency and promote accountability.
- Support the establishment of an efficient, sustainable and professional procedure for working relationships with other tribal entities in order to accomplish projects safely and on time.

# **LAGUNA RAINBOW CORPORATION**

## **Mission**

The Laguna Rainbow Corporation is entrusted with providing services that enhance the quality of life for elders in the Native American Community. Our Mission is to provide these services while maintaining and respecting their cultural and traditional values.

Our Vision at Laguna Rainbow Corporation is to advance the quality of life for the elderly by being:

A leader that incorporates traditional Native American cultural values in a dynamic, challenging health care environment while being financial strong.

The following Core Values Statements serve as guideposts in fulfilling our mission and achieving our vision:

- Honor and respect the dignity and worth of all people.
- Exceed expectations of those we serve.
- Achieve accountability and innovation throughout the organization.
- Responsibility to manage all resources while maintaining Tribal sovereignty.
- Treasure cultural values and traditions.

## **Scope of Work**

Founded in 1979, the Laguna Rainbow Corporation has a history of providing premier services to our elders, while preserving their values and traditions. Laguna Rainbow offers comprehensive residential, nursing, social and nutritional services to the elders living in the nursing home.

Laguna Rainbow also provides services to the elders in the community through the community based programs. The community based programs services include: nutritional meals at congregate meal sites in the villages of Laguna, Mesita and the Kawaike Senior Center and the Laguna Rainbow. In addition, meals are delivered to homebound elders in the villages of Mesita, Laguna, New Laguna, Encinal, Paraje, Seama and Pagate.

Homemaker services are also offered and provided to the elders under the community based programs. Homemaker services assist elders with light housekeeping and non-emergency transportation to and from medical appointments and/or dialysis. Caregiver services assist elders with personal care, light housekeeping, cooking and assistance with appointments. Respite care for caregivers and case management are services also offered under this program.

## Organizational Description

Contact Information:
Claudia Gonzales, Executive Director, e-mail address: cgonzales@pinonmgt.com, phone: (505)-552-6034, fax: (505)-552-7645

Board or Staff Members:
Roxane Spruce Bly, Chair
John Ulrich
Josephine Shije
Clara J. Green
Gerald Hamilton
Frank Siow

Number of Employees	70
Number of Laguna Tribal Members	48

## 2010 Financial Description

Total Operating Budget	\$3,481,486
Total Revenue / Payments to POL	\$3,544,119

## 2010 Goals / Objectives / Status

- The goal that was established in 2009 for 2010 was to advance the quality of life for the elders by being a leader that incorporates traditional Native American cultural values in a dynamic, challenging healthcare environment while being financially strong and innovative throughout the organization.

## 2010 Accomplishments

- Community based program services are provided to the elders living in the Pueblo of Laguna. Over 90 meals are prepared daily and delivered to our elders that participate in our homebound and congregate meal program. Homebound meals are delivered to the elders living in the villages of Mesita, Paraje, New Laguna, Laguna Paguete, Seama and Encinal. Our congregate meal sites are in Laguna and Mesita and the Kawaike Senior Center and Laguna Rainbow.
- Caregiver and homemaker services - Are provided to approximately 40 elders living at home. Elders received assistance with personal care, light housekeeping, cooking, respite care, grocery shopping and transportation arrangements.

- Transportation services – There were 52 non-emergency transportation services provided to the elders.
- Senior Olympics – Five elders qualified for the Senior Olympics at the National level. The National Senior Games is scheduled for June 2011 and will be held in Houston, Texas.
- Census – Occupancy has averaged approximately 94.0% for the year.
- State Survey – Laguna Rainbow had its annual State Health Survey in June 2010 by the New Mexico Department of Health, and no deficiencies were cited.
- Federal Survey – The facility had its Federal Health Survey in August 2010 and five deficiencies were cited.

## **2010 Challenges**

- Physical Plant – Laguna Rainbow faced many challenges related to the physical plant of the facility.
- Water Break - In September 2010, a water break occurred underneath the building which caused damage to the duct system. The crawl space below the north wing received an extensive amount of water damage caused by the broken water line south of the wing. Repairs were made with the assistance of the Pueblo of Laguna.
- Drainage System – The drainage system was installed incorrectly which caused and continues to cause severe flooding around the building during heavy precipitation. At the south end of the building, storm flows drain toward the east, causing flooding to occur at the back door of the kitchen area. In addition, at the front drive of the facility, there is significant undermining of the asphalt.
- Grant Funding - Grant funding from the State of New Mexico, Aging and Long-Term Services Department, Indian Area Agency on Aging (IAAA) received a reduction from the prior year in the amount of approximately \$7,362.
- Transportation – Transportation continues to be a challenge for Laguna Rainbow and for the community based programs. All five transportation vans have over 100,000 miles and require frequent repairs. Transportation is vital in providing services to our elders.

## **2010 Collaborations**

- National Indian Council on Aging, Inc. – The National Indian Council on Aging (NICOA) partnered with Laguna Rainbow with the grant project: “Helping Grandparents Raising Grandchildren Across Indian Country.” The goal of this project is to support Tribal communities across Indian Country in mitigating challenges faced by grandparents raising grandchildren and to help them feel more empowered to address others they encounter.
- University of New Mexico – The University of New Mexico (UNM) Health Sciences Center partnered with Laguna Rainbow with the grant project: “Geriatric Education Center.” The goal of this project is to focus on training health care professionals in geriatrics/gerontology.
- State of New Mexico Department of Health – Laguna Rainbow has been working with the State of New Mexico Department of Health since 2006 in providing the

Geriatric Clinic for the elders in the community. The Geriatric Clinic provides physical examinations for the community elders as well as health education sessions on a quarterly basis.

- American Health Care Association & New Mexico Health Care Association - The facility continues to participate in the American Health Care Association and the New Mexico Health Care Association.

### **2010 Highlights**

- State Survey – Laguna Rainbow had its annual State Health Survey in June 2010 by the New Mexico Department of Health and no deficiencies were cited.
- Federal Survey – The facility had its Federal Health Survey in August 2010 and five deficiencies were cited.
- Census – Occupancy has averaged approximately 94.0% for the year.

### **2011 Future Plans / Goals / Objectives**

- Medicare Certification - Laguna Rainbow will submit a Medicare application to Centers for Medicare & Medicaid Services (CMS). This will allow the facility to provide skilled nursing and rehabilitation services for the elders. The elders will be able to utilize their Medicare benefits.
- Community Based Programs – Laguna Rainbow will continue to request grant funding in order to provide the community based services to the elders in the community. Our goal is to reach out to more elders in the community and provide community based program services such as: homebound and congregate meals, caregiver and homemakers services, respite care, case management and non-emergent transportation.
- Physical Plant Improvements – The physical plant improvements will be a priority for Laguna Rainbow. The physical plant improvements plans for 2011 will be to repair/reconstruct the drainage system that causes severe flooding around the building during heavy precipitation. The other physical plant improvement plan will be to upgrade the shower room with new ceramic tile, linen closet and a wheelchair accessible lavatory.

# LAGUNA DEPARTMENT OF EDUCATION (LDoE)

## **Mission**

*Hanu He ya Nayuutsi Gunishe* - The concept refers to “*People Preparing for Life’s Journey*”

## **Scope of Work**

LDoE was created by Laguna Pueblo Council to combine all educational programs under one entity that would provide a continuum of high quality programs that support and promote life-long learning. LDoE strives to provide educational opportunities through a variety of services and programs, which are coordinated, comprehensive, culturally appropriate and community-driven. “*Meeting the Needs of Every Child Through an Emphasis on Learning and Results*”

## **Organizational Description**

<p>Contact Information:</p> <p>Laguna Department of Education (LDoE)  P.O. Box 207  Laguna, NM 87026  (505) 552-6008  (505) 552-6398 (fax)  <a href="http://www.ldoe.org">www.ldoe.org</a></p> <p>Dr. Anthony Fairbanks, Superintendent  (505) 552-6008  <a href="mailto:a.fairbanks@lagunaed.net">a.fairbanks@lagunaed.net</a></p>
---

Board or Staff Members:
Mr. Jack Ondelacy – President
Ms. Marilyn Cheromiah – Secretary/Treasurer
Ms. Janice Kowemy – Member
Ms. Gloria Mariano – Member
Ms. Elsie Vaio – Member
Dr. Philip May – Member
Mr. Anthony Riley – Ex-Officio

Number of Employees	198
Number of Laguna Tribal Members	121

**Student Enrollment:**

Division of Early Childhood: 247

Laguna Elementary School: 244

Laguna Middle School: 144

Workforce/Higher education: 630

**Total:** 1,265

**2010 Financial Description**

SCHEDULE OF BUDGETED EXPENDITURES  
FOR THE FISCAL YEAR 2010-2011

DESCRIPTION	AMOUNT
<b>PRE K-8 (DEC/LMS/LES) INSTRUCTION/CLASSROOM</b>	<b>\$9,571,628</b>
<b>PROGRAM AND SUPPORT SERVICES</b>	<b>\$5,076,307</b>
<b>ADMINISTRATIVE SERVICES</b>	<b>\$762,833</b>
<hr/>	
<b>TOTAL FY 2010-2011 BUDGET</b>	<b><u>\$ 15,410,768</u></b>

LAGUNA EDUCATION FOUNDATION	AMOUNT
<b>PROGRAM AND SUPPORT SERVICES</b>	<b>\$ 114,255</b>
<b>SCHOLARSHIPS</b>	<b>\$22,000</b>
<b>S &amp; W, F/B</b>	<b>\$99,245</b>
<hr/>	
<b>TOTAL FY 2010-2011 BUDGET</b>	<b><u>\$ 235,500</u></b>

**2010 Goals / Objectives / Status**

Continued throughout the year to align school operations in order to create a safe and supportive environment for all staff and students; and use research-based instructional

strategies and designs within Early Childhood, Laguna Elementary and Laguna Middle schools to increase student achievement.

## **2010 Accomplishments**

- The Laguna Elementary and Middle Schools achieved Level I in their 2009 Special Education review by the Bureau of Indian Education (BIE). This is the highest level a school can receive. In addition, both schools were recognized as having 100% compliance with all special education laws and requirements. Each student folder has approximately 754 items that must be in place to get perfect compliance.
- Triennial Head Start Federal Review successfully completed in May 2010 with positive feedback from reviewers.
- Successfully completed the North Central Association Commission on Accreditation and School Improvement process and received an additional 5-year accreditation for the Laguna Elementary and Middle Schools.
- The New Mexico Standards Based Assessment test data from 2008 revealed that 30% of our students scored proficient in reading and 12% scored proficient in math. The Laguna Middle School exceeded Adequate Yearly Progress (AYP) standards in reading, having the highest scores among all New Mexico Bureau of Indian Education schools. In 2009, 37% of our students scored proficient in reading and 16% in math. The Laguna Elementary School exceeded AYP standards in reading with a 13% increase. In 2010, 29% of our students scored proficient in reading and 21% in math. The Laguna Elementary School exceeded AYP standards in math with an 11% increase.

### **2010-11 Strategies to Improve Proficiency:**

- Divisions of Early Childhood's best practices are aligned in preparing Preschool students for Kindergarten.
- Implementation of the Head Sprout program (a program that is aligned with DEC for beginning readers that interactively teaches phonics, phonemic awareness, fluency and comprehension skills), for all K-2<sup>nd</sup> grade students.
- Implementation of the Measures of Academic Progress (MAP) assessment (three times per year), a new computer-based assessment to monitor student progress and growth. The purpose of this assessment is to provide real time data (results are within 24 hours) for enhancing instruction and student achievement.
- New technology of smart boards (interactive instruction and student engagement) to assist with diversified instruction is being implemented at the Laguna Elementary School.
- Extended school day by one hour at the Laguna Middle School, which translates into 29 additional days of instruction.
- After school programs supplemented and aligned with the current curriculum to enhance reading, writing and mathematics proficiency.
- Saturday School is scheduled for 24 Saturdays to assist students in increasing proficiency with emphasis on math and language arts.

- There are at least three teacher evaluations per year and no fewer than three formal classroom observations per trimester (nine total per year). The purpose is to ensure proper instruction and student engagement are taking place.
- Professional development and training are aligned to improve student achievement.
- The Laguna Education Foundation initiated a 2010 Corporation for National and Community Service Learn and Serve Grant between the Laguna Education Foundation and the ELEV8 Program to serve after school and summer youth programs. The three-year grant will meet the needs of over two hundred students, Grades 6 – 8, during the school year and summer months and Grades 9 – 12 during the summer.
- Laguna Education Foundation hosted the LEF 11<sup>th</sup> Annual Golf Tournament, raising net revenues of \$ 10,000 for the Laguna Governor's Scholarship. Provided and/or facilitated LEF services for five Laguna Governor's Scholarships; nine LEF Graduate Scholarships; five LCC Inc. Scholarship awards and six external scholarships totaling over \$23,000.
- Facilities Management received minor improvement and repair funds to replace Middle School roof on administration and classroom areas. Received Minor Improvement and Repair funds to replace Middle School gym telescoping bleachers. Completed final phase for replacement of LES sewer line along east side of campus.
- Obtained Bureau of Indian Affairs Planning funds in the amount of \$216,000 to perform tasks for new elementary school, such as: hiring of a project manager, selection and hiring of architectural firm, identification of education specifications for existing school resulting in a program of requirements document, and a master plan that includes site selection, soils investigation, topographic and boundary survey, utilities condition assessment, flood hazard determination, and estimation of construction cost. An application to USDA was submitted for replacement of Division of Early Childhood facilities.
- Obtained funds and maintained certain functions, including but not limited to, compilation and reporting to ARRA funds and eight programs. The accounting team prepared, performed, and completed audit procedures for a Head Start Federal review, an organizational capacity review of internal controls, fiscal audit, and two food program audits.
- Implemented a comprehensive teacher evaluation process consisting of trimester evaluations, which includes teacher observations, students' test data and teacher reflections on student progress. From September 2009 thru February 2010, managed LDoE's responses to the H1N1 flu pandemic, keeping and reporting statistics on staff and children's absences to the State of New Mexico and Tribal Emergency Response Commission (TERC).
- Information Technology (IT) department updated the software in the computer labs at the Laguna Elementary and Middle Schools. IT department implemented back-up system for network servers and updated servers' hardware. IT department increased the network bandwidth. Have point-to-point fiber in place between the Laguna Elementary and Middle Schools and the Administration building. IT department implemented smart boards in classrooms.

## **2010 Challenges**

- Aging and limited DEC and Elementary School facilities.
- Reduced federal funding for virtually all programs, their administrative costs, and services.

## **2010 Collaborations**

- Division of Early Childhood (DEC) strengthening community partnerships to help children and families prepare for school readiness is continually addressed by DEC. During the PY 09-10 Memorandums of Agreement signed with:
  - Indian Health Service – ACL
  - Pueblo of Laguna Community Health and Wellness Programs (Social Services, Sports & Wellness, CHR, Family Services, Behavioral Health, and Tribal Cultural Enrichment Program)
  - Laguna Native Community Finance Program
- The Laguna Elementary and Middle School implemented Native Star as a comprehensive method to transform and improve our education system. Collaborating with DEC to establish continuity of communication in regards to curriculum and academic needs of our students. Collaborating with our parents for input and guidance within our educational setting.
- Laguna Education Foundation (LEF) provided ongoing efforts and support on various initiatives with Laguna Head Start, Laguna Elementary School, Laguna Middle School, Elev8 Program, Partners for Success (PFS), Laguna Acoma Connections and Laguna Acoma High School to meet the educational needs of Laguna tribal members.
- Collaborated with PNM and Burlington Northern Santa Fe Railway to provide four external scholarships for college students.
- Collaborated with the American Indian Science and Engineering Society (AISES) to provide onsite support for Laguna high school and college students attending the 2010 National AISES Conference in Albuquerque.
- Continued collaboration with Eastern Cibola Combined School Boards. Worked closely with Pueblo of Laguna Tribal Council and Governor regarding LDoE Education Campus Master Planning, as well as collaborating with LES Principal and Staff, and DEC Executive Director and Staff on gathering required data needed for funding applications and presenting information to all stakeholders.

## **2010 Highlights**

- Division of Early Childhood successfully completed the Triennial Head Start Federal Review in May 2010 with positive feedback from reviewers. Exemplary comments were made:
  - Head Start teachers accomplishing AA academic degrees.
  - Financial literacy efforts (Single Stop).
  - Fiscal and human resources.

- Division of Early Childhood participated in community collaboration efforts to strengthen the Keres language and financial literacy education programs.
- Working with community partners, DEC began quantitative data documentation on financial literacy efforts made through financial coaching with families: \$ 355,824 identified from October 2009 through June 2010 through financial literacy efforts and use of self sufficiency calculator
- DEC programs have been working on Keres language/culture material development. Digital storytelling projects completed and used by DEC and Tribal Cultural Enrichment Program. DEC Staff developing new skills to continue this effort.
- Laguna Middle School macaroni necklace project won a state award.
- Laguna elementary and middle schools established a school improvement team, school leadership team and instructional team.
- Laguna elementary and middle schools adopted several short cycle assessments to monitor academic progress and make data driven decisions.
- The Laguna elementary and middle schools received exemplary scores and reaccreditation on the North Central Accreditation Team (NCA) review. LES also received perfect scores on their Special Education Review with the Bureau of Indian Education for the third year in a row. In addition, the LES implemented Saturday School for grades 3-5 from January to May and grades 2-5 in the fall and winter of 2010.
- On September 10, 2010, a Ceremonial Groundbreaking event was hosted for the Laguna Elementary School and Division of Early Childhood Campus. The intent of this ceremony was to celebrate our progress in developing Laguna's education campus and to thank everyone for their help and support in assisting us in achieving a long-standing dream, which is to build a brand-new elementary school and early childhood facilities for the children of our community. In addition, development of the Early Childhood project will allow LDoE to fulfill a significant amount of the currently unmet needs in the community for early childhood education.
- Partners for Success (PFS) had 10 GED graduates, 12 CDL (commercial driver's license) Class B certifications, and 12 students completed the certified nursing assistant program in collaboration with the Laguna Rainbow Center. Laguna Acoma Connections had 10 participants secure post-employment with the program.
- Laguna Education Foundation (LEF) had eighteen Laguna tribal members earn bachelor degrees in the following career fields: Business Administration, Accounting, Finance, Economics, Education, English, Journalism, Political Science, Civil Engineering, Nursing, Health & Community Services, Biology, Psychology, Food Service Management, Animal Science and Criminal Justice.
- LEF Higher Education provided scholarship services to over one hundred tribal members pursuing undergraduate degrees at thirty-four regionally accredited colleges and universities in the United States. Almost sixty percent are New Mexico residents attending New Mexico schools.
- The Foundation is providing ongoing college readiness workshops to over thirty-five high school students through the Hawks on the Horizon initiative.

- Dr. Fairbanks, Superintendent, testified as a witness at the United States Senate Committee on Indian Affairs Oversight Hearing: “Does Indian School Safety Get a Passing Grade?” May 13, 2010.
- The LDoE project team members completed the Bureau of Indian Affairs Organization Capacity Review and the development of Statement of Work for LES School Replacement. Completed the Bureau of Indian Affairs process for selection of architectural firm, which resulted in selection of a highly qualified firm.
- Information Technology Department updated network anti-virus software and completed the physical assessment and the network mapping of the network. IT performed requests for services, ranging from setting up printers, installation of hardware and software and assisting users with desktop and laptop issues.

### **2011 Future Plans / Goals / Objectives**

- Continued academic gains for increased proficiency of our students in all academic areas so that their achievements (both individually and as groups) are captured and reflected on a variety of evaluation measures and test results.
- Build and maintain capacity of all of our education services.
- Make progress in securing funds for Phase II of the planning and design for a new LDoE campus.
- Division of Early Childhood will strengthen Keres language program:
  - Use by children, parents and DEC Staff.
  - Develop new Keres language teaching materials and grant funding in collaboration with LES, LMS, and POL Tribal Cultural Enrichment Program.
- Division of Early Childhood will strengthen maternal, infant and early childhood home visiting and family support services through increased community collaboration. DEC will strengthen families’ financial literacy and self-sufficiency skills.
- Partners for Success 2010-11 goals include a 5% participation increase in programs for all projects and activities. PFS will extend services through increased collaborative efforts with community programs. PFS 2010-2011 goals include supplementing student scholarships through additional funding sources.
- The Information Technology department will continue to utilize the E-rate program as a means to help LDoE pay for broadband Internet access. This access will help the students at Laguna Elementary and Middle schools reach higher academic gains and increased proficiency in all academic areas with web-based programming.
- The Information Technology department will enhance the LDoE website providing more real-time information and highlights of programs, academic data, assessments, curriculum, services, events, activities, newsletters and announcements.



## UTILITY AUTHORITY (UA)

### **Mission**

The Utility Authority will provide our customers with QUALITY, RELIABLE, and DEPENDABLE SERVICE.

### **Scope of Work**

The Utility Authority (UA) is responsible for developing, improving, operating, and planning for utility services to the Pueblo of Laguna. The UA is focused specifically to perform essential functions of water/wastewater systems and the solid waste disposal system within and adjacent to the Pueblo of Laguna.

### **Organizational Description**

Contact Information: Pueblo of Laguna Utility Authority
P.O. Box 517, Casa Blanca, NM 87007 – 11 Rodeo Drive, Bldg A. (505) 552-9631      FAX # (505) 552-9958

Board or Key Staff Members:	
M. Phyllis Bourque, Chairperson	
Jeff Gaco, Vice-Chair (Tribal Member)	
Tom Nesmith, Member	
John Espindola, Member (Tribal Member)	
David Lorenzo, Member (Tribal Member)	
Andrew DeLoris, Ex-Officio (Tribal Member)	
Leonard Otero, General Manager	Heather Kie, Finance/HR
Neal Kie, Project Manager	Harold Johnson, O & M
Rick Smith, Solid Waste	Thelma Antonio, Planning

Number of Employees	23
Number of Laguna Tribal Members	20

### **2010 Financial Description**

Total Operating Budget	\$2,452,957	
Total Revenue / Payments to POL	Utility Revenue	\$701,294
	Grants	\$334,417
	Tribal	\$972,214
	Capital	\$309,000
	Other	\$222,644

## **2010 Goals / Objectives / Status**

### **Water/Wastewater/ Project Management**

- To provide customers with safe drinking water and fire protection by monitoring and sampling the water systems under EPA regulations.
- Continue to provide a quick, dependable and reliable service and response 24/7
- Continue to assist other department/programs resolving water/wastewater issues
- Seek funding for improvements to the well house's & pipe manifolds, sewer lift stations, and enhance the water system by "looping the systems"
- Provide an experienced project management team to execute Water, Waste Water construction projects through the Pueblo or the UA

### **Planning**

- Implement GIS as a planning and operational tool to develop mapping for projects, repair and maintenance of the water infrastructure and develop compatibility with I.H.S. plan documents for construction and project management.
- Develop and implement SOPs as a management guideline for procedures in maintaining the water and wastewater system.
- Complete Vulnerability Assessment for RUS-USDA, a requirement for the water infrastructure project
- Coordinate training to build capacity, and certification/levels for water operators and all staff members.
- Conduct customer outreach to expand communication of information.

### **Solid Waste/ Septic Systems**

- Complete NMED RAID Tire Grant by May 2011 (remove/dispose of approx. 6,500 tires)
- Submit grant application to USDA for a Solid Waste Grant for FY' 2011 (clean up of Laguna communities)
- Continue enforcement of the Solid Waste Codes and Regulations
- Expand services provided by the Solid Waste department for the Laguna communities
- Continue assessments of all residential septic tanks on the Pueblo of Laguna
- Continue O & M of all septic tanks to reduce continuous pumping of systems

### **Telecommunications**

- Contracted Sacred Wind Telecommunications to create a plan and discuss options for continued plan for Community Connect Project.
- Upgrade UA network, equipment and software and website.

## **2010 Accomplishments**

### **Water/Wastewater & Construction (New Projects):**

- Operator certified to: Wastewater I Certification
- Hire a W/WW Project assistant

- I.H.S./Scattered Housing – Completed services for: Carlene Holtsoi (Paguete), LaVina Ray (Paguete), Jean Levaldo (Old Laguna), Sharon Young (Mesita), Raphael Jose, (Mesita), Eileen Lente (Paguete), Tom Dailey (Paraje), Joe Carpio (Seama)
- Environmental/Dental – Meter installations at site locations – P.H.S.
- Main water line valve replacement (4 sites/6 valves) – Paguate

### **Projects**

- Mesita Storage Tank Project Phase I (EPA) – EPA funding to replace the existing water tank with new 250,000 gallon tank. Joe Padilla Utility Construction completed project February 2010.
- Assist Encinal and Laguna Villages with irrigation for the local farmers and planning
- Paguate Well Construction Project (IAD) - Improved water system that included the design and construction, providing fire protection in the Paguate Village area. The UA completed the construction in June 2010.
- Laguna Emergency Waterline Replacement Project (IHS/Tribe) - Received emergency funding for a 10-inch water main damaged under the Rio San Jose in Old Laguna. LCC completed this project in March 2010.
- El Rito Community Sewer Project (IHS/Tribe/HUD) - El Rito home sites a community sewer system was built at a site with appropriate soils. Joe Padilla Utility Construction, Inc. completed project in March 2010.
- RD Water System Project Phase I – (UDSA/Tribe) - Phase I replaced existing water main, and individual service lines, constructed new storage tanks in Seama, New Laguna and Old Laguna. Sundance Utility Corp. completed project in October 2010.
- Mesita Tank Dedicated Waterline Project Phase II (EPA) – installed 8-inch waterline to new Mesita storage tank providing improved flow to tank and reduce potential stagnation of water in tank. EPA funded project through ARRA SSS Construction, Inc. completed project in October 2010.
- Road Patch Repair Project- UA funded & completed project patching roads throughout the six villages where the UA cut road due to water breaks or installation of new water/wastewater mains.

### **Planning**

- Continue 4<sup>th</sup> year LIHEAP, a customer assistance program that benefits low-income residents with one-time bill payment assistance with electricity, natural gas, propane, wood, and pellets. Participation has grown annually .
- Stats: 810 people assisted, 89 elderly, 113 children under 6, 47 disabled. Total funds expended on direct payments \$55,600; and \$4,000 weatherization and \$4,000 energy efficiency used as leveraging funds for the USDOE Energy Efficiency Conservation Block Grant.
- Completed over 70 septic system assessments which 24 have found to be in priority status for immediate replacement through I.H.S. funding in 2011.
- EPA compliance: 5<sup>th</sup> year Consumer Confidence Report as well as EPA sampling plans, water system reports, and sanitary survey were completed as required.
- Completed Capital Improvement Program (CIP) worksheets for POL assessment.

**Solid Waste**

- Awarded NMED RAID Tire Recycling Grant (total award \$11,500.00 for removal of scrap tires), Approximately 2,164 tires removed from the Transfer Station.
- 3 employees received Recycling Operators Certification
- 4 employees received Air Conditioning / Refrigeration Certification, Type 1
- 1,262 tons of Municipal Solid Waste hauled from Transfer Station (Jan–Nov 2010)
- 63 tons of Recycled Materials hauled (scrap metal, cardboard, recycled materials)
- Delivered 35 cords of wood to customers that qualified for the LIHEAP program
- Provided in-kind services for numerous activities throughout to Pueblo of Laguna

**Septic Systems**

- Monitoring of residential septic tank systems which are operating correctly to reduce costs for servicing & Installed risers and lids for septic tanks throughout the Laguna community & Reduced costs for overtime

### **Telecommunications**

- Received verbal approval for CCG Project. Upon completion of physical audit, a written approval shall be provided to POL/UA. Qwest confirmed use of necessary fiber strands to accommodate the CCG Project.

## **2010 Challenges**

### **Water/Wastewater/ Projects Management**

- Wastewater lift-station rehabilitations in Seama, Paraje and Laguna
- Certification of all current utility personnel in job related responsibilities
- Securing funding for infrastructure improvements
- Maintaining a experienced strong construction workforce
- Securing funding for “state-of-the-art” or “up to date” construction equipment

### **Solid Waste**

- Impacts from the US Economy related to the sale of recycled products.
- Costs for removal of electronic waste and household hazardous waste from the Transfer Station
- Costs for removal of heavy equipment and semi tractor trailer tires from the transfer station

### **Septic**

- High volume of residential septic tank pumping (830 work order – Annual)
- Continue to educate the tribal members of proper use & maintaining their septic tanks

### **Energy**

- WAPA allocations retracted from the UA which was supplemental funding to assist the LIHEAP program that was made available to Low-Income households here on the reservation for all utilities (i.e. gas, electricity, propane, wood, pellets)

### **Telecommunications**

- Creating revised budget and design for the extension of the CCG Project

## **2010 Collaborations**

### **Water/Wastewater/Construction:**

- I.H.S. – Continued support for technical assistance, plan design and communication.
- I.H.S. – Continued funding provision for water/wastewater improvements
- RUS – Continued support and funding for tribal agencies, government and I.H.S.

### **Solid Waste**

- Pueblo of Laguna Environmental Department
- New Mexico Environmental Department – Solid Waste Bureau

- New Mexico Recycling Coalition
- USDA – Rural Development – Water and Environmental Programs
- Eight Northern Pueblos – Office of Environmental Technical Assistance

## **2010 Highlights**

### **Project Management**

- Weatherization Project EECBG (DOE) – objective is to reduce energy use in homes, by performing retrofits on homes throughout the six villages, train personnel and provide energy efficiency education to the public.

### **Planning**

- Participation at the annual LHDME housing fair was a success.
- Collection of GPS points of the new water infrastructure and resources.
- Assisted over 260 customers with LIHEAP expending \$55,600 and leveraged weatherization funds toward ARRA weatherization program.

## **2011 Future Plans / Goals / Objectives**

### **Water/Wastewater/ Project Management:**

- Certification for all personnel in water/wastewater operations
- CDL certification of operators
- Continued GPS of water/wastewater infrastructure as projects are completed
- Tracking of repairs and replacements of water/wastewater infrastructure
- Encinal Springs SDWA Compliance Project (IHS) – EPA ruled Encinal Springs as surface water source, the UA is required to install a filtration system and a new 125,000 gallon water storage tank adjacent to the existing 30,000 gallon tank. Anticipated completion is the first half of 2011.
- Encinal Wastewater Lagoon Expansion Project (IHS) - Construct one additional lagoon cell with a new fence located to the south of the existing cell. Construction is expected by Summer 2011.
- Drainfield Replacement Projects (IHS) - IHS is working with UA to identify homes and install new septic tanks and/or drainfields or where feasible, connect homes to the public sewer system with individual sewage pump stations. Project is currently in design. Completion of first phase is anticipated the end of 2011.
- Water/Wastewater Improvements Project (IAD) - The focus is to refurbish/repair or replace wastewater pumps at various lift stations throughout the wastewater system. The project is currently in the bidding process.
- Lift Station Repairs (Tribe/UA) – This project will focus on refurbishing/repairing or replacing wastewater pumps at various lift stations throughout the wastewater system.
- Water System Improvement Project (IAD) - Water System Improvement for design and construction of a 2-room pump house at the Seam a public supply well in Seam a village. This project is in the planning stage.

- Laguna Lagoon Expansion & Repairs (IHS/EPA) – Final phase of this project focuses on improvements and expansion of the existing wastewater lagoons in the Village of Laguna. It is anticipated that this project will be completed by the end of 2011.

### **Planning**

- Improve collaboration with POL planning office, LHDME, I.H.S., village Mayordomos, and village committees regarding land use and infrastructure.
- Conduct more outreach by providing presentations at villages, home maintenance information, conservation, and create web site for access to information and utility forms.
- Development of expanded services to generate revenue and improve customer service.
- To retain OSHA certification at level to provide safety training for certification for field crew and others.
- Seek grant funding for various projects and needs.

### **Solid Waste**

- Continue to reduce costs for hauling and disposal of Municipal Solid Waste from the transfer station
- Continue to seek financial resources to assist with the removal and disposal of solid waste throughout the Laguna Pueblo.

### **Septic Systems**

- Continue to reduce cost for residential septic system pumping
- Continue to install risers and lids for septic tanks

### **Telecommunications**

- Discussion of CCG requirements of planning and design with village officials.
- Install network infrastructure and deploy broadband service to all villages.
- Create website for customers to access information and make payments online.

