Tribal Enrollment Department Staff:
Lorraine A. Alonzo, Enrollment Manager
Barbara E. Analla, Enrollment Clerk
Kayla Carrillo, Data Entry Clerk

Enrollment Committee Members:
Encinal Representative-
Elsie Vaio
Mesita Representative-
Mary O. Lockwood
Paguate Representative-
Christina Rodriguez
Paraje/Casa Blanca Representative-
Victoria Johnson
Seama Representative-
Edna Kidwell
Laguna Representative-
Juanita “Jennie” Concho

Election Board Members:
Christopher F. Luther
Rebecca A. Ray
Shannon N. Douma
Susie A. Tapia
Kenneth Deutsawe
Janice L. Kowemy (Alternate)

Election Board’s Email Address:
ElectionBoard@lagunapueblo-nsn.gov

FURTHER CONTACT INFORMATION:
lalonzo@lagunapueblo-nsn.gov
banalla@lagunapueblo-nsn.gov
kcarrillo@lagunapueblo-nsn.gov
Enrollment@lagunapueblo-nsn.gov
www.lagunapueblo-nsn.gov
www.lagunapueblo-nsn.gov/Enrollment.aspx

PHYSICAL LOCATION:
PUEBLO OF LAGUNA
ADMINISTRATION BUILDING
(tribal building)
22 CAPITAL ROAD
LAGUNA, NEW MEXICO

Located at Laguna Village off of Interstate
40, Exit 114, South of NM Highway 124
(Route 66) East of St. Joseph Church

BROCHURE BY: BARBARA E. ANALLA
REVISED AUGUST 11, 2016
THE TRIBAL ENROLLMENT OFFICE

DEPARTMENT OVERVIEW
The Enrollment Office is under the directive of the Pueblo Secretary and in accordance with the Pueblo of Laguna Constitution (Amended October 29, 2012).

The Enrollment Office is responsible for maintaining a current membership roll and informing the Pueblo Secretary of the additions and deletions of said roll.

The Tribal Enrollment Office is a public service office, as well as a vital records office, dealing with many different individuals, communities, programs, businesses and governments (tribal & non-tribal).

SCOPE OF WORK
o Provides applications and information regarding Regular & Naturalized membership and the different benefits for each.

o Provide documentation (CIBs, DCIBs, BIA Form 4432s, etc.) verifying tribal enrollment/membership.

o Provide and assist with Relinquishment Forms, Village Transfer Forms, Abide By Forms, Funeral Expense, and Family Trees (Upon Written Request).

o Maintain and safeguard the files of all enrolled members which contain vital & important documents & records. (Wills, Land Assignments, Power of Attorney, Court Orders, DD214’s, etc. can be placed in files by request only.)

o Assist with the per capita distribution.

o Assist the Enrollment Committee by preparing material presented to the Pueblo Council for quarterly presentations of new members held in March, June, September & December.

o Assist the Election Board with the Tribal Election process.

o Assist families with preparing and filing death certificates with the New Mexico Vital Records.

o Assist with retrieving birth/death certificates by making trips once a month to the NM Vital Records in Santa Fe. (Trips are made usually the first week of each month, contact office for further details.)

o Provide notary service at no charge.

Reminder: The BIA Census Numbers are no longer valid or issued from the Laguna Agency; individuals need to be an enrolled tribal member to receive an enrollment/tribal ID number.

Per the Pueblo of Laguna CONSTITUTION (Amended October 29, 2012)

Regular Membership Qualifications:
Any person one-fourth (1/4) or more Laguna Indian Blood.

Naturalization Membership Qualifications:
Persons of at least one-half (1/2) degree of Indian blood of federally recognized tribes who possess at least one-eighth (1/8) degree of Laguna Indian Blood; or In-laws who possess at least one-half (1/2) degree Indian blood & are enrolled with a federally recognized tribe; or persons who previously relinquished their membership with Laguna.

Certain documents are required to be submitted, please contact office for further assistance.

****PICTURE ID CARDS****
Are taken on WEDNESDAYS from 9:00 a.m. to 4:00 p.m. Cost is $5.00.

****It is highly recommended to contact office to schedule an appointment.****